




































Planning and Building Control Departmental Service Plan 2010-11 Progress and Performance Report



Key to Symbols

	The action has been completed
	This action is still in progress and on track
	The action was cancelled for the reasons given
	The action was not completed within the planned timetable for the reasons given

Code & Title	Due Date	Status Icon	Progress Bar	Latest Note
SP10_PPL01 Progress LDF	31-Mar-2011		<div style="width: 25%;"><div style="width: 25%;"></div></div> 25%	
SP10_PPL02 Respond to review and updating of the South East Plan	31-Mar-2011		<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	Ministers have announced that the South East Plan is to be revoked
SP10_PPL03 Respond to ESCC consultation on the East Sussex Waste and Minerals Local Development Framework	31-Mar-2011		<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	
SP10_PPL04 Work with SEEDA and NSN on physical regeneration strategy for Newhaven and report to Cabinet	31-Jul-2010		<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	BBP report received in November 2010. Discussions with ESCC, Town Council and NCDA on utilising outcomes from the report.
SP10_PPL05 Consider strategy for off-street parking in Lewes	31-Oct-2010		<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	Report to Cabinet Jan 2011
SP10_PPL06 Consider study to assess potential sites to meet the needs of Gypsies and Travellers in Lewes District	31-Mar-2011		<div style="width: 0%;"><div style="width: 0%;"></div></div> 0%	
SP10_PPL07 Consider whether to introduce Community Infrastructure Levy	30-Sep-2010		<div style="width: 50%;"><div style="width: 50%;"></div></div> 50%	Delayed by Government review of CIL which was finally confirmed in November 2010, by a modified form of CIL.
SP10_PPL08 Respond to consultation by ESCC on Local Transport Plan 3	05-Jan-2011		<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	Completed. ESCC published draft Local Transport Plan 3 in November 2010. Reported to Cabinet in January 2011
SP10_PPL09 Work with Sussex-Air to develop Low Emissions Strategy for the area	31-Mar-2011		<div style="width: 50%;"><div style="width: 50%;"></div></div> 50%	
SP10_PPL10 Respond to South East Water's Water Resources Management Plan	30-Jun-2010		<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	
SP10_PPL11 Improve customer satisfaction with services provided	31-Mar-2011		<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	







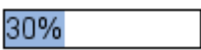





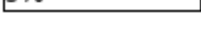

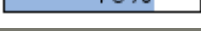



SP10_PPL12 Develop an understanding of and train staff and councillors in 'development management'	31-Mar-2011		<input type="text" value="0%"/>	
SP10_PPL13 Respond to planning appeals for major development affecting the Lewes District	31-Mar-2011		<input type="text" value="100%"/>	There were no major planning appeals in 2010-11
SP10_PPL14 Meet or exceed Government targets for processing planning applications	31-Mar-2011		<input type="text" value="100%"/>	'Minor' and 'Other' applications have exceeded Government targets, but 'Major' applications fell short, largely as a result of the need to conclude selected legal agreements within target timescales.
SP10_PPL15 Develop programme to offer councillors at least 10 hours per year training on planning matters	31-Mar-2011		<input type="text" value="100%"/>	Completed. Training events provided in July, September, October 2010 and March 2011 (2 events)
SP10_PPL16 Training for Town/Parish Councillors on planning matters	31-Mar-2011		<input type="text" value="100%"/>	
SP10_PPL17 Consider the SDNPA's options for operation of the planning system	30-Sep-2010		<input type="text" value="100%"/>	Nov 23 2010: report to LDC Cabinet on s101 agency agreement with SDNPA Mar 15 2011: report to LDC Cabinet on s101 agency agreement financial settlement
SP10_PPL18 Implement preferred arrangements for delivery of planning service in the new National Park	31-Mar-2011		<input type="text" value="100%"/>	
SP10_PPL19 Review operation of Conservation Area Advisory Group	30-Nov-2010		<input type="text" value="100%"/>	Completed by LCAAG with assistance from LDC Officers Report to Cabinet November 2010; officers attended LCAAG to discuss in November 2010 and February 2011
SP10_PPL20 Prepare a further four Conservation Area Character Appraisals	31-Mar-2011		<input type="text" value="0%"/>	
SP10_PPL21 Develop prioritised programme for the statutory designation of any new Conservation Areas or changes to CA boundaries	31-Mar-2011		<input type="text" value="0%"/>	Mar 2011 - work yet to commence and will require liaison with SDNPA
SP10_PPL22 Meet local targets for responding to and clearing up reported breaches of planning control	31-Mar-2011		<input type="text" value="100%"/>	Target achieved for investigating complaints but resolving cases is affected by factors such as appeals, legal delays and other factors which are out of our control
SP10_PPL23 Prepare Planning Enforcement Strategy	31-Mar-2011		<input type="text" value="0%"/>	Autumn 2010 - Corporate Policy agreed, report to Cabinet
SP10_PPL24 Review NI14 data on avoidable contacts and identify a programme to improve performance	31-Mar-2011		<input type="text" value="100%"/>	
SP10_PPL25 Implement Equality Action Plan	31-Mar-2011		<input type="text" value="0%"/>	New national equality standards established following Equality Act 2010. All service officers received equality training in December 2010, and are implementing Equality Impact Assessments procedure
SP10_PPL26 Upgrade CAPS-IDOX UNIFORM planning system	31-Mar-2011		<input type="text" value="100%"/>	Upgrade implemented in November 2010
SP10_PPL27 Investigate and implement mobile, hand held IT for staff site visits	31-Mar-2011		<input type="text" value="33%"/>	-Meeting with HBS to agree mobile working arrangements using existing LDC web site -
SP10_PPL28 Upgrade planning pages of LDC website	31-Mar-2011		<input type="text" value="50%"/>	
SP10_PPL29 Backscanning of historical paper application files	31-Mar-2011		<input type="text" value="50%"/>	
SP10_PPL30 Maintain performance standards for plan checking	31-Mar-2011		<input type="text" value="100%"/>	Targets met for Planning Checking
SP10_PPL31 Seek to improve competitive position against Approved Inspectors and secure work on major infrastructure projects	31-Mar-2011		<input type="text" value="100%"/>	New fees introduced in October 2010 has enabled more competitive quotes to be provided in competition with AIs. Many of these quotes have resulted in securing the

SP10_PPL32 Report to Cabinet on Building Control trading position, fee schedules and any action required	31-Mar-2011		<input type="text" value="100%"/>	work
SP10_PPL33 Review staff structure to reflect increasing experience and qualifications of building control staff	31-Dec-2010		<input type="text" value="10%"/>	No progress yet - due by end Autumn 2011
SP10_PPL34 Continue programme of maintenance and renewal of street nameplates	31-Mar-2011		<input type="text" value="100%"/>	
SP10_PPL35 Agree street names for new developments and prepare numbering schemes	31-Mar-2011		<input type="text" value="100%"/>	Feb 2011 - Large numbering scheme for Firle Road, Seaford implemented
SP10_PPL36 Process Street Closure Order applications	31-Mar-2011		<input type="text" value="100%"/>	March 2011 - increase in applications for street parties due to Royal Wedding on 29 April
SP10_PPL37 Implement project for repair and renovation of coast defences at Peacehaven	31-Oct-2010		<input type="text" value="33%"/>	
SP10_PPL38 Assist EA in completion of River Ouse to Seaford Head Coast Defence Strategy	31-Aug-2010		<input type="text" value="100%"/>	Report to LDC Cabinet February 2011
SP10_PPL39 Respond to draft Flood and Water Management Bill 2009 and make necessary arrangements	31-Mar-2011		<input type="text" value="50%"/>	
SP10_PPL40 Continue to work with partners on Lewes Integrated Urban Drainage Project	31-Mar-2011		<input type="text" value="50%"/>	
SP10_PPL41 Work with EA on pilot publication of National Coastal Erosion Risk Mapping Project	31-Mar-2011		<input type="text" value="66%"/>	

**Key Aim: Protecting and Enhancing the Quality of the Local Environment
Progress on Council Plan actions and projects in 2010/11**

Key to Symbols	
	Action ceased for reasons given
	Target date has not been met
	Action is still ongoing
	Completed by due date

Action	Progress in 2010/11	Target Date	Status	Comments
Planning and Building Control				
				New legislation was implemented in April 2010.

Respond to new power to introduce Community Infrastructure Levy		30 Sep 2010		Following review by the Coalition Government, CIL will proceed in an amended form. Joint work is being developed with the other East Sussex authorities.
Respond to the South East Plan Review		30 Sep 2010		The Government intended to abolish the South East Plan through the Localism Bill, hence there will not now be a review of the Plan.
Progress the Local Development Framework		31 Dec 2010		Issues and Options papers published for public consultation in May-July 2010. Views analysed and published online in January 2011, alongside a range of Local Development Plan background reports to support evidence base. Cabinet was advised on 23 November of the Government's intention to abolish the SE Plan. Councillors' seminars were arranged for March 2011.
Work closely with the South Downs Park Authority		31 Mar 2011		Completed. Reports to Cabinet in November 2010 and March 2011 refer.
Respond to ESCC consultation on Waste and Minerals LDF		31 Mar 2011		Project has been delayed pending review of the role of 'land raising' in the preferred strategy: ESCC newsletter to explain the revised programme was issued in December 2010.
Prepare four further Conservation Area Appraisals		31 Mar 2011		Final CCAs drafted and sent out for public consultation in April 2011.
Repair and renewal of coast defenses at Peacehaven		31 Oct 2010		Report submitted to the Environment Agency in September 2010. The contract has now been awarded and works set to commence in April 2011.
Work with the Environment Agency on the launch of online coastal erosion risk mapping exercise		31 Aug 2010		Project was delayed by a Ministerial review following the General Election in May 2010. Approval to proceed has now been given and information is expected to be published online in Summer 2011.
Participate in a new East Sussex Strategic Flood Risk Management Group		31 Mar 2011		East Sussex Flood Partnership has been established and Terms of Reference agreed. Report to Cabinet in January 2011 and LDC action and Flood Forum representative agreed.

**Key Aim: Protecting and Enhancing the Quality of the Local Environment
Outcomes in 2010/11**

Objective 2 - Future land use and development is sustainable and environmental quality and standards are maintained

- Issues and Options Topic Papers for the Local Development Framework were produced and published for consultation. They covered nine topic areas for the LDF Core Strategy. The consultation period ran from May to July and included a number of community engagement events around the District.
- A Renewable Energy and Low Carbon Development Study was published in November 2010 as part of the evidence for the LDF Core Strategy. This study identified areas of the District with the greatest potential to deliver various renewable and low carbon energy techniques.
- External funding was secured to enable flood protection works to be carried out in parts of Lewes town.

Key Aim: Protecting and Enhancing the Quality of the Local Environment

Performance outturns for 2010/11

Headlines

- We have maintained our general performance on processing planning applications and have seen improvements compared to last year. This is particularly notable given the Council's additional work to ensure the smooth transition for the South Downs National Park Authority.
- Performance in respect of planning enforcement and building control have improved compared to 2009/10 levels.

Annual Target 2010/11	Actual 2010/11	Indicator Reference	RAG	Description of Indicator	P	T	See Note
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
65%	54.55%	NI 157a	Red	Processing of major planning applications			1
70%	74.8%	NI 157b	Green	Processing of minor planning applications		-	
85%	87.05%	NI 157c	Green	Processing of other planning applications			
100%	Data Awaited	NI 189	-	Flood and coastal erosion risk management		TB C	2
84%	87%	L26	Green	Letters requesting pre-application/ policy advice answered within 15 days.		-	
90%	90.1%	L27	Green	% of decisions delegated to officers.		«	
33%	35.9%	L28	Red	% of appeals allowed against a decision to refuse.	-	-	
90%	95.0%	L32	Green	Complaints of unauthorised development inspected within 5 working days			
90%	85.6%	L33	Amber	Percentages of breaches of planning control resolved within 6 months of notification.			
70%	71.3%	L34	Green	Plans checked for compliance with Building Regulations in 15 days.			

Explanatory Notes:

1	NI 157a	The complexity of some cases, and the need for legal agreements, has caused the decision dates to be delayed.
2	NI 189	Data is supplied by the Environment Agency and is awaited.