

COMMUNITY

LINE NO.	2005/06 ACTUAL £	SUMMARY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	7,062	Allotments	6,910	6,060	5,900
2	227,656	Cemeteries	217,510	205,410	172,150
3	1,363,002	Parks and Open Spaces	1,298,410	1,238,740	1,222,760
4	49,788	Southover Grange Public Hall	59,630	16,360	24,740
5	1,974,611	Leisure Trust	1,703,210	1,307,550	1,219,840
6	318,328	Newhaven Fort	318,940	354,870	387,350
7	71,482	Other Amenity Services	76,860	75,260	75,010
8	138,344	Community Development	136,230	162,090	131,800
9	30,406	Community Sports	37,620	41,480	42,580
10	146,067	Community Safety	119,440	171,960	138,850
11	336,915	Public Conveniences	335,990	305,930	313,940
12	95,008	Animal Wardens	96,900	104,470	104,700
13	(18,890)	Newhaven Town Centre	(18,710)	(43,330)	(43,160)
14	99,305	Cultural Services and Arts Programme	123,480	86,970	85,860
15	170,534	Voluntary Sector Support	172,670	151,780	143,670
16	15,558	Travellers including Southerham Site	15,410	44,530	20,630
17	-	Clean and Green	-	-	-
18	<b>5,025,176</b>	<b>NET SERVICE EXPENDITURE</b>	<b>4,700,500</b>	<b>4,230,130</b>	<b>4,046,620</b>

This is a summary of the net revenue position for service cost centres shown on the following pages. Please refer to the detailed page for each service cost centre and explanatory notes which identify the main variances.

19	£ 135.73	Cost for Band D Council Tax	£ 126.53	£ 113.87	£ 107.78
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LINE NO.	2005/06 ACTUAL £	ALLOTMENTS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,570	Employees	1,600	3,550	3,440
2	363	Premises	600	600	600
3	499	Transport	450	560	550
4	18	Supplies and Services	70	70	70
5	<b>2,450</b>	<b><i>Sub-total Direct Expenditure</i></b>	<b>2,720</b>	<b>4,780</b>	<b>4,660</b>
6	4,490	Support Services	4,120	1,450	1,480
7	520	Departmental Overheads	460	750	700
8	476	Capital Charges	480	-	-
9	<b>5,486</b>	<b><i>Sub-total Indirect Expenditure</i></b>	<b>5,060</b>	<b>2,200</b>	<b>2,180</b>
10	<b>7,936</b>	<b>Total Expenditure</b>	<b>7,780</b>	<b>6,980</b>	<b>6,840</b>
11	874	Rents	870	920	940
12	<b>874</b>	<b>Total Income</b>	<b>870</b>	<b>920</b>	<b>940</b>
13	<b>7,062</b>	<b>Net Cost to Summary</b>	<b>6,910</b>	<b>6,060</b>	<b>5,900</b>

**SERVICE STATEMENT:**

Management of allotment plots at various locations including Barcombe (2), Newhaven (8), Ditchling (4), Newick (2), Ringmer (12), Kingston (2), and the Boughey Place Allotments Society; maintenance of walls, water system and weed control.

**BUDGET NOTES:**

**Rents**

The rent income relates to allotments at Boughey Place, Lewes; Eastside, Newhaven; Cricket field, Newick; Kingston; Neville Cottages, Ditchling; Green Close and Broyle Close, Ringmer; and School Field, Barcombe.

14	£	0.19	Cost for Band D Council Tax	£	0.19	£	0.16	£	0.16
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LINE NO.	2005/06 ACTUAL £	CEMETERIES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	47,446	Employees	48,640	83,330	88,160
2	28,788	Premises	13,940	14,420	14,700
3	3,673	Transport	3,140	7,720	7,770
4	97,868	Supplies and Services	112,120	141,780	114,630
5	812	Refunds	60	60	60
6	<b>178,587</b>	<b>Sub-total Direct Expenditure</b>	<b>177,900</b>	<b>247,310</b>	<b>225,320</b>
7	45,729	Support Services	43,670	12,660	7,230
8	14,510	Departmental Overheads	12,830	18,250	17,050
9	69,826	Capital Charges	69,610	3,110	3,110
10	<b>130,065</b>	<b>Sub-total Indirect Expenditure</b>	<b>126,110</b>	<b>34,020</b>	<b>27,390</b>
11	<b>308,652</b>	<b>Total Expenditure</b>	<b>304,010</b>	<b>281,330</b>	<b>252,710</b>
12	64,491	Fees and Charges	79,200	65,850	70,850
13	11,470	Rents	7,080	9,850	9,490
14	228	Interest	220	220	220
15	4,807	Other Income	-	-	-
16	<b>80,996</b>	<b>Total Income</b>	<b>86,500</b>	<b>75,920</b>	<b>80,560</b>
17	<b>227,656</b>	<b>Net Cost to Summary</b>	<b>217,510</b>	<b>205,410</b>	<b>172,150</b>

**SERVICE STATEMENT:**

Upkeep, maintenance and management of Lewes Cemetery, Seaford Cemetery and the maintenance of closed churchyards.

**BUDGET NOTES:**

**General**

The Council has a programme for maintaining Memorials in Cemeteries and Closed Churchyards. The budgets include provision for the cost of specialist advice and a programme to secure the memorials, tombs and vaults in line with the advice received. The enhanced service standards are funded from a combination of increased fees and resources in the Revenue Equalisation and Asset Management Reserve, (which amounts to £14,020 in the 2006/2007 Revised Estimate and £21,820 in the 2007/2008 Estimate).

**Supplies and Services**

The 2006/2007 Revised Estimate includes balances brought forward from the previous year in respect of fees £6,500 and memorial maintenance £21,820.

This heading also includes the Wyevale Grounds Maintenance contract which is subject to annual indexation for which a 3.77% increase has been allowed in 2007/2008.

18	£	6.15	Cost for Band D Council Tax	£	5.86	£	5.53	£	4.59
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	PARKS & OPEN SPACES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	112,710	Employees	111,640	148,060	153,240
2	141,969	Premises	112,530	116,530	111,380
3	15,022	Transport	13,090	17,450	17,520
4	952,155	Supplies and Services	857,980	928,520	884,220
5	<b>1,221,856</b>	<b>Sub-total Direct Expenditure</b>	<b>1,095,240</b>	<b>1,210,560</b>	<b>1,166,360</b>
6	89,848	Support Services	84,560	33,810	39,590
7	33,869	Departmental Overheads	30,130	31,030	30,520
8	168,146	Capital Charges	176,330	63,400	82,600
9	98,947	Contribution to HRA	105,910	106,160	114,220
10	<b>390,810</b>	<b>Sub-total Indirect Expenditure</b>	<b>396,930</b>	<b>234,400</b>	<b>266,930</b>
11	<b>1,612,666</b>	<b>Total Expenditure</b>	<b>1,492,170</b>	<b>1,444,960</b>	<b>1,433,290</b>
12	13,002	Fees and Charges	3,700	3,800	2,800
13	21,823	Rents	23,640	23,090	22,450
14	5,940	Interest	5,730	6,230	6,230
15	207,192	Recharges to Seaford Town Council	159,230	171,000	176,880
16	1,707	Miscellaneous Income	1,460	2,100	2,170
17	<b>249,664</b>	<b>Total Income</b>	<b>193,760</b>	<b>206,220</b>	<b>210,530</b>
18	<b>1,363,002</b>	<b>Net Cost to Summary</b>	<b>1,298,410</b>	<b>1,238,740</b>	<b>1,222,760</b>

**SERVICE STATEMENT:**

Maintenance of parks, open spaces and nature reserves.

**BUDGET NOTES:**

**Premises**

The 2006/2007 Revised Estimate includes a balance carried forward of £6,800 in relation to tree survey works.

**Transport**

This heading represents the travelling costs of the officers in performing their duties.

**Supplies and Services**

The 2006/2007 Revised Estimate includes various balances brought forward from 2005/2006. The increase in the 2007/2008 Estimate reflects the increase due to indexation on the Grounds Maintenance contract.

**Grants and Other Income**

The 2006/2007 Revised and 2007/2008 Estimate reflect the increased recharges to Seaford Town Council for grounds maintenance work.

**Fees and Charges**

The Actual 2005/2006 figure includes residual income in respect of Seaford Head Golf Course. The 2006/2007 Estimates reflect income from a one-off guitar festival.

19	£	36.82	Cost for Band D Council Tax	£	34.95	£	33.34	£	32.57
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	<b>SOUTHOVER GRANGE PUBLIC HALL</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	15,886	Employees	21,090	24,570	26,700
2	26,671	Premises	26,710	29,580	33,370
3	160	Transport	160	220	220
4	3,427	Supplies and Services	3,810	4,090	4,090
5	<b>46,144</b>	<b>Sub-total Direct Expenditure</b>	<b>51,770</b>	<b>58,460</b>	<b>64,380</b>
6	22,887	Support Services	25,290	4,770	4,790
7	220	Departmental Overheads	220	5,720	5,400
8	28,992	Capital Charges	33,290	1,080	4,110
9	<b>52,099</b>	<b>Sub-total Indirect Expenditure</b>	<b>58,800</b>	<b>11,570</b>	<b>14,300</b>
10	<b>98,243</b>	<b>Total Expenditure</b>	<b>110,570</b>	<b>70,030</b>	<b>78,680</b>
11	25,958	Fees and Charges	27,700	28,040	28,040
12	20,090	Rents	20,800	23,890	24,090
13	216	Interest	210	230	230
14	2,191	Other Income	2,230	1,510	1,580
15	<b>48,455</b>	<b>Total Income</b>	<b>50,940</b>	<b>53,670</b>	<b>53,940</b>
16	<b>49,788</b>	<b>Net Cost to Summary</b>	<b>59,630</b>	<b>16,360</b>	<b>24,740</b>

**SERVICE STATEMENT:**

Upkeep, maintenance and management of Southover Grange.

**BUDGET NOTES:**

**Premises**

The 2006/2007 Revised Estimate and 2007/2008 Estimate increase in line with expected increases in fuel charges.

**Support Services**

The reduction reflects the change in management of the Grange with the establishment of the Wave Leisure Trust from 1 April 2006.

**Capital Charges**

The 2006/2007 Revised and 2007/2008 Estimate reflect a lower level of capital improvement works.

**Fees and Charges**

The 2006/2007 Revised and 2007/2008 Estimates reflect the current level of usage at this facility.

**Rent**

This heading includes the rent paid for the Registrar's Office and the North Wing.

**Interest**

This heading represents the interest payable on monies held on deposit in respect of a legacy from a local resident for the future maintenance of the Southover Grange Gardens.

17	£	1.34	Cost for Band D Council Tax	£	1.61	£	0.44	£	0.66
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	LEISURE TRUST	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,688,819	Employees	1,839,040	10,250	9,990
2	604,270	Premises	603,010	13,040	33,700
3	2,800	Transport	3,150	4,040	4,040
4	532,052	Supplies and Services	431,280	949,650	837,440
5	<b>2,827,941</b>	<b>Sub-total Direct Expenditure</b>	<b>2,876,480</b>	<b>976,980</b>	<b>885,170</b>
6	403,316	Support Services	485,180	12,580	12,610
7	10,886	Departmental Overheads	12,930	2,150	2,030
8	480,963	Capital Charges	438,000	319,380	323,570
9	268,507	Other Expenditure	-	-	-
10	<b>1,163,672</b>	<b>Sub-total Indirect Expenditure</b>	<b>936,110</b>	<b>334,110</b>	<b>338,210</b>
11	<b>3,991,613</b>	<b>Total Expenditure</b>	<b>3,812,590</b>	<b>1,311,090</b>	<b>1,223,380</b>
12	1,700,737	Fees and Charges	1,777,150	-	-
13	175,458	Sales	183,160	-	-
14	119,907	Other Income	128,170	3,540.00	3,540.00
15	20,900	Rents	20,900	-	-
16	<b>2,017,002</b>	<b>Total Income</b>	<b>2,109,380</b>	<b>3,540</b>	<b>3,540</b>
17	<b>1,974,611</b>	<b>Net Cost to Summary</b>	<b>1,703,210</b>	<b>1,307,550</b>	<b>1,219,840</b>

**SERVICE STATEMENT:**

The costs of managing and running indoor sports and swimming facilities at Lewes Leisure Centre, Meridian Leisure Centre and Seaford Head Pool, owned by East Sussex County Council and Seahaven Pool and Gym and Downs Leisure Centre owned by Lewes District Council.

The facilities are now operated on behalf of the Council by a Leisure Trust which was created in April 2006.

**BUDGET NOTES:**

**Employees / Support Services**

These charges relate to Lewes District Council's client side management of the premises and monitoring the performance of the contract.

**Premises**

The 2007/2008 Estimates include a sum of £20,000 for small general building repairs which remain a Council responsibility. Programmed works are accounted for in the Capital Programme.

**Transport / Other Income**

This includes the cost of Wave Leisure Manager's contract car which is still part of the Council's leasing agreement and is recharged to Wave Leisure.

**Supplies and Services**

This covers the agreed service fee payable to Wave Leisure Ltd. and is increased by the RPI increase in line with the Trust agreement.

18	£	53.33	Cost for Band D Council Tax	£	45.85	£	35.20	£	32.49
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	NEWHAVEN FORT	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	180,031	Employees	176,590	182,930	194,190
2	55,383	Premises	52,420	53,290	58,230
3	4,020	Transport	4,330	4,770	4,770
4	69,504	Supplies and Services	79,250	82,930	84,390
5	<b>308,938</b>	<b>Sub-total Direct Expenditure</b>	<b>312,590</b>	<b>323,920</b>	<b>341,580</b>
6	21,113	Support Services	21,940	29,480	30,010
7	13,005	Departmental Overheads	13,830	14,590	16,690
8	142,408	Capital Charges	143,870	166,060	180,990
9	<b>176,526</b>	<b>Sub-total Indirect Expenditure</b>	<b>179,640</b>	<b>210,130</b>	<b>227,690</b>
10	<b>485,464</b>	<b>Total Expenditure</b>	<b>492,230</b>	<b>534,050</b>	<b>569,270</b>
11	79,714	Fees and Charges	86,360	85,860	88,270
12	17,019	Rents	14,450	14,420	14,450
13	70,403	Sales	72,480	78,900	79,200
14	<b>167,136</b>	<b>Total Income</b>	<b>173,290</b>	<b>179,180</b>	<b>181,920</b>
15	<b>318,328</b>	<b>Net Cost to Summary</b>	<b>318,940</b>	<b>354,870</b>	<b>387,350</b>

**SERVICE STATEMENT:**

Management and running costs of Newhaven Fort.

**BUDGET NOTES:**

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the cost of staffing the catering facility and the management charge from the Planning Department.

**Premises**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include increases to Electricity, Business Rates and Insurance Costs.

**Capital Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include charges for the ongoing projects and repair works to the Fort.

**Fees and Charges**

The 2006/2007 Revised Estimate reflects a slight decrease in the number of visits to the facility. The 2007/2008 Estimate includes the effect of increased fees and charges agreed by Cabinet at its meeting of 18th October 2006.

16	£	8.60	Cost for Band D Council Tax	£	8.59	£	9.55	£	10.32
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	OTHER AMENITY SERVICES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	3,167	Employees	3,570	13,150	14,170
2	8,904	Premises	14,770	14,640	14,790
3	490	Transport	1,590	1,920	1,920
4	33,807	Supplies and Services	33,150	35,190	34,000
5	<b>46,368</b>	<b>Sub-total Direct Expenditure</b>	<b>53,080</b>	<b>64,900</b>	<b>64,880</b>
6	21,630	Support Services	20,410	4,890	4,920
7	830	Departmental Overheads	810	2,980	2,720
8	5,902	Capital Charges	5,880	5,880	5,880
9	<b>28,362</b>	<b>Sub-total Indirect Expenditure</b>	<b>27,100</b>	<b>13,750</b>	<b>13,520</b>
10	<b>74,730</b>	<b>Total Expenditure</b>	<b>80,180</b>	<b>78,650</b>	<b>78,400</b>
11	2,810	Rents	2,880	2,880	2,880
12	438	Fees and Charges	440	510	510
13	<b>3,248</b>	<b>Total Income</b>	<b>3,320</b>	<b>3,390</b>	<b>3,390</b>
14	<b>71,482</b>	<b>Net Cost to Summary</b>	<b>76,860</b>	<b>75,260</b>	<b>75,010</b>

**SERVICE STATEMENT:**

- Grant payable to ESCC for the prevention of Dutch Elm Disease within the District
- Grant payable towards the cost of Lewes Castle floodlighting
- Cost of maintaining various open spaces, including beaches and esplanades in Seaford, Peacehaven and Telscombe Cliffs to cover the requirements of the Environmental Protection Act 1990.
- The cost of buildings managed by Community Services within the curtilage of, or adjoining various amenity locations

**BUDGET NOTES:**

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect Community Services management charge to this service.

**Premises**

This heading includes repairs and maintenance expenditure, maintenance of town centre precincts and utility costs.

**Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the cost of cliff top and beach cleaning (2006/2007 £28,150 and 2007/2008 £29,000), Dutch Elm Disease (£4,410 for 2006/2007 Revised includes balance brought forward from 2005/2006 and 2007/2008 Estimate of £3,000) and Lewes Castle Floodlighting (2006/2007 £2,000 and 2007/2008 £1,500).

15	£	1.93	Cost for Band D Council Tax	£	2.07	£	2.03	£	2.00
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	COMMUNITY DEVELOPMENT	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	77,820	Employees	81,350	73,850	85,940
2	1,440	Transport	2,820	6,120	6,120
3	22,784	Supplies and Services	19,750	61,510	17,360
4	<b>102,044</b>	<b>Sub-total Direct Expenditure</b>	<b>103,920</b>	<b>141,480</b>	<b>109,420</b>
5	10,610	Support Services	9,150	4,760	4,790
6	25,690	Departmental Overheads	23,160	15,850	17,590
7	<b>36,300</b>	<b>Sub-total Indirect Expenditure</b>	<b>32,310</b>	<b>20,610</b>	<b>22,380</b>
8	<b>138,344</b>	<b>Total Cost to Summary</b>	<b>136,230</b>	<b>162,090</b>	<b>131,800</b>

**SERVICE STATEMENT:**

Provision of funding advice to community organisations and working with groups to encourage community development activities. Management of the Local Strategic Partnership and working with five area partnerships.

**BUDGET NOTES**

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the time spent by Community Services in the management and administration of this service.

**Transport**

This heading represents the travelling costs of the officers in performing their duties.

**Supplies and Services**

6,111	Contribution to the LSP	5,860	50,690	6,430
9,000	Grant to Action in Rural Sussex	6,000	6,180	6,360
7,673	Administration Costs for the Service	7,890	4,640	4,570
<b>22,784</b>		<b>19,750</b>	<b>61,510</b>	<b>17,360</b>

9	£	3.74	Cost for Band D Council Tax	£	3.67	£	4.36	£	3.51
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	COMMUNITY SPORTS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	12,701	Employees	17,020	17,010	18,230
2	1,710	Transport	1,830	3,630	3,690
3	11,198	Supplies and Services	11,690	15,120	14,860
4	<b>25,609</b>	<b>Sub-total Direct Expenditure</b>	<b>30,540</b>	<b>35,760</b>	<b>36,780</b>
5	880	Support Services	2,260	2,110	2,120
6	4,150	Departmental Overheads	4,820	3,610	3,680
7	<b>5,030</b>	<b>Sub-total Indirect Expenditure</b>	<b>7,080</b>	<b>5,720</b>	<b>5,800</b>
8	<b>30,639</b>	<b>Total Expenditure</b>	<b>37,620</b>	<b>41,480</b>	<b>42,580</b>
9	233	Contributions	-	-	-
10	<b>233</b>	<b>Total Income</b>	-	-	-
11	<b>30,406</b>	<b>Net Cost to Summary</b>	<b>37,620</b>	<b>41,480</b>	<b>42,580</b>

**SERVICE STATEMENT:**

Provision of funding advice to community organisations and working with groups to encourage sporting development activities.

**BUDGET NOTES**

**Transport**

These headings represent the travelling costs of the officers in performing their duties.

**Supplies and Services**

This heading includes the contribution made to Lewes Athletic Club (£7,450 in the 2006/2007 Revised Estimate and £7,710 in 2007/2008) and the costs associated with sporting and community activities. This heading also includes an annual contribution (£3,000 both 2006/2007 and 2007/2008) to Sussex Sports Consortium which was previously shown under Community Development.

**Contributions**

This income contribution in 2005/06 was received towards the cost of instructors.

12	£	0.82	Cost for Band D Council Tax	£	1.01	£	1.12	£	1.13
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	COMMUNITY SAFETY (including Emergency Planning functions)	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	42,300	Employees	41,880	50,540	52,560
2	-	Transport	10	3,490	3,450
3	189,390	Supplies and Services	223,010	195,330	189,290
4	<b>231,690</b>	<b>Sub-total Direct Expenditure</b>	<b>264,900</b>	<b>249,360</b>	<b>245,300</b>
5	41,503	Support Services	39,410	41,750	42,160
6	13,300	Departmental Overheads	16,840	18,920	18,990
7	29,656	Capital Charges (deferred charge)	-	29,530	-
8	<b>84,459</b>	<b>Sub-total Indirect Expenditure</b>	<b>56,250</b>	<b>90,200</b>	<b>61,150</b>
9	<b>316,149</b>	<b>Total Expenditure</b>	<b>321,150</b>	<b>339,560</b>	<b>306,450</b>
10	108,840	Grants	135,710	112,180	112,180
11	61,242	Fees and Charges	66,000	55,420	55,420
12	<b>170,082</b>	<b>Total Income</b>	<b>201,710</b>	<b>167,600</b>	<b>167,600</b>
13	<b>146,067</b>	<b>Net Cost to Summary</b>	<b>119,440</b>	<b>171,960</b>	<b>138,850</b>

**SERVICE STATEMENT:**

Preparation of a Community Safety Strategy. Liaison with East Sussex County Council regarding Civil Defence and safety procedures and monitoring effectiveness. Co-ordination of initiatives to provide safer communities.

**BUDGET NOTES:**

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate increase as a result of higher charges being made to this service reflecting the significance of this national and local priority area.

**Supplies and Services**

28,514	Anti Social Behaviour Officer	25,000	25,000	25,000
4,847	ESCC Partnership Development Fund	4,000	7,000	7,000
75,225	Crime Disorder Reduction Partnership	106,710	80,180	80,180
51,242	Basic Command Unit	56,000	55,420	55,420
29,562	Administration & Service running Costs	31,300	27,730	21,690
<b>189,390</b>		<b>223,010</b>	<b>195,330</b>	<b>189,290</b>

**Support Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate includes costs in respect of the Crime and Disorder Reduction Partnership and work in addressing Anti Social Behaviour.

**Fees and Charges**

This represents the recovery of the cost of the Emergency Planning telephone rental from the Government Office of the Envoy, Finance and Resources.

**Grants**

25,000	Anti Social Behaviour Officer	25,000	25,000	25,000
4,000	ESCC Partnership Development Fund	4,000	7,000	7,000
79,840	Crime Disorder Reduction Partnership	106,710	80,180	80,180
<b>108,840</b>		<b>135,710</b>	<b>112,180</b>	<b>112,180</b>

14	£	3.95	Cost for Band D Council Tax	£	3.22	£	4.63	£	3.70
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	PUBLIC CONVENIENCES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	16,692	Employees	17,910	36,190	36,710
2	205,088	Premises	204,880	206,500	214,120
3	2,863	Transport	4,830	4,920	4,730
4	11,035	Supplies and Services	12,670	12,970	12,970
5	<b>235,678</b>	<b>Sub-total Direct Expenditure</b>	<b>240,290</b>	<b>260,580</b>	<b>268,530</b>
6	40,850	Support Services	37,160	4,060	4,090
7	1,860	Departmental Overheads	1,730	7,640	7,370
8	60,027	Capital Charges	56,820	33,950	33,950
9	<b>102,737</b>	<b>Sub-total Indirect Expenditure</b>	<b>95,710</b>	<b>45,650</b>	<b>45,410</b>
10	<b>338,415</b>	<b>Total Expenditure</b>	<b>336,000</b>	<b>306,230</b>	<b>313,940</b>
11	-	Fees and Charges	10	-	-
12	1,500	Insurance Claims	-	-	-
13	-	Rents	-	300	-
14	<b>1,500</b>	<b>Total Income</b>	<b>10</b>	<b>300</b>	<b>-</b>
15	<b>336,915</b>	<b>Net Cost to Summary</b>	<b>335,990</b>	<b>305,930</b>	<b>313,940</b>

**SERVICE STATEMENT:**

Provision of 16 Public Conveniences in the District.

**BUDGET NOTES:**

**Premises**

This heading includes the cost of the cleaning contract, repairs expenditure and the increasing cost of utilities. The cleaning contract is subject to annual indexation on 1 April each year and an increase of 3.93% has been included for 2007/2008 Estimate.

**Transport**

This heading represents the proportion of the amenity assistants' vans charged to this service.

**Fees and Charges**

No requests have been received in recent years outside of the district for RADAR keys providing access for the disabled and the estimate has therefore been removed.

**Rents**

The 2006/2007 Revised Estimate provides for a one-off Wayleave at Place Lane, Seaford to allow access to Southern Water infrastructure.

16	£	9.10	Cost for Band D Council Tax	£	9.04	£	8.24	£	8.36
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	ANIMAL WARDENS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	46,227	Employees	47,150	57,250	59,540
2	5,764	Transport	4,640	12,330	11,700
3	11,774	Supplies and Services	13,440	16,430	16,880
4	<b>63,765</b>	<b>Sub-total Direct Expenditure</b>	<b>65,230</b>	<b>86,010</b>	<b>88,120</b>
5	20,240	Support Services	17,520	5,630	5,690
6	9,890	Departmental Overheads	10,150	11,250	11,040
7	1,436	Capital Charges	4,200	2,780	3,050
8	<b>31,566</b>	<b>Sub-total Indirect Expenditure</b>	<b>31,870</b>	<b>19,660</b>	<b>19,780</b>
9	<b>95,331</b>	<b>Total Expenditure</b>	<b>97,100</b>	<b>105,670</b>	<b>107,900</b>
10	323	Fees and Charges	200	1,200	3,200
11	<b>323</b>	<b>Total Income</b>	<b>200</b>	<b>1,200</b>	<b>3,200</b>
12	<b>95,008</b>	<b>Net Cost to Summary</b>	<b>96,900</b>	<b>104,470</b>	<b>104,700</b>

**SERVICE STATEMENT:**

Enforcement of national legislation and adopted bylaws, together with the promotion and education of responsible dog ownership within the Lewes District. The Council has adopted the provisions of the Dogs (Fouling of Land) Act 1996 and the Clean Neighbourhood and Environment Act 2005.

**BUDGET NOTES:**

**Transport**

This heading relates to the maintenance and running costs of the animal warden van, and the transport costs incurred by Environmental Health Officers whilst carrying out their duties.

**Supplies and Services**

This heading includes the costs of veterinary charges, kennelling for stray animals and signage.

**Fees and Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate increase as a result of charges agreed by Cabinet at its meeting of 23 November 2006, whereby a statutory fee is levied to owners of seized dogs on the first offence, not the second as previously was the policy. The increase in Kennelling costs and return fees are budgeted to be cost neutral.

13	£	2.57	Cost for Band D Council Tax	£	2.61	£	2.81	£	2.79
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	NEWHAVEN TOWN CENTRE PROPERTY MANAGEMENT	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	3,509	Employees	3,340	4,140	4,120
2	162	Premises	410	590	680
3	97	Transport	170	210	200
4	500	Supplies and Services	500	500	500
5	<b>4,268</b>	<b><i>Sub-total Direct Expenditure</i></b>	<b>4,420</b>	<b>5,440</b>	<b>5,500</b>
6	5,690	Support Services	5,500	3,240	3,300
7	720	Departmental Overheads	660	570	620
8	27,529	Capital Charges	27,510	4,220	4,220
9	<b>33,939</b>	<b><i>Sub-total Indirect Expenditure</i></b>	<b>33,670</b>	<b>8,030</b>	<b>8,140</b>
10	<b>38,207</b>	<b>Total Expenditure</b>	<b>38,090</b>	<b>13,470</b>	<b>13,640</b>
11	56,797	Rents	56,800	56,800	56,800
12	300	Legal Charges	-	-	-
13	<b>57,097</b>	<b>Total Income</b>	<b>56,800</b>	<b>56,800</b>	<b>56,800</b>
14	<b>(18,890)</b>	<b>Net Surplus to Summary</b>	<b>(18,710)</b>	<b>(43,330)</b>	<b>(43,160)</b>

**SERVICE STATEMENT**

Management of Newhaven Town Centre

**BUDGET NOTES:**

**Employees**

This heading represents the cost of the Planning Department for its management of this service.

**Premises**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include provision for pavement repairs and the electricity costs for town centre lighting.

**Rents**

The rent due to the Council is based on a percentage of income collected by the property company which manages the town centre. The rent is anticipated to remain at a similar level in the 2006/2007 Revised Estimate and 2007/2008 Estimate.

15	£	(0.51)	(Surplus) for Band D Council Tax	£	(0.50)	£	(1.17)	£	(1.15)
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	CULTURAL SERVICES AND ARTS PROGRAMME	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	47,810	Employees	41,940	37,200	31,620
2	23,222	Premises	26,290	27,730	26,220
3	34	Transport	300	300	300
4	27,937	Supplies and Services	31,580	26,700	26,760
5	<b>99,003</b>	<b>Sub-total Direct Expenditure</b>	<b>100,110</b>	<b>91,930</b>	<b>84,900</b>
6	22,330	Support Services	27,700	8,300	8,360
7	2,250	Departmental Overheads	10,080	7,270	6,930
8	3,167	Capital Charges	3,140	1,080	950
9	<b>27,747</b>	<b>Sub-total Indirect Expenditure</b>	<b>40,920</b>	<b>16,650</b>	<b>16,240</b>
10	<b>126,750</b>	<b>Total Expenditure</b>	<b>141,030</b>	<b>108,580</b>	<b>101,140</b>
11	280	Grants	-	-	-
12	14,805	Fees and Charges	5,400	4,740	3,260
13	124	Sales	200	-	-
14	5,475	Rents	5,200	10,000	5,150
15	6,761	Interest	6,750	6,870	6,870
16	<b>27,445</b>	<b>Total Income</b>	<b>17,550</b>	<b>21,610</b>	<b>15,280</b>
17	<b>99,305</b>	<b>Net Cost to Summary</b>	<b>123,480</b>	<b>86,970</b>	<b>85,860</b>

**SERVICE STATEMENT:**

Development of cultural activities that will benefit the quality of life, local economy and regeneration of local communities. Running costs of the Crypt Gallery, Seaford and the Thebes Gallery, Lewes.

**BUDGET NOTES:**

**Employees**

The 2006/2007 Revised and 2007/2008 Estimate include the cost of Managing the Art activities for the Council.

**Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate have been reduced to reflect the saving in printing and promotion costs of the galleries.

**Income**

The 2006/2007 Revised Estimate and 2007/2008 Estimate for fees and charges represents the income received from the Artwaves project. The 2006/2007 Estimate also includes a sum of £2,300 for commission on gallery sales following a change in running of the galleries. This income is now included in the rents figure as hiring charges. The 2007/2008 Estimate for Rents excludes £4,000 income from the CAB following the move of premises.

18	£	2.68	Cost for Band D Council Tax	£	3.32	£	2.34	£	2.29
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	VOLUNTARY SECTOR SUPPORT	2006/07 ESTIMATE £	2006/2007 REVISED £	2007/08 ESTIMATE £
1	11,560	Employees	11,890	9,100	11,790
2	7,500	Premises	7,500	7,500	7,500
3	-	Transport	-	810	810
4	119,694	Supplies and Services	123,070	129,470	118,200
5	<b>138,754</b>	<b>Sub-total Direct Expenditure</b>	<b>142,460</b>	<b>146,880</b>	<b>138,300</b>
6	27,980	Support Services	26,830	2,960	2,980
7	3,800	Departmental Overheads	3,380	1,940	2,390
8	<b>31,780</b>	<b>Sub-total Indirect Expenditure</b>	<b>30,210</b>	<b>4,900</b>	<b>5,370</b>
9	<b>170,534</b>	<b>Total Cost to Summary</b>	<b>172,670</b>	<b>151,780</b>	<b>143,670</b>

**SERVICE STATEMENT:**

Support to community organisations towards running expenses provided under Service Level Agreements.

**BUDGET NOTES:**

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate represents assistance made by the Community Funding Officer to this service.

**Premises**

This heading relates to rents paid for premises occupied by the Lewes and Seaford Citizens Advice Bureau.

**Support Services**

The reduction in both the 2006/2007 Revised and the 2007/2008 Estimate is a result of the time allocation of the Finance Department reflecting the reduction in dealing with Revenue and Capital Grants.

**Supplies and Services**

This heading includes the following:-

2005/06 ACTUAL £		2006/2007 ESTIMATE £	2006/2007 REVISED £	2007/2008 ESTIMATE £
23,478	South Downs Council for Voluntary Service	24,183	24,183	24,908
10,512	Peacehaven & Telscombe House Project	10,827	10,827	11,152
81,760	Lewes & Seaford Citizens Advice Bureau	87,030	93,030	80,640
260	Haywards Heath Citizens Advice Bureau	270	270	280
260	Uckfield Citizens Advice Bureau	270	270	280
3,424	Capital Grants and Insurance Costs	490	890	940
<u>119,694</u>		<u>123,070</u>	<u>129,470</u>	<u>118,200</u>

**Lewes and Seaford Citizens Advice Bureau**

The 2006/2007 Revised Estimate includes £9,000 for the CABs, Money Advice service and £6,000 for Welfare Benefits take up advice which is to be funded from the Partnership Fund.

10	£	4.61	Cost for Band D Council Tax	£	4.65	£	4.09	£	3.83
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	TRAVELLERS including SOUTHERHAM TRAVELLERS SITE	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	5,990	Employees	7,360	9,710	10,570
2	5,556	Premises	9,000	9,000	9,000
3	-	Transport	-	210	220
4	34,270	Supplies and Services	24,810	61,700	36,900
5	<b>45,816</b>	<b>Sub-total Direct Expenditure</b>	<b>41,170</b>	<b>80,620</b>	<b>56,690</b>
6	5,230	Support Services	4,990	5,730	5,770
7	1,510	Departmental Overheads	1,810	1,950	2,140
8	<b>6,740</b>	<b>Sub-total Indirect Expenditure</b>	<b>6,800</b>	<b>7,680</b>	<b>7,910</b>
9	<b>52,556</b>	<b>Total Expenditure</b>	<b>47,970</b>	<b>88,300</b>	<b>64,600</b>
10	36,998	Reimbursement ESCC	32,560	43,770	43,970
11	<b>36,998</b>	<b>Total Income</b>	<b>32,560</b>	<b>43,770</b>	<b>43,970</b>
12	<b>15,558</b>	<b>Net Cost to Summary</b>	<b>15,410</b>	<b>44,530</b>	<b>20,630</b>

**SERVICE STATEMENT**

Management and maintenance of Transit Caravan Site, Southerham, carried out on behalf of East Sussex County Council. Contribution to the East Sussex County Council Traveller Liaison Officer to develop a strategy to manage traveller sites throughout the County.

**BUDGET NOTES:**

**General**

The majority of the costs of this service are reimbursed by East Sussex County Council. The expenditure includes repair and maintenance works, water charges, grass cutting and pest control, along with the cost of time spent by the Chief Executive and Planning and Environmental Services Department for administering this service.

**Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include £7,600 and £7,800 respectively as a contribution towards the ESCC Traveller Liaison Officer. The Revised Estimate includes a non-recurring sum of £15,000 towards the joint funding of an Officer within East Sussex to co-ordinate Capital Funding for Transit sites as agreed in the September 2006 Cabinet meeting. The 2006/2007 Revised Estimate includes £10,000 for investigation into further sites in the District funded from the Contingency Fund.

13	£	0.42	Cost for Band D Council Tax	£	0.41	£	1.20	£	0.55
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	CLEAN AND GREEN	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	36,187	Employees	40,840	117,220	136,010
2	3,489	Transport	6,260	16,530	16,020
3	27,383	Supplies and Services	32,870	150,360	99,940
4	<b>67,059</b>	<b>Sub-total Direct Expenditure</b>	<b>79,970</b>	<b>284,110</b>	<b>251,970</b>
5	21,500	Support Services	29,310	33,610	33,880
6	11,680	Departmental Overheads	11,410	28,640	28,640
7	4,560	Capital Charges	4,420	2,920	3,800
8	<b>37,740</b>	<b>Sub-total Indirect Expenditure</b>	<b>45,140</b>	<b>65,170</b>	<b>66,320</b>
9	<b>104,799</b>	<b>Total Expenditure</b>	<b>125,110</b>	<b>349,280</b>	<b>318,290</b>
10	-	Fees and Charges	200	6,820	10,700
11	104,799	Recharged to Services	124,910	342,460	307,590
12	<b>104,799</b>	<b>Total Income</b>	<b>125,110</b>	<b>349,280</b>	<b>318,290</b>
13	-	<b>Net Cost to Summary</b>	-	-	-

**SERVICE STATEMENT:**

Provision of Community Help Desk and warden service to address issues such as fly tipping, vehicle nuisance and littering with a view to identifying and prosecuting offenders following a programme of education and publicity. The service is covered by legislation in the Clean Neighbourhoods and Environment Act and is part of the Council's wider street cleaning responsibilities.

**BUDGET NOTES:**

**General**

Community Services are responsible for dealing with abandoned vehicles, dog and litter bin provision and the removal of hazardous waste.

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate includes the new staff structure approved by Cabinet in March 2006.

**Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate includes £54,000 and £27,000 respectively towards the dog and litter bin maintenance programme funded from the Revenue Equalisation and Asset Maintenance Reserve. This heading also includes the cost of clothing, software and equipment used by the Clean and Green Team as outlined in the March 2006 Cabinet Report.

**Capital Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the charges arising from the replacement programme for dog and litter bins.

**Recharged to Services**

The cost of this service is recharged to the Parks and Open Spaces (£46,320) and Street Cleansing Services (£261,270).

14	£ -	Cost for Band D Council Tax	£ -	£ -	£ -
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COMMUNITY

LINE NO.	2005/06 ACTUAL £	RESOURCES ANALYSIS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	2,350,425	Employees	2,512,850	878,050	936,980
2	1,107,876	Premises	1,072,060	493,420	524,290
3	42,061	Transport	46,770	85,230	84,030
4	2,145,608	Supplies and Services	2,011,110	2,812,380	2,492,560
5	<b>5,645,970</b>	<b>Sub-total Direct Expenditure</b>	<b>5,642,790</b>	<b>4,269,080</b>	<b>4,037,860</b>
6	805,826	Support Services	885,000	211,790	213,770
7	148,690	Departmental Overheads	155,250	173,110	174,500
8	1,023,088	Capital Charges	963,550	633,390	646,230
9	367,454	Other Expenditure	105,910	106,160	114,220
10	<b>2,345,058</b>	<b>Sub-total Indirect Expenditure</b>	<b>2,109,710</b>	<b>1,124,450</b>	<b>1,148,720</b>
11	<b>7,991,028</b>	<b>Total Expenditure</b>	<b>7,752,500</b>	<b>5,393,530</b>	<b>5,186,580</b>
12	245,985	Sales	255,840	78,900	79,200
13	1,960,710	Fees and Charges	2,046,360	252,240	263,050
14	157,258	Rents	152,620	142,150	136,250
15	109,120	Grants	135,710	112,180	112,180
16	142,030	Reimbursements/Contributions	157,470	386,230	351,560
17	337,604	Other Income	291,090	178,150	184,170
18	13,145	Interest	12,910	13,550	13,550
19	<b>2,965,852</b>	<b>Total Income</b>	<b>3,052,000</b>	<b>1,163,400</b>	<b>1,139,960</b>
20	<b>5,025,176</b>	<b>NET SERVICE EXPENDITURE</b>	<b>4,700,500</b>	<b>4,230,130</b>	<b>4,046,620</b>

This page is a summary of the main headings within the preceding service cost centres.

21	£ 135.73	Cost for Band D Council Tax	£ 126.53	£ 113.87	£ 107.78
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LINE NO.	2005/06 ACTUAL £	SUMMARY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	855,300	Public Health General	858,010	943,310	918,360
2	36,448	Port Health	37,970	38,590	39,640
3	119,728	Rodent & Pest Control	107,690	112,750	113,820
4	1,064,807	Refuse Collection	1,172,320	1,195,790	1,221,460
5	655,879	Street Cleansing	774,240	923,010	944,420
6	955,672	Recycling	1,043,360	993,790	991,050
7	3,514	Taxi Licensing	-	-	-
8	79,579	Licensing	85,050	127,070	117,300
9	45,441	Other Health Services	52,130	60,860	50,040
10	-	East Sussex Air Monitoring Consortium	-	-	-
11	48,325	Agenda 21	50,450	48,870	49,640
12	71,250	Eco Mngmnt and Audit Scheme (EMAS)	81,370	68,840	83,340
13	<b>3,935,943</b>	<b>NET SERVICE EXPENDITURE</b>	<b>4,262,590</b>	<b>4,512,880</b>	<b>4,529,070</b>

This is a summary of the net revenue position for service cost centres shown on the following pages. Please refer to the detailed page for each service cost centre and explanatory notes which identify the main variances.

14	106.31	Cost for Band D Council Tax	£ 114.74	£ 121.48	£ 120.63
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LINE NO.	2005/06 ACTUAL £	<b>PUBLIC HEALTH GENERAL</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	429,991	Employees	455,570	588,670	654,090
2	34,865	Transport	33,670	27,130	28,660
3	120,109	Supplies and Services	215,190	242,410	115,620
4	<b>584,965</b>	<b>Sub-total Direct Expenditure</b>	<b>704,430</b>	<b>858,210</b>	<b>798,370</b>
5	223,966	Support Services	207,540	64,730	65,370
6	95,233	Departmental Overheads	96,810	114,920	112,970
7	11,939	Capital Charges	9,780	70,880	600
8	<b>331,138</b>	<b>Sub-total Indirect Expenditure</b>	<b>314,130</b>	<b>250,530</b>	<b>178,940</b>
9	<b>916,103</b>	<b>Total Expenditure</b>	<b>1,018,560</b>	<b>1,108,740</b>	<b>977,310</b>
10	26,703	Fees and Charges	24,160	29,040	24,850
11	34,100	Grants	136,390	136,390	34,100
12	<b>60,803</b>	<b>Total Income</b>	<b>160,550</b>	<b>165,430</b>	<b>58,950</b>
13	<b>855,300</b>	<b>Net Cost to Summary</b>	<b>858,010</b>	<b>943,310</b>	<b>918,360</b>

**SERVICE STATEMENT:**

The majority of the services provided within this cost centre are statutory requirements and include food safety inspections, Health and Safety at work inspections; responsive work in respect of Complaints; Nuisances; Infectious Diseases, etc; Health Education; Pollution Control; and Enforcement of Legislation. This cost centre also includes the cost of Landfill Gas, Contaminated Land, Noise Patrol and Air Quality Monitoring.

**BUDGET NOTES:****General**

The Council has been leading a project for the implementation of new food hygiene legislation, in partnership with Wealden District Council, Eastbourne Borough Council, SOMPRITI and CMI Consulting. This project has been in operation since January 2006 and is due to end in June 2007. Expenditure on this project is offset by contributions from other authorities meaning that there is no net cost to the Council.

**Supplies and Services**

The 2006/2007 Revised Estimate includes £19,680 for contaminated land site investigations. £2,760 and £2,700 has also been allocated for the noise assessment of a commercial premises and the continuation of a Home Safety project. These budgets have been brought forward from 2005/2006 and are funded from the Budget Carry Forward Reserve. The 2007/2008 Estimate reduces as a result of the Safer Sussex Food project ending in June 2007.

**Fees and Charges/Grants**

Income is derived from charges made for Environmental Protection Act inspections and Food, Health and Safety Courses. Grant income from the Food Standards Agency for operating the Safer Sussex Food project reduces for the 2007/2008 Estimate, due to the project coming to an end in June 2007.

14	£	23.10	Cost for Band D Council Tax	£	23.10	£	25.39	£	24.46
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LINE NO.	2005/06 ACTUAL £	PORT HEALTH	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	10,010	Employees	10,180	14,220	14,770
2	213	Transport	220	1,050	1,070
3	17,924	Supplies and Services	19,680	19,490	19,980
4	<b>28,147</b>	<b>Sub-total Direct Expenditure</b>	<b>30,080</b>	<b>34,760</b>	<b>35,820</b>
5	6,170	Support Services	6,180	1,440	1,480
6	2,220	Departmental Overheads	2,310	2,890	2,840
7	<b>8,390</b>	<b>Sub-total Indirect Expenditure</b>	<b>8,490</b>	<b>4,330</b>	<b>4,320</b>
8	<b>36,537</b>	<b>Total Expenditure</b>	<b>38,570</b>	<b>39,090</b>	<b>40,140</b>
9	89	Fees and Charges	600	500	500
10	<b>89</b>	<b>Total Income</b>	<b>600</b>	<b>500</b>	<b>500</b>
11	<b>36,448</b>	<b>Net Cost to Summary</b>	<b>37,970</b>	<b>38,590</b>	<b>39,640</b>

**SERVICE STATEMENT:**

Inspection of food imported through Newhaven, and the control of infectious diseases at the port. The service is provided 24 hours per day, 7 days a week. Income derives from the issue of certificates relating to food for exports and disinfections of rodents from ships, also from charges made for working unsociable hours. Other water safety requirements are also included under this heading.

**BUDGET NOTES:****General**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the cost of operating the service with the current levels of activity in Port Traffic.

12	£	0.98	Cost for Band D Council Tax	£	1.02	£	1.04	£	1.06
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LINE NO.	2005/06 ACTUAL £	RODENT AND PEST CONTROL	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	75,060	Employees	76,130	88,300	91,460
2	368	Premises	370	380	380
3	8,803	Transport	8,920	14,940	14,940
4	7,201	Supplies and Services	7,670	7,590	7,730
5	<b>91,432</b>	<b>Sub-total Direct Expenditure</b>	<b>93,090</b>	<b>111,210</b>	<b>114,510</b>
6	24,810	Support Services	25,680	9,610	9,840
7	16,138	Departmental Overheads	15,920	16,930	16,470
8	<b>40,948</b>	<b>Sub-total Indirect Expenditure</b>	<b>41,600</b>	<b>26,540</b>	<b>26,310</b>
9	<b>132,380</b>	<b>Total Expenditure</b>	<b>134,690</b>	<b>137,750</b>	<b>140,820</b>
10	12,652	Fees and Charges	27,000	25,000	27,000
11	<b>12,652</b>	<b>Total Income</b>	<b>27,000</b>	<b>25,000</b>	<b>27,000</b>
12	<b>119,728</b>	<b>Net Cost to Summary</b>	<b>107,690</b>	<b>112,750</b>	<b>113,820</b>

**SERVICE STATEMENT:**

Control of rats, mice and other pests of public health significance in all properties.

**POLICY:**

To provide a service to domestic and commercial premises for rodent control and the destruction of fleas, lice, wasps etc and to recover the cost of labour, overheads and materials in all instances with the exception of the infestation of rats in domestic properties.

**BUDGET NOTES:****Supplies and Services**

This heading includes the cost of pesticides, sprayers and protective clothing.

13	£	3.23	Cost for Band D Council Tax	£	2.90	£	3.04	£	3.03
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LINE NO.	2005/06 ACTUAL £	REFUSE COLLECTION	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	749,330	Employees	795,950	863,500	871,060
2	20,623	Premises	20,160	46,500	37,120
3	401,271	Transport	428,690	368,440	385,080
4	242,856	Supplies and Services	268,320	244,840	260,430
5	<b>1,414,080</b>	<b>Sub-total Direct Expenditure</b>	<b>1,513,120</b>	<b>1,523,280</b>	<b>1,553,690</b>
6	52,137	Support Services	54,860	58,690	62,140
7	6,614	Departmental Overheads	7,840	9,970	9,450
8	101,808	Capital Charges	114,970	109,670	105,080
9	<b>160,559</b>	<b>Sub-total Indirect Expenditure</b>	<b>177,670</b>	<b>178,330</b>	<b>176,670</b>
10	<b>1,574,639</b>	<b>Total Expenditure</b>	<b>1,690,790</b>	<b>1,701,610</b>	<b>1,730,360</b>
11	495,920	Fees and Charges	503,470	490,820	493,900
12	13,912	Sales	15,000	15,000	15,000
13	<b>509,832</b>	<b>Total Income</b>	<b>518,470</b>	<b>505,820</b>	<b>508,900</b>
14	<b>1,064,807</b>	<b>Net Cost to Summary</b>	<b>1,172,320</b>	<b>1,195,790</b>	<b>1,221,460</b>

**SERVICE STATEMENT:**

Collection of domestic refuse; trade refuse collections; and collection of bulky household items.

**BUDGET NOTES:****Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimates reflects the reallocation of staff time within the Waste and Recycling Division.

**Premises**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the cost of external contract cleaners for the Robinson Road Premises and a proportion of the net costs of the Vehicle Workshop attributed to the Refuse Service.

**Transport**

Transport costs have reduced reflecting the fact that the fleet is more modern and incurs less expenditure on repairs at present.

**Capital Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the Vehicle Replacement Programme approved by Cabinet.

**Fees and Charges**

The 2007/2008 Estimate allows for a small increase in the charge to trade refuse customers although the number of customers has fallen slightly.

15	£	28.76	Cost for Band D Council Tax	£	31.56	£	32.19	£	32.53
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LINE NO.	2005/06 ACTUAL £	<b>STREET CLEANSING</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	416,739	Employees	526,420	457,860	486,500
2	8,402	Premises	8,210	15,210	12,840
3	141,576	Transport	129,640	152,380	166,730
4	145,405	Supplies and Services	134,930	133,620	141,210
5	-	Clean and Green Service	-	217,550	178,930
6	<b>712,122</b>	<b>Sub-total Direct Expenditure</b>	<b>799,200</b>	<b>976,620</b>	<b>986,210</b>
7	20,341	Support Services	21,540	25,510	26,900
8	4,985	Departmental Overheads	6,610	6,480	6,390
9	25,459	Capital Charges	55,530	30,870	43,080
10	<b>50,785</b>	<b>Sub-total Indirect Expenditure</b>	<b>83,680</b>	<b>62,860</b>	<b>76,370</b>
11	<b>762,907</b>	<b>Total Expenditure</b>	<b>882,880</b>	<b>1,039,480</b>	<b>1,062,580</b>
12	32,988	Fees and Charges	31,270	39,100	38,470
13	74,040	Recharged to Services	77,370	77,370	79,690
14	<b>107,028</b>	<b>Total Income</b>	<b>108,640</b>	<b>116,470</b>	<b>118,160</b>
15	<b>655,879</b>	<b>Net Cost to Summary</b>	<b>774,240</b>	<b>923,010</b>	<b>944,420</b>

**SERVICE STATEMENT:**

Sweeping of public highways, town centres, car parks and beach cleaning throughout the District.

**POLICY:**

Frequency of sweeping is adjusted to ensure compliance so far as is practicable within the requirements for the code of practice 'litter and refuse' under the Environmental Protection Act.

**BUDGET NOTES:****Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimates reflect the allocation of staff time within the Waste and Recycling Division.

**Transport**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the cost of running and maintaining the Street Cleansing vehicle fleet including fuel. The fleet was increased by one vehicle in 2006/2007 and 2007/2008 Estimate includes the running costs for the first full year.

**Supplies and Services**

These Estimates include the cost of providing Agency staff to cover sickness and vacancies, together with an allocation of costs incurred through the Council's "Clean and Green" initiative.

**Capital Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the Vehicle Replacement Programme approved by Cabinet.

**Fees and Charges/Recharged to Services**

This is the recharge for car park, beach and cliff top cleaning, and other litter clearance and sweeping at various commercial sites.

16	£	17.72	Cost for Band D Council Tax	£	20.84	£	24.85	£	25.15
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LINE NO.	2005/06 ACTUAL £	RECYCLING	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	700,739	Employees	709,450	745,810	794,990
2	74,526	Premises	81,420	73,580	72,250
3	162,302	Transport	168,610	162,380	152,280
4	252,793	Supplies and Services	303,440	330,020	346,450
5	<b>1,190,360</b>	<b>Sub-total Direct Expenditure</b>	<b>1,262,920</b>	<b>1,311,790</b>	<b>1,365,970</b>
6	32,906	Support Services	33,080	51,540	43,770
7	2,865	Departmental Overheads	3,150	3,040	2,940
8	162,427	Capital Charges	179,910	110,230	117,880
9	<b>198,198</b>	<b>Sub-total Indirect Expenditure</b>	<b>216,140</b>	<b>164,810</b>	<b>164,590</b>
10	<b>1,388,558</b>	<b>Total Expenditure</b>	<b>1,479,060</b>	<b>1,476,600</b>	<b>1,530,560</b>
11	198,448	Sales	155,800	176,300	189,600
12	12,824	Grants - DEFRA	38,250	38,250	-
13	219,726	Recycling Credits	240,890	240,890	283,890
14	-	Contributions	-	26,610	65,260
15	362	Rents	360	360	360
16	1,526	Other Income	400	400	400
17	<b>432,886</b>	<b>Total Income</b>	<b>435,700</b>	<b>482,810</b>	<b>539,510</b>
18	<b>955,672</b>	<b>Net Cost to Summary</b>	<b>1,043,360</b>	<b>993,790</b>	<b>991,050</b>

**SERVICE STATEMENT:**

To encourage and promote recycling, re-use and reduction of waste materials, in partnership with the community and business sectors.

The Council's Recycling operation combines both 'bring' and kerbside systems. The bring system comprises approximately 102 mini recycling centres in addition to various paper, glass, clothes and book banks supplied in partnership with other agencies. The kerbside scheme is operated in partnership with Furniture Now! who operate the recycling service in Lewes and the surrounding villages, with the Council covering the coastal towns and other rural areas. The recycled materials are processed at the Council's North Street Recycling Centre.

On 3 May 2006 Cabinet approved a Sustainable Waste Management Strategy, the purpose of which includes the development and implementation of a significant Waste Avoidance/Reduction campaign. £18,000 has been allocated towards this campaign in 2006/2007 and £35,000 in 2007/2008 and includes five action plans to be carried out in five years from 2006. These plans are 1. The Waste Avoidance Campaign (Smart Shopping; re-use, repair; Community and Home Composting/Digesters; Converting retail purchase into services; Mailing Preference Scheme.) 2. Increasing Kerbside participation, 3. Cardboard collection from Bring sites, 4. Compulsory Kerbside Collection, 5. Introducing new materials to the Kerbside Collection Scheme.

19	£	25.81	Cost for Band D Council Tax	£	28.09	£	26.75	£	26.40
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**RECYCLING****BUDGET NOTES:****Premises**

These costs include the rent, repairs and utility charges for the proportion of the North Street Depot, Lewes, occupied by the Recycling Service, the Dairy Site at Robinson Road, Newhaven and the Phoenix Works Depot, Lewes used by Furniture Now! The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect removal of the estimate element of the charge as required by the Accounting Code of Practice.

**Transport**

These costs relate to the maintenance and running costs of the recycling vehicle fleet. The 2006/2007 Revised Estimate includes £10,480 in respect of on-going electric engine replacements and is funded from the Budget Carry Forward Reserve.

**Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate includes the cost of the schemes operated by Furniture Now! in Lewes, and Waste and Recycling in Newhaven, protective clothing, haulage costs and other operational and administrative costs. The 2006/2007 Revised Estimate and 2007/2008 Estimate include an expenditure allowance, to be funded from a Waste Performance and Efficiency contribution of £26,610 and £65,260 respectively which has been provided by East Sussex County Council. Expenditure in respect of the Waste Avoidance/ Reduction campaign is also included in this heading.

**Capital Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the ongoing asset rentals for recycling vehicles, plant and equipment which form part of the Council's Capital Programme.

**Sales/Rents/Other Income**

These headings relate to the income derived from the sale of plastic, paper and metal and rent received from the Common Cause Co-op and Lewes Archaeology Group for the rental of area in the North Street Depot. Higher rates of recycling mean greater income from sales of items collected.

**Recycling Credit Income**

Recycling credits are paid by East Sussex County Council for each tonne the Council recycles. The 2007/2008 Estimate predicts the expected income based on projected tonnages

**Grants/Contributions**

A grant of £38,250 was received from DEFRA in 2006/2007, the purpose of which is to help meet statutory targets for recycling and composting, and to respond to the increasing cost of landfill and to make use of the new Landfill Allowance Trading Scheme. A Waste Performance and Efficiency contribution of £26,610 in 2006/2007 and £65,260 in 2007/2008 has also been received from East Sussex County Council.

LINE NO.	2005/06 ACTUAL £	TAXI LICENSING	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	31,499	Employees	32,180	53,630	55,420
2	3,444	Transport	3,650	3,660	3,660
3	8,725	Supplies and Services	7,340	13,770	9,770
4	1,421	Transfer Payment	1,200	1,200	1,200
5	<b>45,089</b>	<b>Sub-total Direct Expenditure</b>	<b>44,370</b>	<b>72,260</b>	<b>70,050</b>
6	31,060	Support Services	31,160	5,760	5,890
7	6,860	Departmental Overheads	7,170	10,520	10,280
8	<b>37,920</b>	<b>Sub-total Indirect Expenditure</b>	<b>38,330</b>	<b>16,280</b>	<b>16,170</b>
9	<b>83,009</b>	<b>Total Expenditure</b>	<b>82,700</b>	<b>88,540</b>	<b>86,220</b>
10	79,495	Fees and Charges	82,700	88,540	86,220
11	<b>79,495</b>	<b>Total Income</b>	<b>82,700</b>	<b>88,540</b>	<b>86,220</b>
12	<b>3,514</b>	<b>Net Cost to Summary</b>	-	-	-

**SERVICE STATEMENT:**

The statutory licensing of Taxis as required by the Transport Act 1985.

**BUDGET NOTES:****Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the new charges made by the Criminal Records Bureau for assessing the suitability of applicants and the costs associated with advertising the Taxi Licensing inspection and Licence charges.

**Fees and Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the Council's policy to make this service break-even.

13	£	0.09	Cost for Band D Council Tax	£	-	£	-	£	-
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LINE NO.	2005/06 ACTUAL £	LICENSING	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	84,859	Employees	83,680	106,740	108,790
2	2,474	Transport	3,050	4,880	4,720
3	11,061	Supplies and Services	6,230	24,380	13,300
4	<b>98,394</b>	<b>Sub-total Direct Expenditure</b>	<b>92,960</b>	<b>136,000</b>	<b>126,810</b>
5	62,010	Support Services	34,610	40,850	41,190
6	17,990	Departmental Overheads	17,300	19,670	18,940
7	<b>80,000</b>	<b>Sub-total Indirect Expenditure</b>	<b>51,910</b>	<b>60,520</b>	<b>60,130</b>
8	<b>178,394</b>	<b>Total Expenditure</b>	<b>144,870</b>	<b>196,520</b>	<b>186,940</b>
9	98,815	Fees and Charges	59,820	69,450	69,640
10	<b>98,815</b>	<b>Total Income</b>	<b>59,820</b>	<b>69,450</b>	<b>69,640</b>
11	<b>79,579</b>	<b>Net Cost to Summary</b>	<b>85,050</b>	<b>127,070</b>	<b>117,300</b>

**SERVICE STATEMENT:**

The statutory issuing of licences, including alcohol licences, animal welfare and gambling.

**BUDGET NOTES:****Employees/Transport/Support Services**

These costs represent the employee and travel costs charged to this service mainly by the Environmental Health and Legal employees.

**Supplies and Services**

The 2006/2007 Revised Estimate includes costs associated with the Licensing regime, such as the purchase of equipment to produce personal and premises licences and costs related to the implementation of House in Multiple Occupation Licensing. The installation of an online licensing system at a cost of £10,370 is also included funded from the Budget Brought Forward Reserve.

**Fees and Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate increase to reflect the income received from Licensed Premises for alcohol licences. The Housing Act 2004 has introduced mandatory licensing for Houses in Multiple Occupation in an attempt to improve housing standards. A fee is charged to cover the costs of administering this licence and is reflected in the 2006/2007 Revised Estimate.

12	£	2.15	Cost for Band D Council Tax	£	2.29	£	3.42	£	3.12
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LINE NO.	2005/06 ACTUAL £	OTHER HEALTH SERVICES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	7,600	Employees	7,820	10,100	10,340
2	-	Transport	1,500	1,800	1,800
3	1,601	Premises	760	550	570
4	69,274	Supplies and Services	58,510	61,540	50,260
5	<b>78,475</b>	<b>Sub-total Direct Expenditure</b>	<b>68,590</b>	<b>73,990</b>	<b>62,970</b>
6	13,220	Support Services	12,300	9,920	9,980
7	1,690	Departmental Overheads	1,690	10,060	10,210
8	1,322	Capital Charges	2,370	-	-
9	<b>16,232</b>	<b>Sub-total Indirect Expenditure</b>	<b>16,360</b>	<b>19,980</b>	<b>20,190</b>
10	<b>94,707</b>	<b>Total Expenditure</b>	<b>84,950</b>	<b>93,970</b>	<b>83,160</b>
11	45,413	Fees and Charges	28,910	29,350	29,340
12	3,400	Rents	3,400	3,400	3,400
13	453	Other Income	510	360	380
14	<b>49,266</b>	<b>Total Income</b>	<b>32,820</b>	<b>33,110</b>	<b>33,120</b>
15	<b>45,441</b>	<b>Net Cost to Summary</b>	<b>52,130</b>	<b>60,860</b>	<b>50,040</b>

**SERVICE STATEMENT:**

Landlord responsibilities in respect of the Day Club building at the Downs, Seaford, cost of oil pollution, flooding and the Sussex Air Quality Steering Group.

**BUDGET NOTES:****Analysis of net cost:**

2005/06 ACTUAL £	SERVICE	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
(550)	Day Clubs	(400)	(2,860)	(2,850)
7,400	Oil Pollution	8,000	8,000	8,000
27,031	Flooding	33,780	46,210	35,300
11,560	Other Health Services	10,750	9,510	9,590
<u>45,441</u>		<u>52,130</u>	<u>60,860</u>	<u>50,040</u>

**Supplies and Services**

The 2006/2007 Revised Estimate includes provision for Emergency Planning expenses which has been funded from the Budget Carry Forward Reserve.

16	£	1.23	Cost for Band D Council Tax	£	1.40	£	1.64	£	1.33
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LINE NO.	2005/06 ACTUAL £	EAST SUSSEX AIR MONITORING CONSORTIUM	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	38,671	Employees	40,030	43,690	45,960
2	605	Transport	750	1,560	1,560
3	(35,722)	Supplies and Services	10,280	18,470	18,360
4	<b>3,554</b>	<b>Sub-total Direct Expenditure</b>	<b>51,060</b>	<b>63,720</b>	<b>65,880</b>
5	2,893	Support Services	2,940	3,750	3,840
6	<b>2,893</b>	<b>Sub-total Indirect Expenditure</b>	<b>2,940</b>	<b>3,750</b>	<b>3,840</b>
7	<b>6,448</b>	<b>Total Expenditure</b>	<b>54,000</b>	<b>67,470</b>	<b>69,720</b>
8	6,448	Contributions	54,000	67,470	69,720
9	<b>6,448</b>	<b>Total Income</b>	<b>54,000</b>	<b>67,470</b>	<b>69,720</b>
10	-	<b>Net Cost to Summary</b>	-	-	-

### General

Lewes District Council act as the coordinating body for the East Sussex Air Monitoring Consortium. Therefore, the above figures have no financial impact on the Council's Revenue Accounts with the exception of the Lewes District Council's contribution which is included under the Public Health Budget.

11	£	-	Cost for Band D Council Tax	£	-	£	-	£	-
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LINE NO.	2005/06 ACTUAL £	AGENDA 21	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	26,343	Employees	27,430	30,790	31,860
2	2,120	Premises	2,240	950	580
3	265	Transport	2,040	450	450
4	8,131	Supplies and Services	7,260	7,360	7,210
5	<b>36,859</b>	<b>Sub-total Direct Expenditure</b>	<b>38,970</b>	<b>39,550</b>	<b>40,100</b>
6	10,876	Support Services	10,850	8,060	8,240
7	590	Departmental Overheads	630	1,260	1,300
8	<b>11,466</b>	<b>Sub-total Indirect Expenditure</b>	<b>11,480</b>	<b>9,320</b>	<b>9,540</b>
9	<b>48,325</b>	<b>Total Cost to Summary</b>	<b>50,450</b>	<b>48,870</b>	<b>49,640</b>

**SERVICE STATEMENT:**

Support of local strategies that aim to meet the economic, social and environmental sustainability criteria of Agenda 21 in all sections of the community through empowerment with responsibility and consensus.

**BUDGET NOTES:****Employees/Transport/Support Services**

These costs represent the employee and travel costs charged to this service mainly by the Environmental Health and Waste and Recycling employees.

**Premises**

This heading includes a charge made for the use of office accommodation at North Street Depot, Lewes.

10	£	1.31	Cost for Band D Council Tax	£	1.36	£	1.32	£	1.32
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LINE NO.	2005/06 ACTUAL £	ECO MANAGEMENT AND AUDIT SCHEME (EMAS) and URBAN 25	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	28,740	Employees	36,890	36,930	47,480
2	1,680	Premises	1,770	720	430
3	1,101	Transport	350	860	860
4	28,441	Supplies and Services	9,840	12,160	12,160
5	<b>59,962</b>	<b>Sub-total Direct Expenditure</b>	<b>48,850</b>	<b>50,670</b>	<b>60,930</b>
6	23,483	Support Services	26,630	17,680	20,440
7	6,290	Departmental Overheads	7,840	7,100	8,600
8	<b>29,773</b>	<b>Sub-total Indirect Expenditure</b>	<b>34,470</b>	<b>24,780</b>	<b>29,040</b>
9	<b>89,735</b>	<b>Total Expenditure</b>	<b>83,320</b>	<b>75,450</b>	<b>89,970</b>
10	18,485	Contribution	1,950	6,610	6,630
11	<b>18,485</b>	<b>Total Income</b>	<b>1,950</b>	<b>6,610</b>	<b>6,630</b>
12	<b>71,250</b>	<b>Net Cost to Summary</b>	<b>81,370</b>	<b>68,840</b>	<b>83,340</b>

**SERVICE STATEMENT:**

The co-ordination, research and implementation of a corporate environmental policy to an externally recognised management standard. Also included is a new partnership with the Union of Baltic Cities on a project entitled 'Managing Urban Europe-25' which was agreed at Cabinet on 28th April 2004. The main objective is to improve the environmental impacts of European cities through better implementation of environmental management systems. There is no net cost anticipated for the Council's involvement in this project.

**BUDGET NOTES:****Premises**

The 2006/2007 Revised Estimate and 2007/2008 Estimate includes the use of office accommodation at North Street Depot, Lewes.

**Support Services**

These costs represent the input into this service by Environmental Health, Planning, Community Services and Housing.

**Contribution**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflects the contribution received from the European Union for the Council's input into the Urban 25 project.

13	£	1.92	Cost for Band D Council Tax	£	2.19	£	1.85	£	2.22
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LINE NO.	2005/06 ACTUAL £	RESOURCES ANALYSIS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	2,599,581	Employees	2,801,730	3,040,240	3,212,720
2	109,320	Premises	114,930	137,890	124,170
3	756,919	Transport	781,090	739,530	761,810
4	877,619	Supplies and Services	1,049,890	1,334,400	1,182,610
5	<b>4,343,439</b>	<b>Sub-total Direct Expenditure</b>	<b>4,747,640</b>	<b>5,252,060</b>	<b>5,281,310</b>
6	503,872	Support Services	467,370	297,540	299,080
7	161,475	Departmental Overheads	167,270	202,840	200,390
8	302,955	Capital Charges	362,560	321,650	266,640
9	<b>968,302</b>	<b>Sub-total Indirect Expenditure</b>	<b>997,200</b>	<b>822,030</b>	<b>766,110</b>
10	<b>5,311,742</b>	<b>Total Expenditure</b>	<b>5,744,840</b>	<b>6,074,090</b>	<b>6,047,420</b>
11	212,360	Sales	170,800	191,300	204,600
12	866,115	Fees and Charges	835,300	849,170	849,610
13	3,762	Rents	3,760	3,760	3,760
14	46,924	Grants	174,640	174,640	34,100
15	221,705	Other Income	241,800	241,650	284,670
16	24,933	Contributions	55,950	100,690	141,610
17	<b>1,375,799</b>	<b>Total Income</b>	<b>1,482,250</b>	<b>1,561,210</b>	<b>1,518,350</b>
18	<b>3,935,943</b>	<b>Net Service Expenditure</b>	<b>4,262,590</b>	<b>4,512,880</b>	<b>4,529,070</b>

This page is a summary of the main headings within the preceding service cost centres.

19	£	106.31	Cost for Band D Council Tax	£	114.74	£	121.48	£	120.63
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	SUMMARY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,723	Advances for Home Purchase	2,050	2,850	2,900
2	21,287	Housing Associations	71,790	411,680	39,780
3	<b>23,010</b>	<b>Housing Advances</b>	<b>73,840</b>	<b>414,530</b>	<b>42,680</b>
4	681,408	Renovation Grants Administration	649,990	1,003,620	720,470
5	42,269	Rent Allowances	158,830	184,770	191,260
6	(25,651)	Rent Rebates	147,270	147,220	113,340
7	282,646	Homelessness	331,380	363,790	253,010
8	(22,575)	Lifeline Services	(6,140)	(4,320)	(5,780)
9	366,457	Strategic Housing Services	386,380	423,950	417,410
10	<b>1,347,564</b>	<b>NET SERVICE REQUIREMENT</b>	<b>1,741,550</b>	<b>2,533,560</b>	<b>1,732,390</b>

This is a summary of the net revenue position for service cost centres shown on the following pages. Please refer to the detailed page for each service cost centre and explanatory notes which identify the main variances.

11	£	36.40	Cost for Band D Council Tax	£	46.88	£	68.20	£	46.14
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	ADVANCES FOR HOME PURCHASE	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	250	Interest Due	270	210	180
2	<b>250</b>	<b><i>Sub-total Direct Expenditure</i></b>	<b>270</b>	<b>210</b>	<b>180</b>
3	2,374	Support Services	2,610	3,330	3,320
4	-	Departmental Overheads	-	-	-
5	<b>2,374</b>	<b><i>Sub-total Indirect Expenditure</i></b>	<b>2,610</b>	<b>3,330</b>	<b>3,320</b>
6	<b>2,624</b>	<b>Total Expenditure</b>	<b>2,880</b>	<b>3,540</b>	<b>3,500</b>
7	524	Fees and Charges	550	410	380
8	377	Interest Received	280	280	220
9	<b>901</b>	<b>Total Income</b>	<b>830</b>	<b>690</b>	<b>600</b>
10	<b>1,723</b>	<b>Net Cost to Summary</b>	<b>2,050</b>	<b>2,850</b>	<b>2,900</b>

**SERVICE STATEMENT:**

Advances for home purchase and home improvements in the private sector. There are 22 mortgage accounts.

**BUDGET NOTES:**

**General**

Accounting regulations require capital expenditure and income on items such as mortgages, which provide a service to the public and are concerned only with financing, to be charged or credited to the revenue accounts. This has been reflected in this service for the interest on advances for home purchase.

**Support Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the cost of the Housing Advances computer system and the Finance Department input into this service.

**Interest**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reduce as a result of redemptions and the principal element of the mortgage balance decreasing, thus generating less interest.

11	£	0.05	Cost for Band D Council Tax	£	0.06	£	0.08	£	0.08
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	HOUSING ASSOCIATIONS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	6,640	Employees	6,810	9,500	9,890
2	-	Transport	-	430	430
3	<b>6,640</b>	<b>Sub-total Direct Expenditure</b>	<b>6,810</b>	<b>9,930</b>	<b>10,320</b>
4	15,600	Support Services	14,870	4,190	4,230
5	2,650	Departmental Overheads	3,070	3,170	3,140
6	-	Capital Charges	50,000	397,340	25,000
7	<b>18,250</b>	<b>Sub-total Indirect Expenditure</b>	<b>67,940</b>	<b>404,700</b>	<b>32,370</b>
8	<b>24,890</b>	<b>Total Expenditure</b>	<b>74,750</b>	<b>414,630</b>	<b>42,690</b>
9	572	Fees and Charges	-	-	-
10	3,031	Interest	2,960	2,950	2,910
11	<b>3,603</b>	<b>Total Income</b>	<b>2,960</b>	<b>2,950</b>	<b>2,910</b>
12	<b>21,287</b>	<b>Net Cost to Summary</b>	<b>71,790</b>	<b>411,680</b>	<b>39,780</b>

**SERVICE STATEMENT:**

The cost of the Council's work with Housing Associations including joint development schemes and managing mortgages granted to Housing Associations.

**POLICY:**

Advances form part of the Housing Investment Programme to help Housing Associations provide social housing.

**BUDGET NOTES:**

**Employees/Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the charges made by the Housing Strategy and Environmental Health Divisions to this service.

**Capital Charges**

The accounting regulations require any expenditure on assets, which do not become the property of the Council, to be written off in the year in which they are incurred, and to be charged to an appropriate revenue account. The corresponding credit to this charge will form part of the Asset Management Account included in the portfolio of the Leader of the Council. There is no overall net requirement in terms of the Council's budget arising from this treatment. The capital expenditure charged to this service relates to various affordable social housing schemes.

13	£	0.57	Cost for Band D Council Tax	£	1.93	£	11.08	£	1.06
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	RENOVATION GRANTS ADMINISTRATION	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	79,032	Employees	78,230	90,310	98,810
2	6,592	Transport	4,200	5,600	5,600
3	1,360	Supplies and Services	1,320	1,370	1,370
4	<b>86,984</b>	<b>Sub-total Direct Expenditure</b>	<b>83,750</b>	<b>97,280</b>	<b>105,780</b>
5	54,990	Support Services	44,150	6,520	12,200
6	16,660	Departmental Overheads	16,090	17,030	17,490
7	522,774	Capital Charges	506,000	882,790	585,000
8	<b>594,424</b>	<b>Sub-total Indirect Expenditure</b>	<b>566,240</b>	<b>906,340</b>	<b>614,690</b>
9	<b>681,408</b>	<b>Total Cost to Summary</b>	<b>649,990</b>	<b>1,003,620</b>	<b>720,470</b>

**SERVICE STATEMENT:**

Grants for the improvement and repair of dwellings.

**STATISTICS**

**General**

Number of Minor Repair Grants	20 (Discretionary)
Number of Disabled Facilities Grants (2005/06) Actual	55 (Mandatory)

**BUDGET NOTES:**

**Employees/Transport/Supplies and Services**

These headings reflect the time spent by the Environmental Health Department on administering the disabled facilities and minor repairs grant schemes.

**Capital Charges**

The capital accounting regulations require all improvement grant expenditure to be written off in the year in which it occurs. The corresponding credit appears in the Asset Management Account, which forms part of the portfolio of the Leader of the Council. There is no overall net requirement in terms of the Council's budget arising from this treatment.

**Grants**

Disabled facilities grants continue to attract a 60% specific grant up to a pre-notified ceiling from the Government. The Council funds the remaining 40% and above that ceiling meets the full cost of the grant.

10	£	18.40	Cost for Band D Council Tax	£	17.50	£	27.02	£	19.19
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	RENT ALLOWANCES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	28,130	Supplies and Services	27,250	21,250	24,750
2	11,881,378	Benefit Payments	12,271,000	12,839,000	13,467,000
3	<b>11,909,508</b>	<b>Sub-total Direct Expenditure</b>	<b>12,298,250</b>	<b>12,860,250</b>	<b>13,491,750</b>
4	419,125	Support Services	412,110	464,700	476,410
5	<b>419,125</b>	<b>Sub-total Indirect Expenditure</b>	<b>412,110</b>	<b>464,700</b>	<b>476,410</b>
6	<b>12,328,633</b>	<b>Total Expenditure</b>	<b>12,710,360</b>	<b>13,324,950</b>	<b>13,968,160</b>
7	1,209	Fees and Charges	1,600	600	1,100
8	11,811,481	Grants	12,098,930	12,682,580	13,323,800
9	473,674	Recoverable Overpayments	451,000	457,000	452,000
10	<b>12,286,364</b>	<b>Total Income</b>	<b>12,551,530</b>	<b>13,140,180</b>	<b>13,776,900</b>
11	<b>42,269</b>	<b>Net Cost to Summary</b>	<b>158,830</b>	<b>184,770</b>	<b>191,260</b>

**SERVICE STATEMENT:**

The cost of providing rent allowances to private sector tenants and the associated administration costs.

**BUDGET NOTES:**

**General**

The above budgets reflect the proportion of the Housing Benefit Administration and Visiting Section costs attributable to rent rebates. This is allocated on the number of cases adjusted for the time taken on each type of benefit.

**Supplies and Services**

The 2006/2007 Revised Estimate takes into account a reduction in the legal cost and bad debt provision.

**Benefit Payments**

The 2007/2008 Estimate includes an estimated increase in caseloads together with a provision for inflation.

**Support Services**

The support service budgets reflect the proportion of the Housing Benefit Administration and Visiting Section costs attributable to rent allowances. This is allocated on the number of cases adjusted for the time taken on each type of benefit.

**Grants**

Included under this heading is the main Rent Allowance Benefit Subsidy and Housing Benefit Administration Grant.

12	£	1.14	Cost for Band D Council Tax	£	4.28	£	4.97	£	5.09
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	RENT REBATES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	11,704	Supplies and Services	13,000	13,000	13,000
2	6,673,614	Benefit Payments	6,971,990	7,137,500	7,347,000
3	<b>6,685,318</b>	<b>Sub-total Direct Expenditure</b>	<b>6,984,990</b>	<b>7,150,500</b>	<b>7,360,000</b>
4	165,870	Support Services	163,610	171,380	175,800
5	<b>165,870</b>	<b>Sub-total Indirect Expenditure</b>	<b>163,610</b>	<b>171,380</b>	<b>175,800</b>
6	<b>6,851,188</b>	<b>Total Expenditure</b>	<b>7,148,600</b>	<b>7,321,880</b>	<b>7,535,800</b>
7	6,184,761	Grants	6,590,830	6,738,910	7,097,160
8	496,205	Rent Rebate Limitation (HRA Transfer)	240,300	245,550	135,100
9	195,873	Recoverable Overpayments	170,200	190,200	190,200
10	<b>6,876,839</b>	<b>Total Income</b>	<b>7,001,330</b>	<b>7,174,660</b>	<b>7,422,460</b>
11	<b>(25,651)</b>	<b>Net (Surplus)/Cost to Summary</b>	<b>147,270</b>	<b>147,220</b>	<b>113,340</b>

**SERVICE STATEMENT:**

Cost of the Rent Rebate Scheme for council tenants including those in Bed and Breakfast accommodation and Private Sector Leased Properties.

**BUDGET NOTES:**

**General**

The above budgets reflect the proportion of the Housing Benefit Administration and Visiting Section costs attributable to rent rebates. This is allocated on the number of cases adjusted for the time taken on each type of benefit.

**Supplies and Services/Benefit Payments/Government Grants/Transfers**

The Local Government Act 2003 introduced the requirement to account for the cost of Rent Rebates within the General Fund rather than the Housing Revenue Account. A Transitional Protection payment scheme from the Housing Revenue Account has been in operation until 2006/07, to smooth out the impact on the General Fund.

12	£	(0.69)	Cost for Band D Council Tax	£	3.96	£	3.96	£	3.02
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	HOMELESSNESS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	117,770	Employees	132,550	158,960	168,570
2	326,771	Premises	368,580	347,090	207,860
3	-	Transport	-	9,020	9,020
4	218,605	Supplies and Services	180,500	196,800	181,800
5	<b>663,146</b>	<b>Sub-total Direct Expenditure</b>	<b>681,630</b>	<b>711,870</b>	<b>567,250</b>
6	98,960	Support Services	52,740	23,130	29,250
7	46,880	Departmental Overheads	59,680	56,860	57,510
8	-	Capital Charges	100,000	96,230	-
9	<b>145,840</b>	<b>Sub-total Indirect Expenditure</b>	<b>212,420</b>	<b>176,220</b>	<b>86,760</b>
10	<b>808,986</b>	<b>Total Expenditure</b>	<b>894,050</b>	<b>888,090</b>	<b>654,010</b>
11	43,000	Grants	43,000	43,000	43,000
12	12,850	Contributions	14,850	15,440	15,440
13	330,171	Rents	366,720	327,260	203,960
14	140,319	Fees and Charges	138,100	138,600	138,600
15	<b>526,340</b>	<b>Total Income</b>	<b>562,670</b>	<b>524,300</b>	<b>401,000</b>
16	<b>282,646</b>	<b>Net Cost to Summary</b>	<b>331,380</b>	<b>363,790</b>	<b>253,010</b>

**SERVICE STATEMENT:**

Provision of temporary accommodation while homeless are being assessed and provision of accommodation in Private Sector Leased properties where a housing duty is accepted.

**BUDGET NOTES:**

**General**

The Council has been awarded a grant under the Homelessness (Priority Need for Accommodation) legislation which is used to finance a homelessness officer and other homelessness initiatives. A sum of £96,230 has been included in the 2006/2007 capital programme to contribute towards the acquisition, conversion and repair of accommodation for homeless persons.

**Premises/Rents**

These headings represent the costs and income relating to the Council run Private Sector Leasing scheme. The 2006/2007 Revised Estimate and 2007/2008 Estimate have been based on the properties currently in the scheme.

**Supplies and Services**

This heading includes the payment to bed and breakfast accommodation providers, the recovery and management of bad debts.

**Transfer Payments**

This is the cost of Removal Expenses, which are reimbursed to clients.

**Grants/Contributions**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include a grant of £15,440 from ESCC towards 50% of the cost of the Special Needs Housing Officer, and the grant received under the Homelessness (Priority Need for Accommodation) legislation, £43,000 in both 2006/2007 and 2007/2008.

**Fees and Charges**

This heading represents the charges paid by tenants in Bed and Breakfast accommodation, and the repayment of Removal Expenses.

17	£	7.63	Cost for Band D Council Tax	£	8.92	£	9.79	£	6.74
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	LIFELINE SERVICES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	34,320	Employees	34,760	41,680	42,750
2	48,515	Lifeline Units	53,810	53,810	53,810
3	2,589	Transport	2,940	3,700	3,700
4	2,227	Supplies and Services	9,270	9,110	9,110
5	27,906	Agency and Contracted Services	30,000	30,000	30,900
6	<b>115,557</b>	<b>Sub-total Direct Expenditure</b>	<b>130,780</b>	<b>138,300</b>	<b>140,270</b>
7	24,960	Support Services	24,060	25,810	22,260
8	12,900	Departmental Overheads	12,020	7,320	7,440
9	-	Capital Charges	-	50	50
10	<b>37,860</b>	<b>Sub-total Indirect Expenditure</b>	<b>36,080</b>	<b>33,180</b>	<b>29,750</b>
11	<b>153,417</b>	<b>Total Expenditure</b>	<b>166,860</b>	<b>171,480</b>	<b>170,020</b>
12	175,992	Fees and Charges	173,000	175,800	175,800
13	<b>175,992</b>	<b>Total Income</b>	<b>173,000</b>	<b>175,800</b>	<b>175,800</b>
14	<b>(22,575)</b>	<b>Net Surplus to Summary</b>	<b>(6,140)</b>	<b>(4,320)</b>	<b>(5,780)</b>

**SERVICE STATEMENT:**

Lewes Lifeline is a telephone alarm system linked to a central control station run by Chichester District Council providing security and peace of mind to subscribers, their families and friends. The service is available to disabled, elderly and vulnerable residents in the District.

**BUDGET NOTES:**

**Employees/Transport**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the Housing Services Department costs in managing this service.

**Premises**

This heading includes the annual maintenance costs of the lifeline units and the costs associated with the programme to replace units over 5 years old, which are outside their guarantee period.

**Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include £4,200 for the promotion of the Lifeline Service and £2,000 for an external contractor to clean existing units.

**Agency and Contracted Services**

This heading relates to the charges made by Chichester District Council for their monitoring service.

**Fees and Charges**

The 2006/2007 Revised Estimate reflects the current take up of lifeline units. No increase in charges has been allowed for in 2007/2008 Estimates.

15	£	(0.61)	Cost for Band D Council Tax	£	(0.17)	£	(0.12)	£	(0.15)
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	STRATEGIC HOUSING SERVICES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	207,420	Employees	217,320	248,160	256,210
2	1,220	Premises	1,290	520	320
3	-	Transport	-	9,100	9,200
4	42,971	Supplies and Services	43,160	43,160	44,640
5	<b>251,611</b>	<b>Sub-total Direct Expenditure</b>	<b>261,770</b>	<b>300,940</b>	<b>310,370</b>
6	21,166	Support Services	20,580	21,550	25,910
7	68,680	Departmental Overheads	79,030	73,360	71,130
8	25,000	Capital Charges	25,000	28,100	10,000
9	<b>114,846</b>	<b>Sub-total Indirect Expenditure</b>	<b>124,610</b>	<b>123,010</b>	<b>107,040</b>
10	<b>366,457</b>	<b>Total Cost to Summary</b>	<b>386,380</b>	<b>423,950</b>	<b>417,410</b>

**SERVICE STATEMENT:**

The Strategic Housing Services include activities such as preparation of the Housing Strategy, Housing Investment Programme, operating the Housing Register, allocations/nominations, matching need to housing availability, home energy conservation, private sector condition analysis and houses in multiple occupation.

**BUDGET NOTES:**

**Premises**

The charges under these headings are for office accommodation used by the HECA Project Officer at the North Street Depot, Lewes.

**Supplies and Services**

The 2006/2007 Revised and 2007/2008 Estimate include payments of £36,500 and £37,980 respectively towards the Anchor Housing Scheme. The estimates also include the revenue budget of £6,500 towards the Home Energy Scheme, and the administration costs attributed to this service.

**Capital Charges**

The Capital charges relate to the Home Energy Schemes whereby householders are encouraged to adopt more efficient sources of energy. As this expenditure is on assets that will not become the property of the Council they are required to be written off in the year in which they occur.

11	£	9.90	Cost for Band D Council Tax	£	10.40	£	11.41	£	11.12
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HOUSING - GENERAL FUND SERVICES

LINE NO.	2005/06 ACTUAL £	RESOURCES ANALYSIS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	445,182	Employees	469,670	548,610	576,230
2	376,756	Premises	423,950	401,630	262,170
3	9,181	Transport	7,140	27,850	27,950
4	304,997	Supplies and Services	274,500	284,690	274,670
5	27,906	Agency and Contracted Services	30,000	30,000	30,900
6	18,554,992	Benefit Payments	19,242,990	19,976,500	20,814,000
7	<b>19,719,014</b>	<b>Sub-total Direct Expenditure</b>	<b>20,448,250</b>	<b>21,269,280</b>	<b>21,985,920</b>
8	803,045	Support Services	734,730	720,610	749,380
9	147,770	Departmental Overheads	169,890	157,740	156,710
10	547,774	Capital Charges	681,000	1,404,510	620,050
11	<b>1,498,589</b>	<b>Sub-total Indirect Expenditure</b>	<b>1,585,620</b>	<b>2,282,860</b>	<b>1,526,140</b>
12	<b>21,217,603</b>	<b>Total Expenditure</b>	<b>22,033,870</b>	<b>23,552,140</b>	<b>23,512,060</b>
13	318,616	Fees and Charges	313,250	315,410	315,880
14	330,171	Rents	366,720	327,260	203,960
15	3,408	Interest	3,240	3,230	3,130
16	18,052,092	Grants	18,747,610	19,479,930	20,479,400
17	496,205	Transfers from HRA	240,300	245,550	135,100
18	669,547	Other Income	621,200	647,200	642,200
19	<b>19,870,039</b>	<b>Total Income</b>	<b>20,292,320</b>	<b>21,018,580</b>	<b>21,779,670</b>
20	<b>1,347,564</b>	<b>NET SERVICE EXPENDITURE</b>	<b>1,741,550</b>	<b>2,533,560</b>	<b>1,732,390</b>

This page is a summary of the main headings within the preceding service cost centres.

21	£	36.40	Cost for Band D Council Tax	£	46.88	£	68.20	£	46.14
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## HOUSING REVENUE ACCOUNT

### The Housing Subsidy Settlement 2007/08

#### Introduction

The Council receives a substantial sum in the form of housing subsidy with the Government's subsidy determination continuing to have a very marked effect upon the Housing Revenue Account. The general formula for calculating the 2007/08 Housing Revenue Account subsidy remains broadly similar to that of last year.

In simple terms, Housing Subsidy is the difference between notional expenditure and notional income. Management & maintenance allowances and capital charges influence notional expenditure. Notional income is influenced by guideline rents.

Housing Subsidy is receivable by the Council when notional expenditure exceeds notional income and is paid by the Council to the Government when notional income exceeds notional expenditure.

#### Rents and Rent Restructuring Review

The Government's three year review of rent restructuring and the proposed changes was implemented from April 2006. The review concluded that there was no absolute need for a change in rent restructuring policy, as it is generally working well. There were three agreed changes:

Larger properties; higher bedroom weightings were introduced for three and four bedroom properties, and new, higher weightings for properties with five and six (or more) bedrooms;

Harmonisation: from April 2006, the formula used to restructure local authority rents is now the same as that which is used to restructure RSL (Registered Social Landlord) rents, and the adoption of the RPI (Retail Price Index) as the inflation measure used to calculate local authority rent increases, as opposed to the GDP deflator previously used as the measure for inflation;

Implementation: local authorities now ignore the downward limit (RPI plus 0.5% minus £2 per week) on year on year rent changes, in order to achieve restructuring on all properties for which rents need to fall by 2011/12. The Housing Corporation has also encouraged housing associations to do the same, where their finances permit.

The Government believes that these changes will speed up the implementation of the rent restructuring policy, and will also create a more balanced package in terms of fairness to tenants and overall coherence.

*Formula Rent* - The formula rent is the rent for an individual property calculated in accordance with the Government's prescribed formula. The formula rent is being phased in over a transitional period of ten years and will, with certain exceptions, be payable in full from 2011/12.

The basis on which the formula rent is calculated has changed to reflect the changes resulting from the review of rent restructuring. The average formula weekly rent for 2007/08 is £69.39 (2006/07 £66.66), an increase of £2.73 (4.10%) over the formula rent for 2006/07.

*Actual Rent* - The actual rent is the rent which is paid by individual tenants in respect of their property and determines how much rental income is credited to the Housing Revenue Account. The average actual weekly rent for 2007/08 is £65.57 (2006/07 £62.45), an increase of £3.12 (5.00%) over the actual rent for 2006/07.

*Guideline Rent* - The guideline rent determines how much rental income is taken into account in calculating Housing Subsidy. The average guideline weekly rent for 2007/08 is £63.90 (2006/07 £59.61), an increase of £4.29 (7.20%) over the guideline rent for 2006/07. This is £1.67 below Lewes District's projected actual average weekly rent of £65.57.

*Limit Rent* - The limit rent is the maximum rent on which the Government is prepared to pay rent rebate subsidy. The average limit weekly rent for 2007/08 is £65.54 (2006/07 £61.80), an increase of £3.74 (6.05%) over the limit rent for 2006/07. This is £0.03 below Lewes District's projected actual average weekly rent of £65.57. The cost of rent rebates granted on the difference between the actual weekly rent and the limit weekly rent is borne by the Council's General Fund, subject to a transitional protection scheme.

*Rents and the Transitional Period* - At the end of the transitional period in 2011/12, the Formula Rent, Actual Rent, Guideline Rent and the Limit Rent should all be the same and the need to preserve these different rents will cease.

### **Management and Maintenance Allowances**

Management and maintenance allowances are key expenditure assumptions within the HRA subsidy system.

Expectations of housing management and maintenance services have changed greatly in recent years. The increased emphasis on tackling anti-social behaviour and the target to make all social housing decent by 2010 requires a reasonable level of planned and responsive maintenance to prevent homes falling back into disrepair.

The management formulae reflect the weights given to managing different types of property and the factors introduced to reflect property relets, criminal activity, violence against the person and deprivation. The maintenance formulae reflect the property weightings given to responsive and planned repairs, works required as a result of property relets and terminations and crime related works to void properties.

*Management Allowance* - For Lewes District, the 2007/08 Target Management Allowance is £449.28, an increase of £46.92 (11.66%) over 2006/07.

The Actual Management Allowance allowable for Housing Subsidy is £451.63, an increase of £11.31 (2.57%) over 2006/07 and represents 100.52% of the target allowance. Progress towards the target allowance will continue over successive years.

*Maintenance Allowance* - For Lewes District, the 2007/08 Target Maintenance Allowance is £1,039.76, an increase of £95.04 (10.06%) over 2006/07.

The Actual Maintenance Allowance allowable for Housing Subsidy is £1,033.15, an increase of £49.97 (5.08%) over 2006/07 and represents 99.37% of the target allowance. Progress towards the target allowance will continue over successive years.

The recent increases in the Maintenance Allowance continue to progressively address the long held concern of local authorities that housing subsidy formulae did not produce adequate finance for maintaining the stock. The increase in the Management Allowance also produces an increase in resources for the support of housing management.

### **Major Repairs Allowance**

The Major Repairs Allowance (MRA) represents the estimated long-term average amount of capital spending required to maintain the stock in its current condition. The Government has determined the 2007/08 Major Repairs Allowance for this Council at £684.62 per dwelling, an increase of £14.28 (2.13%) over the allowance for 2006/07. The total allowance, based on the dwelling stock at 1 April 2006, receivable by the Council for 2007/08, is £2,258,561.

## **The Rent Decisions**

### **Dwelling Rents**

Lewes District introduced rent restructuring in 2003/04 and, subject to the “rent limits” and “rent caps” imposed by the Government; this is being phased in over a period of nine years.

*TABLES 1 & 2* summarise average formula rents and actual rents for 2007/08, exclusive of service charges. The average actual rents take account of any “rent limits”, “rent caps” and “average rent caps” applied at individual property level.

The “rent limit” increase applied at individual property level for 2006/07 is based on the formula (RPI - September) 3.6% + ½% + £2 per week. The requirement to limit rent reductions was removed from April 2006.

The “rent cap” takes precedence over the formula rent calculation in cases where the weekly formula rent would otherwise be higher. The “rent caps” for 2007/08 are set out below. The “rent cap” increases each year by RPI (September) 3.6% + 1%.

Bedsit	£102.32	1 Bedroom	£102.32	2 Bedroom	£108.33
3 Bedroom	£114.36	4 Bedrooms	£120.37	5 Bedroom	£126.39
6+ Bedroom	£132.41				

The “5% average cap” has been introduced from April 2006, for a period of two years, to limit the impact of the amended rent restructuring rules. This new rule limits the actual average rent increase from 2005/06 to 2006/07 and from 2006/07 to 2007/08 to a maximum of 5%. Authorities who are affected by this rule are compensated through housing subsidy for the loss of rental income. For Lewes District, this rule did not apply in 2006/07 but does apply in 2007/08. The effect of the rule in 2007/08 is to reduce the overall average increase in the actual weekly rent from 5.12% to 5.00%.

For 2007/08, the average projected actual rent is £65.57 per week and the average formula rent is £69.39 per week, which exceeds the average actual rent by £3.82 per week. The average actual rent increases by £3.12 (5.00%) per week, and the average formula rent increases by £2.73 (4.10%) compared with 2006/07.

**Projected Actual and "Formula Rents" 2007/2008** (Based on January 2007 Data)

**TABLE 1**

Dwelling Type	Average Weekly		
	Target	Actual	Actual/
	"Formula"	Rent	Target
	Rent		Difference
	2007/08	2007/08	2007/08
	£	£	£
Bedsits	46.54	47.27	(0.73)
1 Bedroom Flat	55.99	53.33	2.66
2 Bedroom Flat	62.93	62.42	0.51
3 Bedroom Flat	67.09	69.38	(2.29)
4 Bedroom Flat	74.93	79.93	(5.00)
1 Bedroom House	64.91	56.64	8.27
2 Bedroom House	75.21	68.66	6.55
3 Bedroom House	82.39	77.75	4.64
4+ Bedroom House	89.44	85.78	3.66

**TABLE 2**

Dwelling Type	Average Weekly		
	Target	Actual	Actual/
	"Formula"	Rent	Target
	Rent		Difference
	2007/08	2007/08	2007/08
	£	£	£
All Bedsits	46.54	47.27	(0.73)
All Flats	59.30	57.73	1.57
All Houses	78.03	72.33	5.70
All Dwellings	69.39	65.57	3.82

### Garage Rents

Garage Rents are not within the scope of formula rents and are excluded from the Government's rent restructuring policy. It is left to each Council to formulate its own policy on garage rents.

Following the introduction of rent restructuring, Cabinet reviewed its policy on garage rents and agreed to increase garage rents by the annual inflation factor used in the formula rent calculation. For 2007/08 the Government has calculated this at 3.6% (2006/07 2.7%).

It is proposed that all garage rentals be increased for 2007/08 by 3.6%.

The continued major programme of repairs and improvements to council garages is included in the Capital Programme. As the repairs to each discrete garage site is completed, the rents will be reviewed to reflect the improvements and the local market in garage rents

## **The Service Charges Decisions**

### **The General Service Charge**

The General Service Charge for 2007/08 has been calculated in accordance with agreed practice and updated to reflect the proposed budget. The average General Service Charge for 2007/08 is £2.12 per week (2006/07 £2.34).

### **The Communal Services Charge**

The Communal Services Charge recovers the cost of caretaking, cleaning, door entry & alarm systems, TV receiving equipment, laundry services, communal lighting and grass cutting of communal areas to tenants living in general needs flats. Only the items applicable to each flat will be charged. The Service Charge for 2007/08 has been calculated in accordance with agreed practice and updated to reflect the proposed budget.

### **The Homeless Accommodation Service Charge**

The service charge relates to the facilities provided at the various homelessness properties held in the Housing Revenue Account. The Service Charge for 2007/08 has been calculated in accordance with agreed practice and updated to reflect the proposed budget.

### **The Supported Housing Service Charge**

The Supported Housing Service Charge has been updated to reflect the budget for 2007/08 and a further agreed staged progression towards full cost recovery. The agreed plan will achieve full cost recovery by 2010. All new tenants from April 2003 pay the full economic cost of the service, subject, where appropriate, to housing benefit.

### **The Supporting People Service Charge**

The value of the Supporting People contract with East Sussex County Council is reviewed annually once the Government has announced the resources available for the forthcoming year. The DCLG announcement for 2007/08 is awaited and the support charge made to tenants will be adjusted when the County Council announces the resources made available to the District Council.

Tenants paying the support charge receive either full financial support for the charge from the County Council or if there is no entitlement to financial support they are required to make payment in full.

Those tenants who are not eligible for support from the County Council but who were tenants at the start of the new scheme (April 2003) are entitled to full protection until such time as their property tenancy is terminated

### **Other Service Charges**

All other service charges have been updated to reflect the 2007/08 budget and achieve full cost recovery. This charge includes sundry charges for Digital Television reception, Lifeline and cookers located at Reed Court.

## Budget Variations 2006/2007

	£'000	£'000
<b>Original Net Deficit (Surplus)</b>		<b>-276</b>
Rents		
Council Dwellings	62	
Other Land and Buildings	-12	50
Charges for Services		
Tenant Service Charges	-50	
Other Sundry Charges	-9	-59
Contributions towards Expenditure		
Insurance Claims	25	
Rechargeable Works	15	
Supporting People Grant	-23	17
Community Amenities Contribution		-
Supervision and Management		
Employees, Central Support & Admin	167	
Potential Insurance Claims Provision	1	
Professional Fees	10	
District Audit Fees	-3	
Printing Charges	16	191
Special Services		
Employees, Central Support & Admin	9	
Heating & Lighting Energy	60	
Caretaking, Cleaning & Refuse	1	
Grounds Maintenance	-	
Equipment, Fixtures & Fittings	4	
Lifts Maintenance	20	94
Repairs and Maintenance		
Employees, Central Support & Admin	34	
Increase in Planned Repairs	37	
Increase in Responsive Repairs	40	
Insurance & Rechargeable Works	-20	91
Rents and Rates		-16
Capital Charges		168
Loan Premiums & Discounts		-
Debt Management Costs		12
Government Subsidy		-35
Supporting People Non-Benefit Cases		19
HRA Working Balance Interest		-23
Contribution to Capital Programme		223
Rent Rebates Transitional Arrangements		-5
MRA / Pension Reserve Transfers		-322
<b>Net Variation</b>		<b>405</b>
<b>Revised Net Deficit (Surplus)</b>		<b>129</b>
<b>Actual Balance 1 April</b>		<b>-2,829</b>
<b>Estimated Balance 31 March</b>		<b>-2,700</b>

## Budget Variations 2007/2008

	£'000	£'000
<b>Original Net Deficit (Surplus)</b>		<b>129</b>
Rents		
Council Dwellings	-468	
Other Land and Buildings	-10	-478
Charges for Services		
Tenant Service Charges	-15	
Other Sundry Charges	-	-15
Contributions towards Expenditure		
Insurance Claims	-	
Rechargeable Works	-	
Supporting People Grant	-	-
Community Amenities Contribution		-8
Supervision and Management		
Employees, Central Support & Admin	7	
Potential Insurance Claims Provision	-1	
Professional Fees	-14	
District Audit Fees	-	
Printing Charges	-16	-24
Special Services		
Employees, Central Support & Admin	32	
Heating & Lighting Energy	-10	
Caretaking, Cleaning & Refuse	-	
Grounds Maintenance	16	
Equipment, Fixtures & Fittings	-4	
Lifts Maintenance	-20	14
Repairs and Maintenance		
Employees, Central Support & Admin	10	
Increase in Planned Repairs	100	
Increase in Responsive Repairs	-	
Insurance & Rechargeable Works	-	110
Rents and Rates		3
Capital Charges		63
Loan Premiums & Discounts		-372
Debt Management Costs		-5
Government Subsidy		780
Supporting People Non-Benefit Cases		-
HRA Working Balance Interest		-27
Contribution to Capital Programme		-164
Rent Rebates Transitional Arrangements		-100
MRA / Pension Reserve Transfers		20
<b>Net Variation</b>		<b>-203</b>
<b>Revised Net Deficit (Surplus)</b>		<b>-74</b>
<b>Actual Balance 1 April</b>		<b>-2,700</b>
<b>Estimated Balance 31 March</b>		<b>-2,774</b>

HOUSING REVENUE ACCOUNT

LINE NO.	2005/06 ACTUAL £	SUMMARY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	10,585,260	Rental Income	10,987,100	10,936,980	11,415,400
2	849,872	Charges for Services	888,260	947,380	961,990
3	364,664	Contributions towards Expenditure	406,770	389,720	389,720
4	98,947	Community Amenities Contribution	105,910	106,160	114,220
5	<b>11,898,743</b>	<b>Total Direct Income</b>	<b>12,388,040</b>	<b>12,380,240</b>	<b>12,881,330</b>
6	1,646,677	Supervision and Management	1,671,800	1,863,200	1,839,480
7	1,248,232	Special Services	1,308,250	1,402,740	1,416,770
8	2,885,156	Repairs and Maintenance	3,100,930	3,191,860	3,302,160
9	138,407	Rents and Rates	219,710	203,310	205,810
10	17,013	Provision for Bad Debts	35,000	35,000	35,000
11	420,796	Cost of Capital Charges	439,970	444,380	466,110
12	2,224,098	Depreciation of Fixed Assets			
		- Dwellings	2,226,200	2,226,200	2,258,560
13	322,693	- Other Assets	210,560	388,970	382,080
14	4,048	- Intangible Assets	19,690	4,990	20,250
15	32,961	Debt Management Costs	35,540	47,920	43,270
16	1,280,266	Government Negative Housing Subsidy	1,679,810	1,644,700	2,424,950
17	46,840	Supporting People Non-Benefit Support	17,970	37,170	37,170
18	<b>10,267,187</b>	<b>Total Direct Expenditure</b>	<b>10,965,430</b>	<b>11,490,440</b>	<b>12,431,610</b>
19	<b>(1,631,556)</b>	<b>Net Cost of Services</b>	<b>(1,422,610)</b>	<b>(889,800)</b>	<b>(449,720)</b>
20	803,700	Amortised Premiums and Discounts	750,780	750,780	378,370
21	(200,495)	HRA Working Balance Interest	(157,930)	(188,390)	(187,430)
22	118,111	Amortised Premiums Interest	78,880	85,890	58,260
23	<b>(910,240)</b>	<b>Net Operating Expenditure</b>	<b>(750,880)</b>	<b>(241,520)</b>	<b>(200,520)</b>
24	307,226	Contribution to Capital Programme	383,000	605,590	441,440
25	432,552	Rent Rebates - Rent Limitation	240,300	235,100	135,100
26	63,653	Rent Rebates - Transitional Protection	-	-	-
27	(326,741)	Transfer to/from Major Repairs Reserve	(230,250)	(393,960)	(402,330)
28	(16,302)	Transfer to Pensions Reserve	81,360	(76,560)	(48,210)
29	<b>(449,852)</b>	<b>Net (Surplus) / Deficit</b>	<b>(276,470)</b>	<b>128,650</b>	<b>(74,520)</b>
30	2,378,621	BALANCE 1 APRIL	2,338,511	2,828,473	2,699,823
31	2,828,473	BALANCE 31 MARCH	2,614,981	2,699,823	2,774,343

## HOUSING REVENUE ACCOUNT

LINE NO.	2005/06 ACTUAL £	<b>SUPERVISION &amp; MANAGEMENT</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	389,975	Employees	396,830	608,010	616,300
2	13,724	Premises	15,660	15,590	15,240
3	6,897	Transport	7,780	29,010	29,090
4	255,275	Supplies and Services	276,750	378,980	350,430
5	25,327	Tenant Incentive & Relocation Scheme	24,500	24,500	24,500
6	955,479	Support Services	950,280	807,110	803,920
7	<b>1,646,677</b>	<b>EXPENDITURE (To Summary Line 6)</b>	<b>1,671,800</b>	<b>1,863,200</b>	<b>1,839,480</b>

### SERVICE STATEMENT:

General services include the running costs of housing policy and management relative to Council dwellings, garages and shops; tenancy applications and selection of tenants; rent collection and accounting and the tenant participation initiative.

### SERVICE ANALYSIS:

533,069	General Management	537,410	605,760	569,270
266,478	Managing Tenancies	264,150	293,560	283,970
230,437	Rent Accounting	249,510	228,160	239,770
123,932	Tenant Participation/Compacts	126,890	126,300	129,290
66,660	Sale of Council Houses	67,640	46,490	47,190
426,101	Corporate/Democratic Core	426,200	562,930	569,990
<b>1,646,677</b>	<b>Net Expenditure</b>	<b>1,671,800</b>	<b>1,863,200</b>	<b>1,839,480</b>

## HOUSING REVENUE ACCOUNT

LINE NO.	2005/06 ACTUAL £	<b>SPECIAL SERVICES</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	440,708	Employees	440,010	475,000	500,310
2	408,645	Premises	435,000	518,350	486,260
3	4,377	Transport	7,600	14,110	14,080
4	217,071	Supplies and Services	236,010	239,970	255,640
5	98,009	Agency and Contracted Services	104,980	104,980	104,980
6	79,422	Support Services	84,650	50,330	55,500
7	<b>1,248,232</b>	<b>EXPENDITURE (To Summary Line 7)</b>	<b>1,308,250</b>	<b>1,402,740</b>	<b>1,416,770</b>

### SERVICE STATEMENT

Special services include the running costs (as distinct from servicing and repairs) of plant and apparatus such as lifts and boilers; lighting of staircases and courtyards; costs of wardens, caretaking and cleansing and grounds maintenance. Welfare services of a limited nature provided by wardens and hostels for homeless families are charged to this account.

### SERVICE ANALYSIS:

70,557	Communal Heating	94,090	135,030	117,530
84,756	Communal Lighting	75,800	83,000	89,400
31,176	Lifts	31,000	51,740	32,000
6,486	Laundry Services	8,320	9,910	8,320
49,054	Caretaking Services	47,660	65,590	69,090
60,765	Cleaning Services	62,270	57,350	57,350
267,822	Grounds Maintenance	283,960	288,150	304,910
611,677	Welfare Services	640,910	645,370	669,630
65,939	Other Services	64,240	66,600	68,540
<b>1,248,232</b>	<b>Net Expenditure</b>	<b>1,308,250</b>	<b>1,402,740</b>	<b>1,416,770</b>

## HOUSING REVENUE ACCOUNT

LINE NO.	2005/06 ACTUAL £	<b>REPAIRS &amp; MAINTENANCE</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	26,112	Employees	26,400	343,750	346,820
2	1,038,385	Repairs to Premises			
3	1,379,090	- Planned Maintenance	1,228,000	1,265,000	1,365,000
		- Responsive Repairs	1,378,000	1,393,300	1,393,300
4	12,760	Transport	13,520	23,840	23,840
5	24,716	Supplies and Services	15,570	81,210	80,510
6	404,093	Support Services	439,440	84,760	92,690
7	<b>2,885,156</b>	<b>EXPENDITURE</b>	<b>3,100,930</b>	<b>3,191,860</b>	<b>3,302,160</b>
		<b>(To Summary Line 8)</b>			

**SERVICE STATEMENT:**

Responsive and planned maintenance of Council dwellings, garages and shops located on Council Housing estates.

HOUSING REVENUE ACCOUNT

LINE NO.	2005/06 ACTUAL £	RESOURCES ANALYSIS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	10,585,260	Rental Income	10,987,100	10,936,980	11,415,400
2	849,872	Charges for Services	888,260	947,380	961,990
3	364,664	Contributions towards Expenditure	406,770	389,720	389,720
4	98,947	Community Amenities Contribution	105,910	106,160	114,220
5	<b>11,898,743</b>	<b>Total Direct Income</b>	<b>12,388,040</b>	<b>12,380,240</b>	<b>12,881,330</b>
6	856,795	Employees	863,240	1,426,760	1,463,430
7	2,978,251	Premises	3,276,370	3,395,550	3,465,610
8	24,034	Transport	28,900	66,960	67,010
9	497,062	Supplies and Services	528,330	700,160	686,580
10	98,009	Agency and Contracted Services	104,980	104,980	104,980
11	25,327	Tenant Incentive & Relocation Scheme	24,500	24,500	24,500
12	1,438,994	Support Services	1,474,370	942,200	952,110
13	420,796	Cost of Capital Charges	439,970	444,380	466,110
14	2,224,098	Depreciation of Fixed Assets - Dwellings	2,226,200	2,226,200	2,258,560
15	322,693	- Other Assets	210,560	388,970	382,080
16	4,048	- Intangible Assets	19,690	4,990	20,250
17	32,961	Debt Management Costs	35,540	47,920	43,270
18	17,013	Provision for Bad Debts	35,000	35,000	35,000
19	1,280,266	Government Negative Housing Subsidy	1,679,810	1,644,700	2,424,950
20	46,840	Supporting People Non-Benefit Support	17,970	37,170	37,170
21	<b>10,267,187</b>	<b>Total Direct Expenditure</b>	<b>10,965,430</b>	<b>11,490,440</b>	<b>12,431,610</b>
22	<b>(1,631,556)</b>	<b>NET COST OF SERVICES</b>	<b>(1,422,610)</b>	<b>(889,800)</b>	<b>(449,720)</b>
23	803,700	Amortised Premiums and Discounts	750,780	750,780	378,370
24	(200,495)	HRA Working Balance Interest	(157,930)	(188,390)	(187,430)
25	118,111	Amortised Premiums Interest	78,880	85,890	58,260
26	<b>(910,240)</b>	<b>NET OPERATING EXPENDITURE</b>	<b>(750,880)</b>	<b>(241,520)</b>	<b>(200,520)</b>
27	307,226	Contribution to Capital Programme	383,000	605,590	441,440
28	432,552	Rent Rebates - Rent Limitation	240,300	235,100	135,100
29	63,653	Rent Rebates - Transitional Protection	-	-	-
30	(326,741)	Transfer to/from Major Repair Reserve	(230,250)	(393,960)	(402,330)
31	(16,302)	Transfer to Pension Reserve	81,360	(76,560)	(48,210)
32	<b>(449,852)</b>	<b>NET (SURPLUS) / DEFICIT</b>	<b>(276,470)</b>	<b>128,650</b>	<b>(74,520)</b>

## LEADER OF THE COUNCIL

LINE NO.	2005/06 ACTUAL £	SUMMARY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	114,809	Economic Development	103,340	116,020	123,690
2	341,577	Tourism	384,660	405,670	374,630
3	(3,753,358)	Capital Acctng & Treasury Mngmnt	(3,786,920)	(3,725,210)	(2,842,960)
4	700,193	Corporate Administration	675,820	926,870	907,153
5	<b>(2,596,779)</b>	<b>NET REQUIREMENT</b>	<b>(2,623,100)</b>	<b>(2,276,650)</b>	<b>(1,437,487)</b>

This is a summary of the net revenue position for service cost centres shown on the following pages. Please refer to the detailed page for each service cost centre and explanatory notes which identify the main variances.

6	(70.14)	Cost for Band D Council Tax	(70.61)	(61.28)	(38.29)
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## LEADER OF THE COUNCIL

LINE NO.	2005/06 ACTUAL £	<b>ECONOMIC DEVELOPMENT</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	27,600	Employees	24,460	40,090	41,070
2	-	Transport	100	1,320	1,320
3	19,536	Supplies and Services	13,860	18,860	29,170
4	10,673	Third Party Payments	9,730	17,360	9,730
5	<b>57,809</b>	<b>Total Direct Expenditure</b>	<b>48,150</b>	<b>77,630</b>	<b>81,290</b>
6	50,990	Support Services	49,950	30,920	33,860
7	6,010	Departmental Overheads	5,240	7,470	8,540
8	<b>57,000</b>	<b>Net Direct Expenditure</b>	<b>55,190</b>	<b>38,390</b>	<b>42,400</b>
9	<b>114,809</b>	<b>Net Cost to Summary</b>	<b>103,340</b>	<b>116,020</b>	<b>123,690</b>

**SERVICE STATEMENT:**

Promotion and improvement of the economic well-being of the area in accordance with sections 2,3 and 4 of the Local Government Act 2000. A key activity is working in partnership with other bodies on continuing the momentum of the regeneration of Newhaven that was initiated by the Single Regeneration Budget programme. There is also active engagement in projects relating to the rural economy of Sussex. Support for local economic activity in the District in general is provided through funding a number of specialist local business support agencies.

**BUDGET NOTES:****Supplies and Services**

Included in the supplies and services are:

10,000	East Sussex Economic Partnership	10,300	10,300	10,610
9,536	Enabling Initiatives	3,470	8,470	18,470
5,000	Enterprise Agency	5,000	5,000	5,000
1,680	Sussex Enterprise Agency	1,730	1,730	1,730
3,993	Newhaven Joint Action Group	3,000	10,630	3,000
<b>30,209</b>	<b>Total</b>	<b>23,500</b>	<b>36,130</b>	<b>38,810</b>

The 2006/2007 Revised and 2007/2008 Estimate under Enabling Initiatives includes a contribution of £5,000 towards NSN Development Manager. The 2007/2008 estimate includes £10,000 towards the Tom Paine Project funded from the Partnership Fund.

10	£	3.10	Cost for Band D Council Tax	£	2.78	£	3.12	£	3.29
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LEADER OF THE COUNCIL

LINE NO.	2005/06 ACTUAL £	TOURISM	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	190,151	Employees	196,890	202,840	207,050
2	24,736	Premises	29,530	30,200	22,970
3	2,473	Transport	3,540	2,210	2,210
4	100,101	Supplies and Services	107,680	147,070	109,380
5	14,704	Third Party Payments	15,250	15,150	15,600
6	<b>332,165</b>	<b>Sub-total Direct Expenditure</b>	<b>352,890</b>	<b>397,470</b>	<b>357,210</b>
7	45,900	Support Services	48,150	41,930	42,710
8	42,047	Departmental Overheads	41,000	38,550	43,480
9	19,778	Capital Charges	19,370	9,500	10,840
10	<b>107,725</b>	<b>Sub-total Indirect Expenditure</b>	<b>108,520</b>	<b>89,980</b>	<b>97,030</b>
11	<b>439,890</b>	<b>Total Expenditure</b>	<b>461,410</b>	<b>487,450</b>	<b>454,240</b>
12	22,181	Grants and Contributions	-	14,000	14,000
13	61,390	Sales	63,030	57,410	56,540
14	11,064	Fees and Charges	10,070	9,420	9,070
15	3,678	Rents	3,650	950	-
16	<b>98,313</b>	<b>Total Income</b>	<b>76,750</b>	<b>81,780</b>	<b>79,610</b>
17	<b>341,577</b>	<b>Net Cost to Summary</b>	<b>384,660</b>	<b>405,670</b>	<b>374,630</b>

**SERVICE STATEMENT:**

Promotion of tourism and public information within the District including the provision of Tourist Information Centres at Lewes and Seaford and contribution made towards provision at Peacehaven.

**BUDGET NOTES:**

**Employees/Transport**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the time spent by the Planning Department on managing the Tourism function and operating the Tourist Information Centres.

**Premises**

Charges are made to the Tourist Information Centre in Lewes for the use of 187 High Street, Lewes. This heading also currently includes rent of the Seaford Tourist Information Centre at Clinton Place, Seaford.

**Supplies and Services/Sales**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the production costs of the Sussex County Guide organised by Lewes District Council. The Revised Estimate also includes a sum of £25,000 for a review of tourism signage in Lewes as agreed at September 2006 Cabinet.

**Sales**

The 2006/2007 Revised and 2007/2008 Estimate include the advertising revenue from the Sussex County Guide, together with the sales from Lewes and Seaford TICs.

**Fees and Charges**

This heading includes the sales of phonecards and stamps, and commission received for the sale of tickets for various events and arranging accommodation.

**Rents**

This relates to income from sub-letting the top floor of the Seaford TIC which ceased during 2006.

18	£	9.23	Cost for Band D Council Tax	£	10.35	£	10.92	£	9.98
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LEADER OF THE COUNCIL

LINE NO.	2005/06 ACTUAL £	<b>CAPITAL ACCOUNTING AND TREASURY MANAGEMENT</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	624,223	ASSET MANAGEMENT A/C External Loans Interest	492,000	492,000	354,000
2	249,396	Internal Interest Transfers	206,980	252,560	256,560
3	48,119	Treasury Management Expenses	51,880	69,950	63,170
4	13,523	Bank Charges	14,000	19,780	19,780
5	404	Leasing Charges	400	-	-
6	50,984	Minimum Revenue Provision	82,580	65,750	66,270
7	108,337	Voluntary Revenue Provision	-	76,870	76,870
8	<b>1,094,986</b>	<b>Total Direct Expenditure</b>	<b>847,840</b>	<b>976,910</b>	<b>836,650</b>
9	956,627	Investment Interest	528,530	946,530	800,530
10	118,110	Interest on Amortised HRA Premiums	78,880	85,890	58,260
11	48,119	Treasury Mngmnt Recharge to Servs	51,880	69,950	63,170
12	21,076	MRP Transitional Relief	-	-	-
13	3,704,412	Capital Charges Charged to Services	3,975,470	3,599,750	2,757,650
14	<b>4,848,344</b>	<b>Total Direct Income</b>	<b>4,634,760</b>	<b>4,702,120</b>	<b>3,679,610</b>
15	<b>(3,753,358)</b>	<b>Net (Surplus) to Summary</b>	<b>(3,786,920)</b>	<b>(3,725,210)</b>	<b>(2,842,960)</b>

**SERVICE STATEMENT**

This account includes interest payments and receipts in respect of the Council's external borrowing and investments, the cost of administering the Treasury Management function and bank charges in respect of non-housing benefit functions.

**External Loans Interest**

At 1 April 2006 the Council has long-term external borrowing of £14 million. The average interest rate for 2006/2007 is estimated to be 4.41%. External borrowing is projected to fall to £11 million at 1 April 2007.

**Investment Income**

The estimated return generated by the temporary investment of daily cash from balances and the Council's reserves is 5.00% in 2006/2007 and 5.75% in 2007/2008. The base budget is supported by returns of 4.5% and returns above this level are transferred to reserves to support services. In 2007/2008 £500,530 supported the base budget and £300,000 was transferred to general reserves.

16	£	(101.38)	(Surplus) for Band D Council Tax	£	(101.94)	£	(100.28)	£	(75.72)
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## LEADER OF THE COUNCIL

LINE NO.	2005/06 ACTUAL £	<b>CORPORATE ADMINISTRATION</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	185,222	Employees	830,450	191,640	198,670
2	1,944	Premises	4,170	2,350	2,420
3	-	Transport	-	7,430	7,440
4	191,246	Supplies and Services	204,950	254,430	222,483
5	<b>378,412</b>	<b>Sub-total Direct Expenditure</b>	<b>1,039,570</b>	<b>455,850</b>	<b>431,013</b>
6	857,585	Support Services	154,880	1,083,580	1,091,260
7	17,690	Departmental Overheads	4,500	24,270	25,970
8	<b>875,275</b>	<b>Sub-total Indirect Expenditure</b>	<b>159,380</b>	<b>1,107,850</b>	<b>1,117,230</b>
9	<b>1,253,687</b>	<b>Total Expenditure</b>	<b>1,198,950</b>	<b>1,563,700</b>	<b>1,548,243</b>
10	2,232	Fees and Charges	2,370	1,210	1,250
11	551,262	Recharges to Services	520,760	635,620	639,840
12	<b>553,494</b>	<b>Total Income</b>	<b>523,130</b>	<b>636,830</b>	<b>641,090</b>
13	<b>700,193</b>	<b>Net Cost to Summary</b>	<b>675,820</b>	<b>926,870</b>	<b>907,153</b>

**SERVICE STATEMENT**

The costs shown here relate to the Statutory duties of the Authority which cannot be specially attributed to particular services, for example, preparing the Statements of Accounts, attending Council meetings, Corporate Strategies and Best Value work.

**BUDGET NOTES****Premises**

Hire of Council Chambers for Council meetings

**Transport**

This reflects the mileage of the officers who have charged time to this service.

**Supplies and Services**

This heading includes the cost of the annual audit of the Council's accounts by the Audit Commission costs of the Council agendas, Council Tax Leaflets and other Statutory statements. The annual cost of the ADC subscriptions together with the provision of Best Value and Corporate initiatives. The 2006/2007 Revised Estimate includes £10,000 for new staff training funded from the Contingency Fund.

**Recharges to Services**

This is the contribution from the Housing Revenue Account towards the Corporate running of the Authority.

**Employees / Support Services**

This is the cost of the Officers time and overheads attributed to the Corporate activities.

14	£	18.91	Cost for Band D Council Tax	£	18.25	£	25.03	£	24.50
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## LEADER OF THE COUNCIL

LINE NO.	2005/06 ACTUAL £	RESOURCES ANALYSIS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	402,973	Employees	1,051,800	434,570	446,790
2	26,680	Premises	33,700	32,550	25,390
3	2,473	Transport	3,640	10,960	10,970
4	324,810	Supplies and Services	340,890	440,140	380,813
5	25,377	Third Party Payments	24,980	32,510	25,330
6	<b>782,313</b>	<b>Sub-total Direct Expenditure</b>	<b>1,455,010</b>	<b>950,730</b>	<b>889,293</b>
7	1,002,594	Support Services	304,860	1,226,380	1,231,000
8	65,747	Departmental Overheads	50,740	70,290	77,990
9	1,052,718	Capital Charges	800,930	896,680	764,540
10	<b>2,121,059</b>	<b>Sub-total Indirect Expenditure</b>	<b>1,156,530</b>	<b>2,193,350</b>	<b>2,073,530</b>
11	<b>2,903,372</b>	<b>Total Expenditure</b>	<b>2,611,540</b>	<b>3,144,080</b>	<b>2,962,823</b>
12	22,181	Grants and Contributions	-	14,000	14,000
13	61,390	Sales	63,030	57,410	56,540
14	13,296	Fees and Charges	10,070	9,420	9,070
15	3,678	Rents	3,650	950	-
16	551,262	Recharge to Services	523,130	636,830	641,090
17	1,074,737	Interest	607,410	1,032,420	858,790
18	3,773,607	Asset Rentals & Transfer	4,027,350	3,669,700	2,820,820
19	<b>5,500,151</b>	<b>Total Income</b>	<b>5,234,640</b>	<b>5,420,730</b>	<b>4,400,310</b>
20	<b>(2,596,779)</b>	<b>NET SERVICE EXPENDITURE</b>	<b>(2,623,100)</b>	<b>(2,276,650)</b>	<b>(1,437,487)</b>

This page is a summary of the main headings within the preceding service cost centres.

21	£ (70.14)	Cost for Band D Council Tax	£ (70.61)	£ (61.28)	£ (38.29)
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PLANNING

LINE NO.	2005/06 ACTUAL £	SUMMARY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	382,812	Planning Policy	373,560	408,800	420,840
2	104,148	Design and Conservation	96,240	100,000	93,360
3	949,970	Development Control	752,890	1,057,040	892,070
4	92,962	Building Control	48,850	60,470	52,330
5	29,452	Street Naming and Numbering	32,080	32,900	33,710
6	(707,719)	Planning Delivery Grant	(330,590)	(400,350)	(54,190)
7	(356,350)	Car Parking	(344,150)	(379,110)	(394,270)
8	264,118	Coast Protection	276,460	193,500	188,500
9	<b>759,393</b>	<b>NET SERVICE EXPENDITURE</b>	<b>905,340</b>	<b>1,073,250</b>	<b>1,232,350</b>

This is a summary of the net revenue position for service cost centres shown on the following pages. Please refer to the detailed page for each service cost centre and explanatory notes which identify the main variances.

10	20.51	Cost for Band D Council Tax	£ 24.37	£ 28.89	£ 32.82
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PLANNING

LINE NO.	2005/06 ACTUAL £	PLANNING POLICY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	188,149	Employees	216,680	215,400	266,020
2	643	Premises	600	600	600
3	12,420	Transport	13,720	11,150	11,420
4	83,055	Supplies and Services	32,540	89,570	36,700
5	<b>284,267</b>	<b>Sub-total Direct Expenditure</b>	<b>263,540</b>	<b>316,720</b>	<b>314,740</b>
6	52,350	Support Services	62,440	43,580	43,980
7	47,793	Departmental Overheads	48,830	49,350	62,970
8	<b>100,143</b>	<b>Sub-total Indirect Expenditure</b>	<b>111,270</b>	<b>92,930</b>	<b>106,950</b>
9	<b>384,410</b>	<b>Total Expenditure</b>	<b>374,810</b>	<b>409,650</b>	<b>421,690</b>
10	405	Sales	500	250	250
11	1,193	Fees and Charges	750	600	600
12	<b>1,598</b>	<b>Total Income</b>	<b>1,250</b>	<b>850</b>	<b>850</b>
13	<b>382,812</b>	<b>Net Cost to Summary</b>	<b>373,560</b>	<b>408,800</b>	<b>420,840</b>

**SERVICE STATEMENT:**

Preparation, implementation and monitoring of Local Plan and Local Development Framework, contribution to strategic and regional plans, planning policy advice, information and research, planning guidance, transportation liaison.

**BUDGET NOTES:**

Cabinet, at its meeting of 6 June 2006, approved the use of the Planning Delivery Grant, which included £180,690 for the preparation and monitoring of a Local Development Framework for the District.

**Employees/Premises/Transport**

These headings include professional services to carry out a Retail Study of the District, a study of the Local Economy and a Recreational Study.

**Supplies and Services**

The 2006/2007 Revised Estimate includes £33,780 from the Planning Delivery Grant, for the Council to continue with the study of the District and Local Economy. This is split as follows:

**Planning Delivery Grant**

	<b>2006/07 Revised £</b>	<b>2007/08 Estimate £</b>
Local Housing Market Study	15,000	-
Strategic Flood Assessment	15,000	-
Regional Spatial Study	1,000	-
Wivelsfield Land Drainage Study	2,780	-
Urban Design Consultant	20,000	-
	<b>53,780</b>	<b>-</b>

14	£ 10.34	Cost for Band D Council Tax	£ 10.06	£ 11.00	£ 11.21
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PLANNING

LINE NO.	2005/06 ACTUAL £	DESIGN AND CONSERVATION	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	57,860	Employees	62,710	62,130	67,080
2	4,771	Transport	4,190	3,140	3,160
3	1,054	Supplies and Services	6,300	6,300	6,300
4	<b>63,685</b>	<b>Sub-total Direct Expenditure</b>	<b>73,200</b>	<b>71,570</b>	<b>76,540</b>
5	10,370	Support Services	9,610	2,370	2,390
6	12,600	Departmental Overheads	13,430	11,970	14,430
7	17,493	Capital Charges	-	14,090	-
8	<b>40,463</b>	<b>Sub-total Indirect Expenditure</b>	<b>23,040</b>	<b>28,430</b>	<b>16,820</b>
9	<b>104,148</b>	<b>Total Cost to Summary</b>	<b>96,240</b>	<b>100,000</b>	<b>93,360</b>

**SERVICE STATEMENT:**

Management and promotion of conservation areas, and historic buildings. Regeneration and repairs to buildings in the historic core of Lewes.

**BUDGET NOTES:**

**General**

Cabinet, at its meeting of 6 June 2006 approved the continued use of the Planning Delivery Grant, for support with the conservation work.

**Employees/Transport/Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the cost of the administrative support for the Design and Conservation Officer to deal with everyday tasks and to enable the specialist contribution required for the management of the East Sussex Public Realm Initiative, Conservation Area Appraisals and other major projects.

10	£	2.81	Cost for Band D Council Tax	£	2.59	£	2.69	£	2.49
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PLANNING

LINE NO.	2005/06 ACTUAL £	DEVELOPMENT CONTROL	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	519,415	Employees	526,390	867,480	843,280
2	4,930	Premises	300	800	300
3	23,749	Transport	25,200	38,220	38,420
4	295,944	Supplies and Services/Payment Transfer	107,390	324,440	102,850
6	<b>844,038</b>	<b>Sub-total Direct Expenditure</b>	<b>659,280</b>	<b>1,230,940</b>	<b>984,850</b>
7	360,557	Support Services	368,830	114,700	139,680
8	115,739	Departmental Overheads	116,130	188,920	207,390
9	1	Capital Charges	25,570	-	-
10	<b>476,297</b>	<b>Sub-total Indirect Expenditure</b>	<b>510,530</b>	<b>303,620</b>	<b>347,070</b>
11	<b>1,320,335</b>	<b>Total Expenditure</b>	<b>1,169,810</b>	<b>1,534,560</b>	<b>1,331,920</b>
12	370,315	Fees and Charges	416,870	449,170	439,800
13	50	Grants and Contributions	50	28,350	50
14	<b>370,365</b>	<b>Total Income</b>	<b>416,920</b>	<b>477,520</b>	<b>439,850</b>
15	<b>949,970</b>	<b>Net Cost to Summary</b>	<b>752,890</b>	<b>1,057,040</b>	<b>892,070</b>

**SERVICE STATEMENT:**

Implementation of Planning control policy; processing planning applications; appeals and enforcements.

**BUDGET NOTES:**

**General**

At its meeting of 6 June 2006, Cabinet approved the use of the Planning Delivery Grant, which included £55,960 to extend contracts for temporary staff in Development Control and £72,040 for further development of the Geographical Information System.

**Employees/Support Services**

The changes in the 2006/2007 Revised Estimate and 2007/2008 Estimate are solely due to the new basis of employee costs and overhead accounting.

**Supplies and Services**

The increase in the 2006/2007 Revised Estimate includes an extra provision of £75,000 for legal costs. The 2006/07 includes £25,000 provision for further work involved on the Falmer Appeal funded from Contingency Fund.

**Fees and Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect an expected movement in the Planning fees.

**Grant and Contributions**

The 2006/2007 Revised Estimate includes £28,300, the estimated amount due from the Government to reimburse the Council with the costs that it incurred in respect of High Court Action (included in the Supplies and Services budget)

16	£	25.66	Cost for Band D Council Tax	£	20.27	£	28.45	£	23.76
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LINE NO.	2005/06 ACTUAL £	BUILDING CONTROL	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	209,657	Employees	221,360	271,130	270,620
2	-	Premises	300	300	300
3	13,837	Transport	14,740	15,900	15,900
4	23,242	Supplies and Services	22,200	22,200	22,190
5	<b>246,736</b>	<b>Sub-total Direct Expenditure</b>	<b>258,600</b>	<b>309,530</b>	<b>309,010</b>
6	75,156	Support Services	76,120	43,520	40,540
7	46,385	Departmental Overheads	48,220	53,020	59,080
8	-	Capital Charges	4,380	-	-
9	<b>121,541</b>	<b>Sub-total Indirect Expenditure</b>	<b>128,720</b>	<b>96,540</b>	<b>99,620</b>
10	<b>368,277</b>	<b>Total Expenditure</b>	<b>387,320</b>	<b>406,070</b>	<b>408,630</b>
11	275,315	Fees and Charges	338,470	345,600	356,300
12	<b>275,315</b>	<b>Total Income</b>	<b>338,470</b>	<b>345,600</b>	<b>356,300</b>
13	<b>92,962</b>	<b>Net Cost to Summary</b>	<b>48,850</b>	<b>60,470</b>	<b>52,330</b>

**SERVICE STATEMENT:**

Technical vetting of plans; inspection and enforcement of good building standards during construction; insulation standards for commercial properties; dangerous structures; statutory inspections within 24 hours of receipt of written notification; promotion of local authority building control. This service heading covers both Non Fee Earning and Fee Earning work. The Building (Local Authority Charges) Regulations 1998 require charges to be fixed so that the cost of Fee Earning work (the issuing of Statutory Building Regulation Notices and the completion of statutory site inspections) is matched by the income received over a continuous three year period.

**BUDGET NOTES:**

**Employees/Supplies and Services/Support Services**

The changes in the 2006/2007 Revised Estimate and 2007/2008 Estimate are solely due to the new basis of employee costs and overhead accounting.

**Fees and Charges**

The amount for the 2006/2007 Revised and 2007/2008 Estimate reflects the estimated income from Building Control Fees.

14	£	2.51	Cost for Band D Council Tax	£	1.31	£	1.63	£	1.39
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LINE NO.	2005/06 ACTUAL £	<b>STREET NAMING, NUMBERING &amp; CLOSURES</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,830	Employees	1,840	14,030	14,590
2	13,220	Premises	15,000	15,000	15,000
3	-	Transport	-	360	360
4	<b>15,050</b>	<b><i>Sub-total Direct Expenditure</i></b>	<b>16,840</b>	<b>29,390</b>	<b>29,950</b>
5	14,002	Support Services	14,850	700	710
6	400	Departmental Overheads	390	2,810	3,050
7	<b>14,402</b>	<b><i>Sub-total Indirect Expenditure</i></b>	<b>15,240</b>	<b>3,510</b>	<b>3,760</b>
8	<b>29,452</b>	<b>Total Cost to Summary</b>	<b>32,080</b>	<b>32,900</b>	<b>33,710</b>

**SERVICE STATEMENT:**

The provision and maintenance of street nameplates and the official naming/numbering of new developments within the district. Applications to close roads under the Town Police Clauses Act e.g. Lewes Bonfire.

**BUDGET NOTES:**

**Transport**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect officers' car mileage based on time contributed to Street Naming, Numbering and Closures

**Premises**

This includes charges for the repairs and replacement of street signs within the district.

**Employees/Supplies and Services/Support Services/Departmental Overheads**

The changes in the 2006/2007 Revised Estimate and 2007/2008 Estimate are due to the new basis of employee costs and overhead accounting.

9	£	0.80	Cost for Band D Council Tax	£	0.86	£	0.89	£	0.90
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PLANNING

LINE NO.	2005/06 ACTUAL £	PLANNING DELIVERY GRANT	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	707,719	Grant	330,590	400,350	54,190
2	<b>(707,719)</b>	<b>Net Surplus to Summary</b>	<b>(330,590)</b>	<b>(400,350)</b>	<b>(54,190)</b>

**General**

The Council was awarded a Planning Delivery Grant, (PDG), of £400,350 for 2006/2007. Cabinet approved the use of the PDG at its meetings on 6 June 2006, details of which are included within the relevant Planning Service Estimates. The Government has indicated that the initial allocation of the Grant for 2007/2008 will be £54,190. Pending its use, the PDG is transferred into a specific reserve.

3	£	(19.12)	Cost for Band D Council Tax	£	(8.90)	£	(10.78)	£	(1.44)
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LINE NO.	2005/06 ACTUAL £	CAR PARKING	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	47,976	Employees	69,560	50,290	51,710
2	161,184	Premises	128,260	141,990	151,170
3	6,538	Transport	8,010	8,840	9,010
4	311,960	Supplies and Services	292,660	466,170	451,160
5	<b>527,658</b>	<b>Sub-total Direct Expenditure</b>	<b>498,490</b>	<b>667,290</b>	<b>663,050</b>
6	60,526	Support Services	59,920	22,780	24,020
7	3,970	Departmental Overheads	2,150	10,340	10,160
8	116,057	Capital Charges	116,180	10,060	10,060
9	<b>180,553</b>	<b>Sub-total Indirect Expenditure</b>	<b>178,250</b>	<b>43,180</b>	<b>44,240</b>
10	<b>708,211</b>	<b>Total Expenditure</b>	<b>676,740</b>	<b>710,470</b>	<b>707,290</b>
11	1,041,145	Fees and Fines	1,016,080	1,084,740	1,096,600
12	4,473	Rents	4,110	4,140	4,240
13	18,943	Other Income	700	700	720
14	<b>1,064,561</b>	<b>Total Income</b>	<b>1,020,890</b>	<b>1,089,580</b>	<b>1,101,560</b>
15	<b>(356,350)</b>	<b>Net Surplus to Summary</b>	<b>(344,150)</b>	<b>(379,110)</b>	<b>(394,270)</b>

**SERVICE STATEMENT:**

Maintenance and management of 40 car parks across the District. Four types of car park are operated: multi-storey (1); pay and display (19); season ticket (1) and non-paying (19) car parks.

**BUDGET NOTES:**

**General**

Under the provisions of section 101 and section 136 of the Local Government Act 1972 the Council is working together with East Sussex County Council to provide a harmonised parking regime within the Lewes District Council area. From 20 September 2004 a new parking regime has operated which decriminalises certain traffic offences and enables them to be managed as civil offences by the local authorities rather than as criminal offences by the Police. A five year 'Parking Enforcement Contract' has been awarded to National Car Parks to manage the new arrangements.

A Joint Board has been established to oversee the implementation and running of the decriminalised parking scheme, consisting of five Councillors, three from East Sussex County Council and two from Lewes District Council.

**Premises**

This heading includes the cost of maintaining the car parks. This includes business rates charge and shows rentals for new leased land. The increase is due mainly to higher rentals upon renewal and utility price rises.

**Supplies and Services**

This heading includes payment made for the Car Park contract, which has substantially increased and is partly off set by an increase in income. Also included in the 2006/2007 Revised Estimate is £25,000 agreed by September 2006 Cabinet for a car parking study to be funded from the Local Authority Business Growth Incentive Grant.

**Fees and Fines**

The 2006/2007 Revised and 2007/2008 Estimate show an increase in income of £80,000.

16	£	(9.63)	Cost for Band D Council Tax	£	(9.26)	£	(10.21)	£	(10.50)
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LINE NO.	2005/06 ACTUAL £	COAST PROTECTION	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	7,710	Employees	7,990	15,750	15,960
2	31,829	Premises	25,000	25,000	25,000
3	-	Transport	-	560	560
4	9,242	Supplies and Services	5,100	10,900	5,000
5	<b>48,781</b>	<b>Sub-total Direct Expenditure</b>	<b>38,090</b>	<b>52,210</b>	<b>46,520</b>
6	7,524	Support Services	10,640	1,420	1,430
7	1,680	Departmental Overheads	1,710	3,120	3,370
8	229,992	Capital Charges	242,780	159,920	159,920
9	<b>239,196</b>	<b>Sub-total Indirect Expenditure</b>	<b>255,130</b>	<b>164,460</b>	<b>164,720</b>
10	<b>287,977</b>	<b>Total Expenditure</b>	<b>293,220</b>	<b>216,670</b>	<b>211,240</b>
11	16,742	Grant ESCC	9,870	16,280	15,850
12	7,117	Reimbursement of Loan Debt from ESCC in respect of the former Newhaven & Seaford Sea Defence Commissioners	6,890	6,890	6,890
13	<b>23,859</b>	<b>Total Income</b>	<b>16,760</b>	<b>23,170</b>	<b>22,740</b>
14	<b>264,118</b>	<b>Net Cost to Summary</b>	<b>276,460</b>	<b>193,500</b>	<b>188,500</b>

**SERVICE STATEMENT:**

Protection of the coastal areas by provision and maintenance of sea defences.

**BUDGET NOTES:**

**Premises**

This heading includes £20,000 for ongoing maintenance to sea defences and £5,000 for repairs to existing walls and fencing.

**Supplies and Services**

This heading includes the cost of engaging external specialists to monitor the coastline erosion and develop a strategy for its future management. The 2006/07 Revised Estimate includes a sum of £5,000 for special advice funded from Planning Delivery Grant.

**Employees/Support Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the time spent by the Engineering Section in managing this service.

**Capital Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the costs of preparing the Strategic Monitoring Programme for the South East administered by Worthing Borough Council.

**Grant ESCC**

In accordance with an agreement with East Sussex County Council, the 2005/2006 Actual, 2006/2007 Revised Estimate and 2007/2008 Estimate provide for continuing contributions in respect of schemes subsisting at April 1993.

15	£	7.13	Cost for Band D Council Tax	£	7.44	£	5.21	£	5.02
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LINE NO.	2005/06 ACTUAL £	RESOURCES ANALYSIS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,032,597	Employees	1,106,530	1,496,210	1,529,260
2	211,806	Premises	169,460	183,690	192,370
3	61,315	Transport	65,860	78,170	78,830
4	724,497	Supplies and Services	466,190	919,580	624,200
5	<b>2,030,215</b>	<b>Sub-total Direct Expenditure</b>	<b>1,808,040</b>	<b>2,677,650</b>	<b>2,424,660</b>
6	580,485	Support Services	602,410	229,070	252,750
7	228,567	Departmental Overheads	230,860	319,530	360,450
8	363,543	Capital Charges	388,910	184,070	169,980
9	<b>1,172,595</b>	<b>Sub-total Indirect Expenditure</b>	<b>1,222,180</b>	<b>732,670</b>	<b>783,180</b>
10	<b>3,202,810</b>	<b>Total Expenditure</b>	<b>3,030,220</b>	<b>3,410,320</b>	<b>3,207,840</b>
11	1,687,968	Fees and Charges	1,772,170	1,880,110	1,893,300
12	4,473	Rents	4,110	4,140	4,240
13	724,511	Grants	340,510	444,980	70,090
14	19,348	Other Income	1,200	950	970
15	7,117	Reimbursement	6,890	6,890	6,890
16	<b>2,443,417</b>	<b>Total Income</b>	<b>2,124,880</b>	<b>2,337,070</b>	<b>1,975,490</b>
17	<b>759,393</b>	<b>NET SERVICE EXPENDITURE</b>	<b>905,340</b>	<b>1,073,250</b>	<b>1,232,350</b>

This page is a summary of the main headings within the preceding service cost centres.

18	£	20.51	Cost for Band D Council Tax	£	24.37	£	28.89	£	32.82
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	SERVICE SUMMARY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	87,393	District Council Elections	96,310	37,440	110,250
2	109,168	Electoral Registration	110,430	168,470	162,900
3	352,871	Councillors Allowance & Civic Expense	429,340	398,490	404,650
4	140,628	Public Consultation and Press	149,110	142,960	142,660
5	(115,834)	Land Charges	(69,920)	(91,450)	(86,890)
6	162,705	Cost of Collection, Council Tax & NNDR	205,080	189,730	191,220
7	493,010	Council Tax Benefits	494,750	470,880	479,460
8	328,198	Concessionary Travel	868,580	908,720	976,900
9	219,351	Environment Agency Levy & Oth Costs	223,600	179,010	188,720
10	66,407	Sussex Training and Enterprise Youth Management Agency	46,070	47,210	30,000
11	(233,423)	Industrial Estates	(235,590)	(507,140)	(525,400)
12	89,564	Miscellaneous Properties	70,150	(17,060)	(60,540)
13	12,020	Depots and Stores	11,630	(16,410)	(21,170)
14	3,562	Support Service Costs not allocated	-	-	47,000
15	<b>1,715,620</b>	<b>NET SERVICE EXPENDITURE</b>	<b>2,399,540</b>	<b>1,910,850</b>	<b>2,039,760</b>

This is a summary of the net revenue position for service cost centres shown on the following pages. Please refer to the detailed page for each service cost centre and explanatory notes which identify the main variances.

16	£	46.34	Cost for Band D Council Tax	£	64.59	£	51.44	£	54.33
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	DISTRICT COUNCIL ELECTIONS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	-	Employees	500	3,890	44,180
2	999	Premises	1,720	1,340	4,780
3	-	Transport	250	160	2,390
4	2,800	Supplies and Services	9,050	10,150	36,780
5	<b>3,799</b>	<b>Sub-total Direct Expenditure</b>	<b>11,520</b>	<b>15,540</b>	<b>88,130</b>
6	83,594	Support Services	84,810	21,900	22,120
7	<b>83,594</b>	<b>Sub-total Indirect Expenditure</b>	<b>84,810</b>	<b>21,900</b>	<b>22,120</b>
8	<b>87,393</b>	<b>Total Expenditure</b>	<b>96,330</b>	<b>37,440</b>	<b>110,250</b>
9	-	Fees and Charges	20	-	-
10	-	<b>Total Income</b>	<b>20</b>	<b>-</b>	<b>-</b>
11	<b>87,393</b>	<b>Net Cost to Summary</b>	<b>96,310</b>	<b>37,440</b>	<b>110,250</b>

**SERVICE STATEMENT:**

Organisation and management of District Council Elections and encouraging participation in local democracy.

**BUDGET NOTES:**

**General**

The next District Council Elections are due to be held in May 2007 with the 2007/2008 Estimate reflecting the cost. An annual contribution is earmarked in the Revenue Equalisation and Asset Maintenance Reserve to fund this expenditure. The 2006/2007 Revised Estimate includes contingency sums for the cost of running by-elections and the ongoing costs of maintaining the Election Management System and its links with the electoral registration process.

12	£	2.36	Cost for Band D Council Tax	£	2.59	£	1.01	£	2.94
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	ELECTORAL REGISTRATION	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	20,659	Employees	21,840	23,500	24,200
2	13	Premises	30	30	30
3	-	Transport	100	250	250
4	23,673	Supplies and Services	24,660	25,710	25,710
5	<b>44,345</b>	<b>Sub-total Direct Expenditure</b>	<b>46,630</b>	<b>49,490</b>	<b>50,190</b>
6	61,354	Support Services	62,300	117,480	110,910
7	4,665	Departmental Overheads	2,500	2,500	2,800
8	<b>66,019</b>	<b>Sub-total Indirect Expenditure</b>	<b>64,800</b>	<b>119,980</b>	<b>113,710</b>
9	<b>110,364</b>	<b>Total Expenditure</b>	<b>111,430</b>	<b>169,470</b>	<b>163,900</b>
10	1,196	Sales	1,000	1,000	1,000
11	<b>1,196</b>	<b>Total Income</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
12	<b>109,168</b>	<b>Net Cost to Summary</b>	<b>110,430</b>	<b>168,470</b>	<b>162,900</b>

**SERVICE STATEMENT:**

Organisation and management of the register of electors

**BUDGET NOTES:**

**Employees**

This item represents the fees paid to canvassers.

**Support Services**

The costs include the running cost of the Electoral Registration Section and Information Technology costs associated with the running of the Electoral Registration Computer System.

**Sales**

The income relates to the sale of electoral registers.

13	£	2.95	Cost for Band D Council Tax	£	2.97	£	4.53	£	4.34
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	<b>COUNCILLORS' ALLOWANCES &amp; CIVIC EXPENSES</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	60,279	Premises	65,750	65,220	61,470
2	7,476	Transport	9,420	8,050	8,050
3	162,603	Councillors' Allowance	206,060	196,800	203,360
4	14,938	Supplies and Services	22,960	38,540	37,530
5	<b>245,296</b>	<b>Sub-total Direct Expenditure</b>	<b>304,190</b>	<b>308,610</b>	<b>310,410</b>
6	114,536	Support Services	134,890	136,460	142,720
7	902	Departmental Overheads	1,000	3,000	1,100
8	18,247	Capital Charges	18,220	-	-
9	<b>133,685</b>	<b>Sub-total Indirect Expenditure</b>	<b>154,110</b>	<b>139,460</b>	<b>143,820</b>
10	<b>378,981</b>	<b>Total Expenditure</b>	<b>458,300</b>	<b>448,070</b>	<b>454,230</b>
11	26,110	Recharges	28,960	49,580	49,580
12	<b>26,110</b>	<b>Total Income</b>	<b>28,960</b>	<b>49,580</b>	<b>49,580</b>
13	<b>352,871</b>	<b>Net Cost to Summary</b>	<b>429,340</b>	<b>398,490</b>	<b>404,650</b>

**SERVICE STATEMENT:**

Democratic interface between councillors and the local community.

**BUDGET NOTES:**

**Premises**

An apportionment of the cost of the Council's administrative buildings is made to this service in accordance with accounting requirements.

**Councillors' Allowance**

The Council commissioned an Independent Remuneration Panel to review the Councillors' Allowances and this report was submitted to the Council on 5 October 2005. Allowances are increased each year by the rate of inflation.

**Support Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include £70,820 and £74,190 respectively for the provision of Information Technology services for Councillors, in line with the Council's 'E-Government' strategy.

**Recharges**

This income represents the recharge of Councillors Allowances to the Housing Revenue Account.

14	£	9.53	Cost for Band D Council Tax	£	11.56	£	10.73	£	10.78
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	PUBLIC CONSULTATION AND PRESS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	6,773	Employees	1,800	3,430	3,780
2	35	Premises	100	100	100
3	1,103	Transport	1,600	560	560
4	49,827	Supplies and Services	54,670	56,630	53,130
5	<b>57,738</b>	<b>Sub-total Direct Expenditure</b>	<b>58,170</b>	<b>60,720</b>	<b>57,570</b>
6	82,200	Support Services	90,240	81,310	84,130
7	690	Departmental Overheads	700	930	960
8	<b>82,890</b>	<b>Sub-total Indirect Expenditure</b>	<b>90,940</b>	<b>82,240</b>	<b>85,090</b>
9	<b>140,628</b>	<b>Net Cost to Summary</b>	<b>149,110</b>	<b>142,960</b>	<b>142,660</b>

**SERVICE STATEMENT:**

**BUDGET NOTES:**

**Premises**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the hire of premises for various focus groups and consultation meetings.

**Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the publication and distribution costs of District Link and the production of various other publicity and service leaflets. In respect of both years there has been a saving in the printing costs of the publication.

10	£	3.80	Cost for Band D Council Tax	£	4.01	£	3.85	£	3.80
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	LAND CHARGES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	13,994	Employees	14,090	76,730	77,350
2	12,857	Premises	13,430	10,550	11,520
3	119	Transport	100	570	590
4	10,762	Supplies and Services	11,360	11,740	11,720
5	41,120	Agency and Contracted Services	42,360	42,360	43,630
6	<b>78,852</b>	<b>Sub-total Direct Expenditure</b>	<b>81,340</b>	<b>141,950</b>	<b>144,810</b>
7	90,830	Support Services	88,000	41,590	43,340
8	3,180	Departmental Overheads	3,390	5,010	4,960
9	-	Capital Charges	4,550	-	-
10	<b>94,010</b>	<b>Sub-total Indirect Expenditure</b>	<b>95,940</b>	<b>46,600</b>	<b>48,300</b>
11	<b>172,862</b>	<b>Total Expenditure</b>	<b>177,280</b>	<b>188,550</b>	<b>193,110</b>
12	288,696	Fees and Charges	247,200	280,000	280,000
13	<b>288,696</b>	<b>Total Income</b>	<b>247,200</b>	<b>280,000</b>	<b>280,000</b>
14	<b>(115,834)</b>	<b>Net Surplus to Summary</b>	<b>(69,920)</b>	<b>(91,450)</b>	<b>(86,890)</b>

**SERVICE STATEMENT:**

Statutory function performed by the Legal Services Unit. Provision of statutory information to house purchasers and their agents.

**BUDGET NOTES:**

**Premises**

The cost of office accommodation being made to this service.

**Agency and Contracted Services**

This heading represents the charge made by East Sussex County Council for their input into each search. An increase of 3% has been allowed for 2007/2008 which is recovered in full with the fee payable by people requesting searches.

**Support Services/Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the increased cost of Information Technology as a result of the implementation of the new Land Charges System. The variance needs to be considered alongside charges in employee costs.

**Fees and Charges**

The Council, in line with Government requirements, has introduced a differential pricing structure so as to encourage the take-up of electronic search transactions. The pricing structure for 2006/2007 is £128.00 for a search dealt with by post and £105.50 for a search dealt with electronically through the National Land Information System. These charges will remain unchanged in 2007/2008.

15	£ (3.13)	Cost for Band D Council Tax	£ (1.88)	£ (2.46)	£ (2.31)
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	COLLECTION COSTS COUNCIL TAX & NATIONAL NON DOMESTIC RATES (NNDR)	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	67,732	Supplies and Services	61,710	97,760	101,950
2	<b>67,732</b>	<b>Sub-total Direct Expenditure</b>	<b>61,710</b>	<b>97,760</b>	<b>101,950</b>
3	683,891	Support Services	697,430	714,930	735,390
4	<b>683,891</b>	<b>Sub-total Indirect Expenditure</b>	<b>697,430</b>	<b>714,930</b>	<b>735,390</b>
5	<b>751,623</b>	<b>Total Expenditure</b>	<b>759,140</b>	<b>812,690</b>	<b>837,340</b>
6	301,309	Council Tax/Housing Benefit Admin Grant	311,090	332,600	356,350
7	166,913	Fees and Charges	122,270	168,360	167,770
8	120,696	NNDR Collection Allowance and Other Income	120,700	122,000	122,000
9	<b>588,918</b>	<b>Total Income</b>	<b>554,060</b>	<b>622,960</b>	<b>646,120</b>
10	<b>162,705</b>	<b>Net Cost to Summary</b>	<b>205,080</b>	<b>189,730</b>	<b>191,220</b>

**BUDGET NOTES:**

**Supplies and Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include £76,500 and £80,320 respectively in respect of Discretionary NNDR Relief awarded to organisations in line with the Council's approved policy. The increase results from the cost of relief awarded to Wave Leisure Trust which has been operating the Council's indoor leisure facilities since 1 April 2006.

**Support Services**

This includes the cost of the Council Tax and NNDR section in the administration and collection of Council Tax.

**Fees and Charges**

This is income derived from late payers for summons costs.

11	£	4.39	Cost for Band D Council Tax	£	5.52	£	5.11	£	5.09
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	<b>COUNCIL TAX BENEFITS</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	5,519,537	Council Tax Benefits	5,699,980	5,813,000	6,103,000
2	26,860	Council Tax Benefits (War Pensions)	28,520	28,000	30,000
3	553,562	Support Services	545,750	534,490	547,820
4	6,099,959	<b>Total Expenditure</b>	6,274,250	6,375,490	6,680,820
5	5,606,949	Government Grant	5,779,500	5,904,610	6,201,360
6	5,606,949	<b>Total Income</b>	5,779,500	5,904,610	6,201,360
7	<b>493,010</b>	<b>Net Cost/(Surplus) to Summary</b>	<b>494,750</b>	<b>470,880</b>	<b>479,460</b>

**SERVICE STATEMENT:**

Relief from Council Tax for those persons on lower income levels and the cost of the local Discretionary Scheme in respect of War Disablement Pensions.

**BUDGET NOTES:**

**Council Tax Benefits**

The Benefits for 2007/2008 have been estimated at the top end of the Governments guidelines for Council Tax increases.

**Government Grant**

The 2006/2007 Revised Estimate and 2007/2008 Estimate incorporate the effects of the changes made to the payments of the Council Tax Benefit Subsidy included in the Local Government Act

**Support Services**

This reflects the proportion of the Housing Benefit Administration and Visiting Section Costs. This is allocated on the number of cases adjusted for the time taken on each type of benefit.

8	£	13.32	Cost for Band D Council Tax	£	13.32	£	12.68	£	12.77
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	CONCESSIONARY TRAVEL	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	295,333	Cost of Bus Passes	835,980	844,490	925,000
2	4,750	Supplies and Services	5,700	22,800	9,000
3	<b>300,083</b>	<b>Sub-total Direct Expenditure</b>	<b>841,680</b>	<b>867,290</b>	<b>934,000</b>
4	28,560	Support Services	27,250	42,430	43,900
5	<b>28,560</b>	<b>Sub-total Indirect Expenditure</b>	<b>27,250</b>	<b>42,430</b>	<b>43,900</b>
6	<b>328,643</b>	<b>Total Expenditure</b>	<b>868,930</b>	<b>909,720</b>	<b>977,900</b>
7	445	Fees and Charges	350	1,000	1,000
8	<b>445</b>	<b>Total Income</b>	<b>350</b>	<b>1,000</b>	<b>1,000</b>
9	<b>328,198</b>	<b>Net Cost to Summary</b>	<b>868,580</b>	<b>908,720</b>	<b>976,900</b>

**SERVICE STATEMENT:**

Provision of statutory Bus passes in accordance with the 2000 Transport Act, to people over 60 years of age and certain categories of disabled people.

**BUDGET NOTES:**

**Transport**

The Council participates in the Sussex Countycard Scheme which is an established shared services arrangement. The cost of the Scheme is based on the number of passes in circulation. With effect from 1st April 2006 the scheme changed from half price travel to free travel. This has generated a large growth in the take up and cost of the scheme from 2006/2007.

**No. of Passes**

Actual 2004/2005	11,803
Actual 2005/2006	13,316
Estimated 2006/2007	15,470
Estimated 2007/2008	19,000

**Supplies and Services**

This heading covers the cost of postage. The 2006/2007 Revised Estimate also includes the cost of equipment required to hold photographs on the system to produce the new style of pass from April

**Support Services**

This is the charge made by the Finance Department for issuing passes and providing information to the Sussex Countycard Scheme.

**Fees and Charges**

This income represents the administration charge made to pass holders for issuing duplicate passes.

10	£	8.86	Cost for Band D Council Tax	£	23.38	£	24.46	£	26.02
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	THE ENVIRONMENT AGENCY AND OTHER EXPENSES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	4,930	Employees	5,860	29,030	30,230
2	1,485	Transport	-	1,430	1,430
3	28,934	Supplies and Services	40,810	40,250	38,500
4	105,541	Environment Agency Levy	109,000	107,800	111,030
5	<b>140,890</b>	<b>Sub-total Direct Expenditure</b>	<b>155,670</b>	<b>178,510</b>	<b>181,190</b>
6	114,169	Support Services	68,720	3,830	3,890
7	1,050	Departmental Overheads	1,210	5,670	5,640
8	<b>115,219</b>	<b>Sub-total Indirect Expenditure</b>	<b>69,930</b>	<b>9,500</b>	<b>9,530</b>
9	<b>256,109</b>	<b>Total Expenditure</b>	<b>225,600</b>	<b>188,010</b>	<b>190,720</b>
10	13,274	Fees and Charges	1,000	1,000	1,000
11	23,484	Sales	1,000	8,000	1,000
12	<b>36,758</b>	<b>Total Income</b>	<b>2,000</b>	<b>9,000</b>	<b>2,000</b>
13	<b>219,351</b>	<b>Net Cost to Summary</b>	<b>223,600</b>	<b>179,010</b>	<b>188,720</b>

**BUDGET NOTES:**

**Employees**

This includes the cost of Environmental Health employees in providing support during the Lewes Bonfire Celebrations. It also includes the cost of Property Service employees for time spent on General Fund Properties and asset portfolio.

**Transport**

This relates to the mileage costs incurred by the above officers.

**Supplies and Services**

This heading includes a contingency provision of £20,000 for possible Legal Cost liabilities and a provision of £5,500 for the cost of providing barriers for the Bonfire Celebrations.

The 2006/2007 Revised Estimate includes a sum of £1,750 for the Council's Insurance Broker to advise on the level of the insurance reserve, the cost of this will be met from the Risk Management Reserve.

**Environment Agency Levy**

Special levy paid to The Environment Agency under the Internal Drainage (Finance) Regulations

**Sales**

This represents the income from the sale of surplus minor land holdings and vehicles during the course of the year.

14	£	5.92	Cost for Band D Council Tax	£	6.02	£	4.82	£	5.03
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	SUSSEX TRAINING & ENTERPRISE YOUTH MANAGEMENT AGENCY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	79,293	Employees	76,080	46,860	30,000
2	-	Transport	200	-	-
3	337	Supplies and Services	350	350	-
4	<b>79,630</b>	<b>Sub-total Direct Expenditure</b>	<b>76,630</b>	<b>47,210</b>	<b>30,000</b>
5	9,600	Support Services	9,910	-	-
6	<b>9,600</b>	<b>Sub-total Indirect Expenditure</b>	<b>9,910</b>	-	-
7	<b>89,230</b>	<b>Total Expenditure</b>	<b>86,540</b>	<b>47,210</b>	<b>30,000</b>
8	22,823	Recharges	40,470	-	-
9	<b>22,823</b>	<b>Total Income</b>	<b>40,470</b>	-	-
10	<b>66,407</b>	<b>Net Cost to Summary</b>	<b>46,070</b>	<b>47,210</b>	<b>30,000</b>

**SERVICE STATEMENT:**

The net cost represents the Council's administrative input into the operation of the scheme. The Staff and Corporate Services portfolio meets the full costs of first year Modern Apprentices with the cost of the second year Modern apprentices being recharged to the department or service for whom they work.

**BUDGET NOTES:**

**Employees**

The 2006/2007 Revised Estimate includes the final payments under the original scheme, together with a contribution of £39,280 to Wave Leisure as agreed at September 2006 Cabinet. The 2007/2008 Estimate is the contribution of £30,000 to Wave Leisure for the revised scheme.

11	£	1.79	Cost for Band D Council Tax	£	1.24	£	1.27	£	0.80
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	INDUSTRIAL ESTATES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	-	Employees	-	15,460	15,940
2	10,289	Premises	9,170	9,240	10,360
3	-	Transport	-	170	170
4	5,410	Supplies and Services	5,200	5,300	5,200
5	<b>15,699</b>	<b>Sub-total Direct Expenditure</b>	<b>14,370</b>	<b>30,170</b>	<b>31,670</b>
6	35,503	Support Services	35,040	36,850	31,620
7	-	Departmental Overheads	-	450	450
8	281,775	Capital Charges	285,750	-	-
9	<b>317,278</b>	<b>Sub-total Indirect Expenditure</b>	<b>320,790</b>	<b>37,300</b>	<b>32,070</b>
10	<b>332,977</b>	<b>Total Expenditure</b>	<b>335,160</b>	<b>67,470</b>	<b>63,740</b>
11	10,712	Fees and Charges	9,650	12,450	10,450
12	554,294	Rents	559,610	560,650	577,110
13	1,394	Other Income	1,490	1,510	1,580
14	<b>566,400</b>	<b>Total Direct Income</b>	<b>570,750</b>	<b>574,610</b>	<b>589,140</b>
15	<b>(233,423)</b>	<b>Net Surplus to Summary</b>	<b>(235,590)</b>	<b>(507,140)</b>	<b>(525,400)</b>

**SERVICE STATEMENT / POLICY**

Management of buildings and sites including rent reviews and the granting of leases. There are six industrial sites at Cradle Hill, Seaford, North Street, Lewes, Avis Way, Newhaven, Denton Island, Newhaven, Drove Road, Newhaven and Robinson Road, Newhaven. The sites comprise of 56 long leaseholds, along with other structures and parcels of land throughout the District.

**BUDGET NOTES:**

**Employees/Support Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate increase to reflect time spent on this service by the Estates and Finance Departments

**Premises**

This heading includes provision for road surfacing and street lighting electricity charges, which are the Council's responsibility under the terms of the leases granted.

**Fees and Charges**

This heading includes the slipway leases for Meeching Boats and Leonard Marine at Denton Island, Newhaven.

**Rents**

The 2006/2007 Revised Estimate and 2007/08 Estimate increase mainly as a result of the rent review on North Street Industrial Estate, Lewes.

16	£	(6.30)	Cost for Band D Council Tax	£	(6.34)	£	(13.65)	£	(13.99)
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	MISCELLANEOUS PROPERTIES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,774	Employees	-	6,690	6,890
2	6,540	Premises	10,380	11,820	8,760
3	-	Transport	-	50	50
4	870	Supplies and Services	2,740	2,780	2,780
5	<b>9,184</b>	<b>Sub-total Direct Expenditure</b>	<b>13,120</b>	<b>21,340</b>	<b>18,480</b>
6	43,315	Support Services	42,770	17,940	18,070
7	133,372	Capital Charges	110,950	43,100	400
8	<b>176,687</b>	<b>Sub-total Indirect Expenditure</b>	<b>153,720</b>	<b>61,040</b>	<b>18,470</b>
9	<b>185,871</b>	<b>Total Expenditure</b>	<b>166,840</b>	<b>82,380</b>	<b>36,950</b>
10	125	Fees and Charges	100	100	100
11	91,586	Rents	91,950	96,010	93,900
12	4,596	Other Income	4,640	3,330	3,490
13	<b>96,307</b>	<b>Total Direct Income</b>	<b>96,690</b>	<b>99,440</b>	<b>97,490</b>
14	<b>89,564</b>	<b>Net Cost/(Surplus) to Summary</b>	<b>70,150</b>	<b>(17,060)</b>	<b>(60,540)</b>

**SERVICE STATEMENT:**

Management and maintenance of six buildings and ten sites including School Hill House, Brook Street Store, Spring Gardens Depot, Market Tower, Nutty Wizard Café and 16 West Street, Lewes.

**BUDGET NOTES:**

**Employees**

These charges relate to the cost of the Estates Section for their management of properties.

**Support Services**

These charges include the cost of the Legal Services Unit for its management of the properties and the Finance Department for the collection of Income.

**Capital Charges**

The 2006/2007 Revised Estimate includes charges associated with the development of the Lewes House Site.

**Fees and Charges**

This heading relates to recharged insurance premiums and legal costs.

15	£	2.42	Cost for Band D Council Tax	£	1.89	£	(0.46)	£	(1.61)
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	DEPOTS AND STORES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	-	Employees	-	1,630	1,650
2	14,745	Premises	17,060	17,780	18,170
3	-	Transport	-	70	70
4	6,160	Supplies and Services	6,350	6,350	6,350
5	<b>20,905</b>	<b>Sub-total Direct Expenditure</b>	<b>23,410</b>	<b>25,830</b>	<b>26,240</b>
6	2,440	Support Services	2,520	-	-
7	-	Departmental Overheads	-	160	160
8	58,235	Capital Charges	57,200	15,390	6,920
9	<b>60,675</b>	<b>Sub-total Indirect Expenditure</b>	<b>59,720</b>	<b>15,550</b>	<b>7,080</b>
10	<b>81,580</b>	<b>Total Expenditure</b>	<b>83,130</b>	<b>41,380</b>	<b>33,320</b>
11	69,560	Rents	71,500	57,790	54,490
12	<b>69,560</b>	<b>Total Income</b>	<b>71,500</b>	<b>57,790</b>	<b>54,490</b>
13	<b>12,020</b>	<b>Net Cost/(Surplus) to Summary</b>	<b>11,630</b>	<b>(16,410)</b>	<b>(21,170)</b>

**SERVICE STATEMENT:**

This includes North Street Depot, Lewes and Robinson Road Depot, Newhaven.

**BUDGET NOTES:**

**Premises**

This heading includes the business rates liability which increased at the last valuation, premises insurance and repair and utility expenditure.

**Rents**

The rent income is for the use of North Street Depot, Lewes as the Recycling Centre and for the use of the Robinson Road Depot, Newhaven by Waste and Recycling as their operational and administrative headquarters. The reduction in rental income relates to the reduction in Capital Charges on the North Street Depot.

**Capital Charges**

The Capital Charges reduction reflects the removal of the interest element of the charge, as required by the Accounting Code of Practice.

14	£	0.32	Cost for Band D Council Tax	£	0.31	£	(0.44)	£	(0.56)
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STAFF AND CORPORATE SERVICES

LINE NO.	2005/06 ACTUAL £	RESOURCES ANALYSIS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	127,423	Employees	120,170	207,220	234,220
2	105,757	Premises	117,640	116,080	115,190
3	10,183	Transport	11,670	11,310	13,560
4	295,333	Cost of Bus Passes	835,980	844,490	925,000
5	378,796	Supplies and Services	451,620	515,160	579,010
6	146,661	Agency and Contracted Services	151,360	150,160	154,660
7	5,546,397	Benefit Payments	5,728,500	5,841,000	6,133,000
8	<b>6,610,550</b>	<b>Sub-total Direct Expenditure</b>	<b>7,416,940</b>	<b>7,685,420</b>	<b>8,154,640</b>
9	1,903,554	Support Services	1,889,630	1,749,210	1,783,910
10	10,487	Departmental Overheads	8,800	17,720	16,070
11	491,629	Capital Charges	476,670	58,490	7,320
12	<b>2,405,670</b>	<b>Sub-total Indirect Expenditure</b>	<b>2,375,100</b>	<b>1,825,420</b>	<b>1,807,300</b>
13	<b>9,016,220</b>	<b>Total Expenditure</b>	<b>9,792,040</b>	<b>9,510,840</b>	<b>9,961,940</b>
14	1,196	Sales	1,000	1,000	1,000
15	480,165	Fees and Charges	380,590	462,910	460,320
16	715,440	Rents	723,060	714,450	725,500
17	5,908,258	Grants	6,090,590	6,237,210	6,557,710
18	152,796	Other Income	155,790	176,420	176,650
19	23,484	De Minimis Capital Receipts	1,000	8,000	1,000
20	19,261	Recharged to Services	40,470	-	-
21	<b>7,300,600</b>	<b>Total Income</b>	<b>7,392,500</b>	<b>7,599,990</b>	<b>7,922,180</b>
22	<b>1,715,620</b>	<b>NET SERVICE EXPENDITURE</b>	<b>2,399,540</b>	<b>1,910,850</b>	<b>2,039,760</b>

This is a summary of the net revenue position for service cost centres shown on the following pages. Please refer to the detailed page for each service cost centre and explanatory notes which identify the main variances.

23	£ 46.34	Cost for Band D Council Tax	£ 64.59	£ 51.44	£ 54.33
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STAFF & CORPORATE SERVICES  
DEPARTMENTS AND SUPPORT SERVICES

The following pages provide information on the cost of:

- Departments
- Administrative offices
- Information technology services
- Recruitment training and staff expenses

The net costs on each page in this section are recharged to the services shown on the preceding pages in this budget book with the exception of any balance taken to the main summary or permitted charges made to capital or other statutory accounts.

When the costs are recharged they will appear on the face of the service cost centres amongst the following headings:

- Employees
- Support Services
- Departmental Overheads

The purpose of doing this is to show:

- how much it costs the Council to provide its services (on the preceding pages)
- what the costs of each department are

The presentation of this information enables the Council's costs to be examined from a different perspective and it holds managers to account for their areas of responsibility.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	SUPPORT SERVICE AND DEPARTMENTAL SUMMARY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	199,929	Chief Executive's Secretariat	209,810	196,460	199,510
2	637,396	Democratic Services	646,740	639,010	655,310
3	572,014	Legal Services	525,440	584,710	588,620
4	2,902,547	Finance	2,947,040	3,095,810	3,174,880
5	649,808	Community Services	660,540	915,990	971,660
6	540,044	Housing Strategy	546,580	561,630	573,500
7	1,160,911	Business Services - IT	1,259,530	1,376,770	1,464,420
8	412,066	Business Services - Personnel	437,770	446,780	450,450
9	344,683	Business Services - Corp Support	348,110	373,510	392,200
10	913,727	Housing Services	920,960	1,345,620	1,385,810
11	809,542	Property Services	825,650	857,890	873,750
12	2,039,236	Planning Services	2,103,880	2,439,500	2,533,970
13	1,477,097	Environmental Health	1,488,200	1,533,830	1,643,790
14	695,825	Waste and Recycling	713,170	769,120	792,050
15	844,022	Administrative Buildings	892,540	788,810	799,320
16	266,531	Recruitment, Training & Staff Expenses	185,070	222,220	180,110
17	<b>14,465,378</b>	<b>Net expenditure</b>	<b>14,711,030</b>	<b>16,147,660</b>	<b>16,679,350</b>
18	176,914	Sales/Fees&Charges/Interest/Contributions	176,690	83,690	85,780
19	14,288,464	Less recharged to Service Portfolios	14,534,340	16,063,970	16,546,570
20	-	Balance to Summary	-	-	47,000

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	CHIEF EXECUTIVE'S SECRETARIAT	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	149,996	Employees	151,250	152,530	157,090
2	15,777	Premises	18,080	18,030	16,470
3	5,446	Transport	5,540	5,390	5,400
4	5,482	Supplies and Services	7,930	7,450	7,450
5	<b>176,701</b>	<b>Sub-total Direct Expenditure</b>	<b>182,800</b>	<b>183,400</b>	<b>186,410</b>
6	23,265	Support Services	26,390	12,110	12,430
7	-	Departmental Overheads	650	1,000	720
8	<b>23,265</b>	<b>Sub-total Indirect Expenditure</b>	<b>27,040</b>	<b>13,110</b>	<b>13,150</b>
9	<b>199,966</b>	<b>Total Expenditure</b>	<b>209,840</b>	<b>196,510</b>	<b>199,560</b>
10	37	Fees and Charges	30	50	50
11	199,929	Recharges to Services	209,810	196,460	199,510
12	<b>199,966</b>	<b>Total Income</b>	<b>209,840</b>	<b>196,510</b>	<b>199,560</b>

**BUDGET NOTES:**

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance and I.T.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	DEMOCRATIC SERVICES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	448,772	Employees	431,680	420,590	441,670
2	43,279	Premises	50,100	49,350	42,930
3	6,874	Transport	7,590	6,700	6,710
4	70,217	Supplies and Services	81,020	80,940	81,490
5	<b>569,142</b>	<b>Sub-total Direct Expenditure</b>	<b>570,390</b>	<b>557,580</b>	<b>572,800</b>
6	81,508	Support Services	89,290	105,480	108,460
7	4,471	Departmental Overheads	1,500	4,000	2,100
8	<b>85,979</b>	<b>Sub-total Indirect Expenditure</b>	<b>90,790</b>	<b>109,480</b>	<b>110,560</b>
9	<b>655,121</b>	<b>Total Expenditure</b>	<b>661,180</b>	<b>667,060</b>	<b>683,360</b>
10	17,725	Fees and Charges	14,440	28,050	28,050
11	637,396	Recharges to Services	646,740	639,010	655,310
12	<b>655,121</b>	<b>Total Income</b>	<b>661,180</b>	<b>667,060</b>	<b>683,360</b>

**BUDGET NOTES:**

**Employees**

The 2007/2008 Estimate includes provision for the pay award at 2.5%, an increase in the employers pension contributions and annual increments.

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

**Fees and Charges**

This income includes the charges made by the Print Unit to external customers for printing and the increase is a result of Wave Leisure being treated as an external customer.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	LEGAL SERVICES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	428,693	Employees	382,430	433,330	440,160
2	29,175	Premises	32,680	30,860	29,340
3	1,671	Transport	2,090	1,230	1,230
4	28,445	Supplies and Services	25,970	31,380	31,280
5	<b>487,984</b>	<b>Sub-total Direct Expenditure</b>	<b>443,170</b>	<b>496,800</b>	<b>502,010</b>
6	79,412	Support Services	79,670	80,810	83,440
7	7,529	Departmental Overheads	3,500	7,630	3,700
8	<b>86,941</b>	<b>Sub-total Indirect Expenditure</b>	<b>83,170</b>	<b>88,440</b>	<b>87,140</b>
9	<b>574,925</b>	<b>Total Expenditure</b>	<b>526,340</b>	<b>585,240</b>	<b>589,150</b>
10	2,911	Fees and Charges	900	530	530
11	572,014	Recharges to Services	525,440	584,710	588,620
12	<b>574,925</b>	<b>Total Income</b>	<b>526,340</b>	<b>585,240</b>	<b>589,150</b>

**BUDGET NOTES**

This account for the Legal Services Unit also includes the costs of Land Registry staff and the Estates Management function who report to the District Solicitor.

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate includes the cost of a Legal Assistant for the administration of a Licensing Committee required by the Licensing Act 2003 and Anti Social Behaviour Work.

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	FINANCE DEPARTMENT	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,791,426	Employees	1,867,360	1,929,470	2,024,020
2	144,441	Premises	152,170	138,410	143,800
3	22,526	Transport	27,280	23,760	23,770
4	340,367	Supplies and Services	262,060	326,260	328,910
5	1,222	Agency and Contracted Services	3,500	3,500	3,500
6	<b>2,299,982</b>	<b>Sub-total Direct Expenditure</b>	<b>2,312,370</b>	<b>2,421,400</b>	<b>2,524,000</b>
7	675,272	Support Services	730,360	663,040	653,790
8	28,899	Departmental Overheads	12,280	26,980	13,760
9	<b>704,171</b>	<b>Sub-total Indirect Expenditure</b>	<b>742,640</b>	<b>690,020</b>	<b>667,550</b>
10	<b>3,004,153</b>	<b>Total Expenditure</b>	<b>3,055,010</b>	<b>3,111,420</b>	<b>3,191,550</b>
11	101,606	Fees and Charges	107,970	15,610	16,670
12	2,902,547	Recharges to Services	2,947,040	3,095,810	3,174,880
13	<b>3,004,153</b>	<b>Total Income</b>	<b>3,055,010</b>	<b>3,111,420</b>	<b>3,191,550</b>

**BUDGET NOTES:**

**Employees**

The 2007/2008 Estimate includes provision for the pay award 2.5%, an increase in the employers pension contributions and annual increments. Charges are made to each department for the use of office accommodation in line with Local Authority accounting requirements.

**Supplies and Services**

The 2007/08 Estimate includes £27,000 towards additional staffing resources in the Benefits Section agreed at the February 2007 Cabinet.

**Agency and Contracted Services**

The 2006/2007 Revised Estimate and 2007/2008 Estimate includes the contributions made to Peacehaven Town Council for carrying out Benefit verification work on behalf of Lewes District Council.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

**Fees and Charges**

The reduction in both the 2006/07 Revised and 2007/08 is a result of the Leisure Centres becoming a Trust and the Waste and Recycling service being included in the recharge to services instead of a separate SLA. The income left is the commission received from Wave Leisure for the collection of membership income by Direct Debit on their behalf.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	COMMUNITY SERVICES DIVISION	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	486,275	Employees	512,950	748,140	805,340
2	33,406	Premises	36,030	27,120	29,500
3	16,983	Transport	17,110	23,760	23,760
4	11,784	Supplies and Services	16,930	15,550	15,550
5	<b>548,448</b>	<b>Sub-total Direct Expenditure</b>	<b>583,020</b>	<b>814,570</b>	<b>874,150</b>
6	91,380	Support Services	74,540	91,440	94,230
7	10,008	Departmental Overheads	3,000	10,000	3,300
8	<b>101,388</b>	<b>Sub-total Indirect Expenditure</b>	<b>77,540</b>	<b>101,440</b>	<b>97,530</b>
9	<b>649,836</b>	<b>Total Expenditure</b>	<b>660,560</b>	<b>916,010</b>	<b>971,680</b>
10	28	Fees and Charges	20	20	20
11	649,808	Recharges to Services	660,540	915,990	971,660
12	<b>649,836</b>	<b>Total Income</b>	<b>660,560</b>	<b>916,010</b>	<b>971,680</b>

**BUDGET NOTES:**

**Employees**

Includes the additional staffing for the Clean and Green Team.

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	HOUSING STRATEGY	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	387,065	Employees	379,400	400,700	414,430
2	51,540	Premises	57,920	54,350	52,650
3	19,859	Transport	21,240	20,730	20,740
4	19,260	Supplies and Services	24,190	23,250	23,300
5	<b>477,724</b>	<b>Sub-total Direct Expenditure</b>	<b>482,750</b>	<b>499,030</b>	<b>511,120</b>
6	53,272	Support Services	61,840	57,320	59,200
7	9,058	Departmental Overheads	2,000	5,300	3,200
8	<b>62,330</b>	<b>Sub-total Indirect Expenditure</b>	<b>63,840</b>	<b>62,620</b>	<b>62,400</b>
9	<b>540,054</b>	<b>Total Expenditure</b>	<b>546,590</b>	<b>561,650</b>	<b>573,520</b>
10	10	Fees and Charges	10	20	20
11	540,044	Recharges to Services	546,580	561,630	573,500
12	<b>540,054</b>	<b>Total Income</b>	<b>546,590</b>	<b>561,650</b>	<b>573,520</b>

**BUDGET NOTES:**

**Employees**

The 2007/2008 Estimate includes provision for the pay award 2.5%, an increase in the employers pension contributions and annual increments.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	<b>BUSINESS SERVICES - INFORMATION TECHNOLOGY</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	396,180	Employees	361,730	401,930	427,580
2	27,029	Premises	27,490	24,630	25,910
3	2,492	Transport	3,840	2,790	2,890
4	556,512	Supplies and Services	601,560	613,850	624,530
5	<b>982,213</b>	<b>Sub-total Direct Expenditure</b>	<b>994,620</b>	<b>1,043,200</b>	<b>1,080,910</b>
6	22,640	Support Services	24,020	40,540	36,320
7	500	Departmental Overheads	2,000	2,000	2,200
8	186,264	Capital Charges	268,950	322,900	377,890
9	<b>209,404</b>	<b>Sub-total Indirect Expenditure</b>	<b>294,970</b>	<b>365,440</b>	<b>416,410</b>
10	<b>1,191,617</b>	<b>Total Expenditure</b>	<b>1,289,590</b>	<b>1,408,640</b>	<b>1,497,320</b>
11	30,648	Contributions	30,000	31,810	32,840
12	58	Fees and Charges	60	60	60
13	1,160,911	Recharges to Services	1,259,530	1,376,770	1,464,420
14	<b>1,191,617</b>	<b>Total Income</b>	<b>1,289,590</b>	<b>1,408,640</b>	<b>1,497,320</b>

**BUDGET NOTES:**

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Support Services**

This represent the charges made to this Department for services provided by other departments such as Finance and Personnel.

**Capital Charges**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflect the asset rentals for the hardware and software purchased through the Council's Capital programme.

**Contributions**

In 2004/2005 the Council entered into an agreement with Hastings Borough Council and Rother District Council to share its financial system software with those authorities. The annual licence costs are shared equally between the three authorities.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	<b>BUSINESS SERVICES - PERSONNEL UNIT</b>	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	243,908	Employees	251,780	256,510	264,860
2	45,810	Premises	51,040	47,990	45,630
3	5,978	Transport	7,250	6,550	6,570
4	65,567	Supplies and Services	73,210	79,900	73,000
5	<b>361,263</b>	<b>Sub-total Direct Expenditure</b>	<b>383,280</b>	<b>390,950</b>	<b>390,060</b>
6	62,184	Support Services	66,570	52,120	57,680
7	-	Departmental Overheads	-	4,000	3,000
8	<b>62,184</b>	<b>Sub-total Indirect Expenditure</b>	<b>66,570</b>	<b>56,120</b>	<b>60,680</b>
9	<b>423,447</b>	<b>Total Expenditure</b>	<b>449,850</b>	<b>447,070</b>	<b>450,740</b>
10	11,381	Fees and Charges	12,080	290	290
11	412,066	Recharges to Services	437,770	446,780	450,450
12	<b>423,447</b>	<b>Total Income</b>	<b>449,850</b>	<b>447,070</b>	<b>450,740</b>

**BUDGET NOTES:**

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	CORPORATE SUPPORT UNIT	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	246,551	Employees	249,250	250,460	261,850
2	23,366	Premises	27,900	24,330	23,620
3	1,803	Transport	1,600	10,510	10,350
4	24,983	Supplies and Services	22,310	18,540	19,840
5	<b>296,703</b>	<b>Sub-total Direct Expenditure</b>	<b>301,060</b>	<b>303,840</b>	<b>315,660</b>
6	46,343	Support Services	46,150	68,440	75,580
7	4,153	Departmental Overheads	2,250	2,750	2,480
8	<b>50,496</b>	<b>Sub-total Indirect Expenditure</b>	<b>48,400</b>	<b>71,190</b>	<b>78,060</b>
9	<b>347,199</b>	<b>Total Expenditure</b>	<b>349,460</b>	<b>375,030</b>	<b>393,720</b>
10	25	Sales	10	-	-
11	2,491	Fees and Charges	1,340	1,520	1,520
12	344,683	Recharges to Services	348,110	373,510	392,200
13	<b>347,199</b>	<b>Total Income</b>	<b>349,460</b>	<b>375,030</b>	<b>393,720</b>

**SERVICE STATEMENT**

This Unit was set up to centrally administer the Council's post and Document Image Processing requirements. The Unit was created from Democratic Services and Financial Administration sections without any additional cost in staffing or resources to the Authority.

**BUDGET NOTES:**

**Support Services**

The increase in the 2006/2007 Revised Estimate and 2007/2008 Estimate relates to the extended use of the Document Imaging program to other areas within the Council.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	HOUSING SERVICES UNIT (Including Housing Rents)	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	591,107	Employees	602,240	1,018,970	1,059,230
2	61,999	Premises	62,840	58,150	57,620
3	36,993	Transport	37,110	32,890	32,970
4	66,813	Supplies and Services	70,930	68,450	67,990
5	<b>756,912</b>	<b>Sub-total Direct Expenditure</b>	<b>773,120</b>	<b>1,178,460</b>	<b>1,217,810</b>
6	146,603	Support Services	144,320	145,440	148,650
7	11,131	Departmental Overheads	4,500	22,670	20,300
8	<b>157,734</b>	<b>Sub-total Indirect Expenditure</b>	<b>148,820</b>	<b>168,110</b>	<b>168,950</b>
9	<b>914,646</b>	<b>Total Expenditure</b>	<b>921,940</b>	<b>1,346,570</b>	<b>1,386,760</b>
10	919	Fees and Charges	980	950	950
11	913,727	Recharges to Services	920,960	1,345,620	1,385,810
12	<b>914,646</b>	<b>Total Income</b>	<b>921,940</b>	<b>1,346,570</b>	<b>1,386,760</b>

**BUDGET BOOK**

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the cost of Wardens.

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Transport**

The 2006/2007 Revised Estimate and 2007/2008 Estimate reflects the transport costs incurred by Housing and Rent Officers whilst carrying out their duties.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	PROPERTY SERVICES SECTION	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	624,878	Employees	645,030	687,940	699,790
2	43,525	Premises	45,160	35,490	38,590
3	48,121	Transport	53,740	49,000	49,100
4	30,452	Supplies and Services	33,900	32,310	32,240
5	<b>746,976</b>	<b>Sub-total Direct Expenditure</b>	<b>777,830</b>	<b>804,740</b>	<b>819,720</b>
6	54,168	Support Services	44,950	49,210	50,790
7	8,433	Departmental Overheads	3,000	4,000	3,300
8	<b>62,601</b>	<b>Sub-total Indirect Expenditure</b>	<b>47,950</b>	<b>53,210</b>	<b>54,090</b>
9	<b>809,577</b>	<b>Total Expenditure</b>	<b>825,780</b>	<b>857,950</b>	<b>873,810</b>
10	35	Fees and Charges	130	60	60
11	809,542	Recharges to Services	825,650	857,890	873,750
12	<b>809,577</b>	<b>Total Income</b>	<b>825,780</b>	<b>857,950</b>	<b>873,810</b>

**BUDGET NOTES:**

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Support Services**

This represents the changes made to this Department for services provided by Other Departments such as Finance, I.T. and Personnel.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	PLANNING SERVICES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,630,704	Employees	1,681,250	1,987,160	2,028,000
2	124,091	Premises	125,900	101,620	109,150
3	77,265	Transport	84,580	81,050	81,550
4	49,413	Supplies and Services	50,250	50,770	50,920
5	<b>1,881,473</b>	<b>Sub-total Direct Expenditure</b>	<b>1,941,980</b>	<b>2,220,600</b>	<b>2,269,620</b>
6	143,069	Support Services	159,640	215,640	261,790
7	15,946	Departmental Overheads	3,000	4,000	3,300
8	<b>159,015</b>	<b>Sub-total Indirect Expenditure</b>	<b>162,640</b>	<b>219,640</b>	<b>265,090</b>
9	<b>2,040,488</b>	<b>Total Expenditure</b>	<b>2,104,620</b>	<b>2,440,240</b>	<b>2,534,710</b>
10	1,252	Fees and Charges	740	740	740
11	2,039,236	Recharges to Services	2,103,880	2,439,500	2,533,970
12	<b>2,040,488</b>	<b>Total Income</b>	<b>2,104,620</b>	<b>2,440,240</b>	<b>2,534,710</b>

**BUDGET NOTES:**

**Employees**

The 2006/2007 Revised Estimate and 2007/2008 Estimate include the staff remuneration package agreed by Cabinet at its meeting on 6th June 2006 to be funded by the Planning Delivery Grant.

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Transport**

The transport costs reflect the travelling costs of the Planning Officers whilst carrying out their duties.

**Support Services**

Departments are treated as quasi trading units and are charged for the support services they receive from other departments such as Personnel and Legal Services. This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	ENVIRONMENTAL HEALTH DIVISION	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	1,175,695	Employees	1,192,380	1,234,670	1,307,970
2	101,861	Premises	104,680	83,270	90,190
3	67,385	Transport	65,720	70,560	72,150
4	34,666	Supplies and Services	38,230	40,100	35,240
5	<b>1,379,607</b>	<b>Sub-total Direct Expenditure</b>	<b>1,401,010</b>	<b>1,428,600</b>	<b>1,505,550</b>
6	89,779	Support Services	85,680	96,820	100,180
7	8,649	Departmental Overheads	3,100	10,000	3,300
8	<b>98,428</b>	<b>Sub-total Indirect Expenditure</b>	<b>88,780</b>	<b>106,820</b>	<b>103,480</b>
9	<b>1,478,035</b>	<b>Total Expenditure</b>	<b>1,489,790</b>	<b>1,535,420</b>	<b>1,609,030</b>
10	7	Sales	50	50	50
11	931	Fees and Charges	1,540	1,540	1,540
12	1,477,097	Recharges to Services	1,488,200	1,533,830	1,607,440
13	<b>1,478,035</b>	<b>Total Income</b>	<b>1,489,790</b>	<b>1,535,420</b>	<b>1,609,030</b>

**BUDGET NOTES**

**Employees**

The 2007/2008 Estimate includes provision for the pay award at 2.5%, an increase in employer's pension contributions and annual increments.

**Premises**

Charges are made to each department for the use of office accommodation in line with local authority accounting requirements.

**Transport**

The 2006/2007 Revised Estimate and 2007/2008 Estimate increase as a result of the transport costs of the Officers carrying out their duties.

**Support Services**

This represents the charges made to this Department for services provided by other departments such as Finance, I.T. and Personnel.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	WASTE AND RECYCLING	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	543,548	Employees	555,230	592,660	609,480
2	90,659	Premises	94,490	102,970	105,490
3	16,071	Transport	18,070	14,490	14,530
4	46,722	Supplies and Services	46,380	49,700	52,810
5	<b>697,000</b>	<b>Sub-total Direct Expenditure</b>	<b>714,170</b>	<b>759,820</b>	<b>782,310</b>
6	5,421	Support Services	5,150	11,450	11,890
7	-	Departmental Overheads	-	-	-
8	<b>5,421</b>	<b>Sub-total Indirect Expenditure</b>	<b>5,150</b>	<b>11,450</b>	<b>11,890</b>
9	<b>702,421</b>	<b>Total Expenditure</b>	<b>719,320</b>	<b>771,270</b>	<b>794,200</b>
10	2,600	Fees and Charges	2,150	2,150	2,150
11	3,996	Interest	4,000	-	-
12	695,825	Recharges to Services	713,170	769,120	792,050
13	<b>702,421</b>	<b>Total Income</b>	<b>719,320</b>	<b>771,270</b>	<b>794,200</b>

**BUDGET NOTES:**

**Employees**

The 2007/2008 Estimate includes provision for the pay award at 2.5%, an increase in employer's pension contributions and annual increments.

**Premises**

This heading represents the costs of Robinson Road Depot, Newhaven, the operational and administrative headquarters of Waste and Recycling Services. The 2006/2007 Revised Estimate and 2007/2008 Estimate increase as a result of higher energy costs.

**Transport**

The transport costs of the officers whilst carrying out their duties.

**Support Services**

These relate to costs charged for Information Technology and Financial Services attributed to this service.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	ADMINISTRATIVE BUILDINGS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	62,692	Employees	74,170	112,830	115,690
2	365,761	Premises	386,920	404,370	443,700
3	2,647	Transport	3,200	4,020	3,960
4	21,765	Supplies and Services	23,050	28,660	26,040
5	<b>452,865</b>	<b>Sub-total Direct Expenditure</b>	<b>487,340</b>	<b>549,880</b>	<b>589,390</b>
6	62,516	Support Services	67,950	30,470	30,120
7	510	Departmental Overheads	650	3,670	3,670
8	328,385	Capital Charges	336,840	205,030	176,380
9	<b>391,411</b>	<b>Sub-total Indirect Expenditure</b>	<b>405,440</b>	<b>239,170</b>	<b>210,170</b>
10	<b>844,276</b>	<b>Total Expenditure</b>	<b>892,780</b>	<b>789,050</b>	<b>799,560</b>
11	254	Sales/Miscellaneous	240	240	240
12	840,460	Recharges to Services	892,540	788,810	799,320
13	<b>840,714</b>	<b>Total Income</b>	<b>892,780</b>	<b>789,050</b>	<b>799,560</b>
14	<b>3,562</b>	<b>Net Cost to Summary</b>	-	-	-

**SERVICE STATEMENT:**

Upkeep and maintenance of Council Offices at Lewes House, Southover House, 187 High Street, 3a and 4 Fisher Street, Lewes and Fort Road, Newhaven.

**POLICY:**

The total cost of administrative buildings is apportioned to departments and services based on the floor area occupied within each building.

**BUDGET NOTES:**

**Premises**

There is an approved budget of £50,000 in 2006/2007 and £50,000 in 2007/2008 for planned repairs to administrative buildings. These are funded from the Corporate Buildings Repairs Reserve. The expenditure has been excluded from the above estimates and will form part of the Reserve contribution on the main General Fund Summary. The premises cost includes the estimated increases in Electricity and Gas expenditure allowed throughout the Council's Budgets.

**Capital Charges**

These are the asset rental costs related to the Council's Administrative Buildings.

**Sales/Rents**

This heading relates to income received from the various vending facilities within the offices.

15	£	0.10	Cost for Band D Council Tax	£	-	£	-	£	-
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STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	RECRUITMENT, APPOINTMENT, TRAINING & STAFF EXPENSES	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	3,709	Employee Welfare	2,380	2,380	2,380
2	1,935	Compensation and Gratuities	2,130	1,900	1,960
3	97,510	Unfunded Pension Payments	100,320	92,500	95,280
4	56,358	External Trainers, Equipment, Materials, Course and Exam Fees	50,850	50,850	70,850
5	7,383	Travel and Subsistence (Training)	7,700	7,700	7,700
6	99,636	Advertising & Candidates Expenses	9,690	54,890	9,940
7	-	Disturbance Expenses	12,000	12,000	12,000
8	<b>266,531</b>	<b>Total Expenditure</b>	<b>185,070</b>	<b>222,220</b>	<b>200,110</b>
9	266,531	Recharged to Services	185,070	222,220	180,110
10	<b>266,531</b>	<b>Total Income</b>	<b>185,070</b>	<b>222,220</b>	<b>180,110</b>

**SERVICE STATEMENT:**

Costs of recruitment of employees and training for both staff and manual workers, necessary to continue the efficient operation of the Council's Services.

**BUDGET NOTES:**

**General**

All recruitment, appointment and training costs are reapportioned to services.

**Compensation and Gratuities**

This heading relates to compensation awarded to employees as part of the 1974 Local Government reorganisation.

**Unfunded Pension Payments**

The pension payments relate to unfunded elements of past employee pensions, which is part of the Local Government Pension scheme operated by East Sussex County Council. These costs under the Financial Reporting Standard 17 requirements are treated as a transaction within the Council's Pension Reserve and not charged to services.

**Advertising and Candidates Expenses**

The increased expenditure on advertising in the 2006/2007 Revised Estimate has been funded by equivalent savings in departmental staffing budgets. The budget of £9,940 in 2007/2008 is for candidates travel and other expenses. No specific provision is required at this time for advertising vacant posts in 2007/2008 because the associated cost is to be recharged to departments (and financed from the savings generated by the vacant post) as each vacancy is advertised.

**External Trainers, Equipment, Materials etc.**

The 2007/08 Estimate includes £20,000 additional contribution towards training costs approved at the February 2007 Cabinet.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	STAFFING ESTIMATES (ALL SERVICES)	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
	<b>Chief Executive</b>			
1	- Secretariat	151,560	148,040	153,550
2	- Legal Services	383,020	417,950	428,100
3	- Democratic Services	436,380	412,080	435,660
	<b>Finance and Community Services</b>			
5	- Community Services	672,050	733,460	795,470
6	- Housing Strategy	383,920	391,870	408,250
7	- Finance	1,931,210	1,878,010	1,984,880
	<b>Planning &amp; Environmental Services</b>			
8	- Planning Services	1,840,140	1,944,410	2,018,070
9	- Environmental Health Services	1,252,320	1,208,740	1,290,390
10	- Waste and Recycling	2,247,910	2,254,150	2,360,290
11	<b>Housing Services</b>	1,825,130	1,824,870	1,905,230
12	<b>Business Services Unit</b>	854,170	879,770	934,610
13	<b>Community Leisure</b>	2,151,920	-	-
14	<b>TOTAL</b>	<b>14,129,730</b>	<b>12,093,350</b>	<b>12,714,500</b>

The above figures exclude the Financial Reporting Standard 17 adjustment, being the amount charged direct to the Service accounts.

The above figures reflect the changes in the Council structure during 2006, together with the transfer of the Community Leisure staff to Wave Leisure Trust.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	Authorised Establishment 31.03.06	<b>AUTHORISED ESTABLISHMENT</b>	Authorised Establishment 2006/2007	Projection 2007/2008
1	2.00	<b>Chief Executive</b> - Secretariat	2.00	2.00
2	12.00	- Legal Services	12.50	12.50
3	20.00	- Democratic Services	14.50	14.50
4	118.50	<b>Finance and Community Services</b>	109.50	110.50
5	116.00	<b>Planning and Environmental Services</b> (Note1)	102.80	103.80
6	65.00	<b>Housing Services</b>	68.00	68.00
7	19.00	<b>Business Services</b> (Note 2)	31.00	32.00
8	97.50	<b>Waste and Recycling</b>	107.60	107.60
9	79.50	<b>Community Leisure</b>	-	-
10	<b>529.50</b>	<b>TOTAL</b>	<b>447.90</b>	<b>450.90</b>

**Note 1**

The 2006/2007 Authorised Establishment includes several fixed term posts funded by the Planning Delivery Grant.

**Note 2**

Staff transferred from Democratic Services and Finance and Community Services.

STAFF AND CORPORATE SERVICES - DEPARTMENTS AND SUPPORT SERVICES

LINE NO.	2005/06 ACTUAL £	RESOURCES ANALYSIS	2006/07 ESTIMATE £	2006/07 REVISED £	2007/08 ESTIMATE £
1	9,207,489	Employees	9,338,130	10,619,090	11,059,510
2	1,201,718	Premises	1,273,400	1,200,940	1,254,590
3	332,114	Transport	355,960	353,430	355,680
4	1,638,980	Supplies and Services	1,562,990	1,698,130	1,657,700
5	1,222	Third Party Payments	3,500	3,500	3,500
6	<b>12,381,523</b>	<b>Sub-total Direct Expenditure</b>	<b>12,533,980</b>	<b>13,875,090</b>	<b>14,330,980</b>
7	1,636,834	Support Services	1,706,520	1,720,330	1,784,550
8	109,287	Departmental Overheads	41,430	108,000	68,330
9	514,648	Capital Charges	605,790	527,930	554,270
10	<b>2,260,769</b>	<b>Sub-total Indirect Expenditure</b>	<b>2,353,740</b>	<b>2,356,260</b>	<b>2,407,150</b>
11	<b>14,642,292</b>	<b>Total Expenditure</b>	<b>14,887,720</b>	<b>16,231,350</b>	<b>16,738,130</b>
12	287	Sales	300	290	290
13	142,041	Fees and Charges	142,450	51,650	52,710
14	3,996	Interest	4,000	-	-
15	30,590	Contributions	29,940	31,750	32,780
16	<b>176,914</b>	<b>Total Income</b>	<b>176,690</b>	<b>83,690</b>	<b>85,780</b>
17	<b>14,465,378</b>	<b>NET REQUIREMENT</b>	<b>14,711,030</b>	<b>16,147,660</b>	<b>16,652,350</b>