

PART 3

Responsibility for Functions

1 RESPONSIBILITY FOR CABINET FUNCTIONS

Leader of the Council

1.1 General Functions

To exercise any function which is designated as an executive function under the law or under the Council's Constitution.

[N.B. Section 14 of the Local Government Act 2000 (as amended) vests all executive functions in the Leader, who may delegate them to the Cabinet, a committee of the Cabinet, individual Cabinet member, officers or joint committees. Any such delegation is without prejudice to the Leader's ability to exercise these powers notwithstanding the delegation].

With the exception of:

- a. those specific functions which s/he has reserved to her/himself and which are set out below;
- b. those functions which s/he has delegated to individual Cabinet members and which are set out on the following pages; and
- c. those functions which are delegated to officers and are set out in the Scheme of Delegation to Officers,

the Leader has delegated all executive functions to the Cabinet.

1.2 Specific Functions reserved to the Leader

- a) To determine the appointment and dismissal of Cabinet members, their portfolios and the scheme of delegation for executive functions.
- b) To chair Cabinet meetings and major partnerships as necessary and ensure the efficient despatch of business consistent with the Council's policies and strategies.
- c) To be the lead spokesperson for the Council and deal with external relations with partners and other stakeholders.
- d) To represent the Council in national and regional negotiations and consultations.
- e) Overall responsibility for the performance framework, including the monitoring of targets.

- f) To be the lead councillor for economic growth and enterprise and the development of business within the District, and to promote and facilitate partnership working to achieve these objectives.
- g) Political leadership of the Council's major infrastructure projects with responsibility to review them, having regard to capacity to deliver, corporate priorities and resources.
- h) To be the lead councillor for tourism, marketing and conferences.
- i) To be the lead councillor for the management of leisure centres and swimming pools.
- j) To be the lead councillor for the localism agenda, community engagement, volunteering and civic action, Freedom of Information, Data Protection and Equalities.
- k) To oversee delivery and performance of the following internal support services:

Legal Services (including local land charges) and Democratic Services (including the elections unit).
- l) To deal with any executive function not specifically delegated to another member of the Cabinet.
- m) To make any decision affecting any executive function where s/he is of the view that it is not proper or effective for the matter to wait until the next Cabinet meeting, providing that a report explaining the circumstances and the decision taken by the Leader is brought to the next available Cabinet meeting. In these circumstances, the call-in procedure will not apply as the decision is an urgent one.

1.3 Deputy Leader of the Council

The Leader shall appoint a Deputy Leader to act in his/her absence. In the absence of the Leader, the Deputy Leader shall assume all those responsibilities set out in 1.2 above.

1.4 The Cabinet

After the Leader, the Cabinet will operate as the highest executive decision-making body. The following functions shall be discharged by the Cabinet collectively:

- (a) the formulation and submission to full Council of all plans and strategies that form part of the policy framework.

- (b) The formulation, co-ordination and implementation of corporate policies and strategies and making decisions relating to such matters to the extent that they are not reserved to full Council.
- (c) The development, formulation and submission to full Council of the budget.
- (d) Any matter which the Cabinet, having regard to the Forward Plan, decides should be dealt with by the Cabinet.
- (e) Any matter which the Leader decides should be dealt with by the Cabinet.
- (f) Any matter which is delegated to a Cabinet member, and which that Cabinet member decides to refer to the Cabinet.
- (g) Any matter which is delegated to an officer and which that officer decides to refer to Cabinet.
- (h) Any executive function which is not specifically delegated to a Cabinet member under the scheme of delegation.
- (i) Any matter which, under the Council's Financial Procedural Rules, Contract Procedure rules or other Council rules, requires the approval of the Cabinet.

1.4.1 When referring or reserving a matter to the Cabinet under subparagraphs (e), (f) or (g) above, the Leader, the Cabinet member or the officer, as the case may be, may do so on a one off basis or as part of a general/standing arrangement.

A Cabinet Member for Finance, Resources and Communications

The Cabinet Member for Finance, Resources and Communications is the lead councillor for the following:

(a) Policies

- Financial strategy;
- Capital & Treasury Management Strategies;
- Asset Management Strategy;
- Information Systems Strategy;
- Procurement Strategy; and
- Communications Strategy

(b) Services

- Council Tax and business rates; and
- Housing benefits.

(c) All matters relating to:

- IT requirements;
- Staff;
- Council owned or leased land/buildings;
- Accountancy payments and income collection;
- Business continuity planning;
- Council communications, including press/PR functions and use of social media; and
- Reputation management/branding.

(d) Delegated Functions

To make any decision affecting any of the matters falling within his/her remit as summarised above where s/he is of the view that it is not proper or effective for the matter to wait until the next Cabinet meeting, providing that a report explaining the circumstances and the decision taken by the Cabinet member is brought to the next available Cabinet meeting. In these circumstances, the call-in procedure will not apply as the decision is an urgent one.

B Cabinet Member for Planning

The Cabinet member for Planning is the lead councillor for the following:

(a) Policies

- Development of the Local Development Framework;
- Neighbourhood Planning; and
- Transportation Policy.

(b) Services

- Development control (including applications/appeals; enforcement; conservation areas/historic buildings; design briefs; tree protection) for the Council as local planning authority and as agent for the South Downs National Park Authority; and
- Building control.

(c) All matters relating to:

- Liaison with other planning authorities; and
- Flood Risk management.

(d) Delegated Functions

To make any decision affecting any of the matters falling within his/her remit as summarised above where s/he is of the view that it is not proper or effective for the matter to wait until the next Cabinet meeting, providing that a report explaining the circumstances and the decision taken by the Cabinet member is brought to the next available Cabinet meeting. In these circumstances, the call-in procedure will not apply as the decision is an urgent one.

C Cabinet Member for Housing

The Cabinet member for Housing is the lead councillor for the following:

(a) Policies

- Housing Strategy;
- Housing Revenue Account Business Plan;
- Private Sector Renewal Plan; and
- Fuel Poverty Strategy.

(b) Services

- Housing; and
- Private Sector Housing.

(c) All Matters Relating to:

- Housing Advice;

- Homelessness;
- Housing Development;
- Private Sector Renewal Grants;
- Fuel Poverty;
- Tenant Participation;
- Council Housing Stock, including repairs and improvements;
- Allocations and the Housing Register;
- Travellers; and
- Housing Revenue Account.

(d) Delegated Functions

To make any decision affecting any of the matters falling within his/her remit as summarised above where s/he is of the view that it is not proper or effective for the matter to wait until the next Cabinet meeting, providing that a report explaining the circumstances and the decision taken by the Cabinet member is brought to the next available Cabinet meeting. In these circumstances, the call-in procedure will not apply as the decision is an urgent one.

D Cabinet Member for Waste & Recycling

The Cabinet member for Waste & Recycling will be the lead councillor for the following:

(a) Policies

- Waste Strategy.

(b) Services

- Refuse Collection;
- Recycling;
- Commercial Waste Services; and
- Street Cleansing.

(c) All matters relating to:

- Customer Services; and
- Vehicle maintenance.

(d) Delegated Functions

To make any decision affecting any of the matters falling within his/her remit as summarised above where s/he is of the view that it is not proper or effective for the matter to wait until the next Cabinet meeting, providing that a report explaining the circumstances and the decision taken by the Cabinet member is brought to the next available Cabinet meeting. In these circumstances, the call-in procedure will not apply as the decision is an urgent one.

E Cabinet Member for Health & Environment

The Cabinet member for Health & Environment will be the lead councillor for the following:

(a) Policies

- Local Agenda 21 Strategy;
- EMAS Strategy;
- Climate Change Strategy;
- Travel Planning Strategy; and
- Energy Management Strategy.

(b) Services

- Food safety and security;
- Health & Safety enforcement;
- Alcohol, events and taxi licensing;
- Pest and Animal Control;
- Port Health;
- Environmental Protection – contaminated land, air quality, pollution;
- Grounds maintenance – parks, gardens, playgrounds, open spaces;

- Cemeteries;
- Public conveniences; and
- Nature Reserves and allotments.

(c) All matters relating to:

- Community Safety; and
- Coast protection.

(d) Delegated Functions

To make any decision affecting any of the matters falling within his/her remit as summarised above where s/he is of the view that it is not proper or effective for the matter to wait until the next Cabinet meeting, providing that a report explaining the circumstances and the decision taken by the Cabinet member is brought to the next available Cabinet meeting. In these circumstances, the call-in procedure will not apply as the decision is an urgent one.

F Cabinet Members without portfolio

There are three members of the Cabinet who do not have specific responsibility for any particular area of the Council's work.

2 RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS

Function	Decision making body	Delegation of functions
<p><i>Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000</i></p> <ul style="list-style-type: none"> Any function under a local Act other than a function specified or referred to in regulation 2 or Schedule 1 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 	<p>Leader, save to the extent that any such function is a licensing, consent, permission or registration function, in which case it shall be the responsibility of:</p> <ul style="list-style-type: none"> a) Planning Applications Committee, if it is a development control matter, and b) Licensing Committee in all other cases. 	<p>None</p>
<ul style="list-style-type: none"> The determination of an appeal against any decision made by or on behalf of the authority. 	<p>Licensing Committee</p>	<p>None</p>
<ul style="list-style-type: none"> The conduct of best value reviews in accordance with the provisions of any order for the time being having effect under section 5 (best value reviews) of the Local Government Act 1999 	<p>Scrutiny Committee</p>	<p>None</p>

Function	Decision making body	Delegation of functions
<ul style="list-style-type: none"> Any function relating to contaminated land 	<p>Leader, unless it concerns:</p> <ul style="list-style-type: none"> the determination of an application for a licence, approval, consent, permission or registration; or the direct regulation of a person; or the enforcement of any such licence, approval, consent, permission or direct regulation in which case it shall be the responsibility of the Licensing Committee 	<p>Delegated to Director of Planning and Environmental Services.</p> <p>There is no limit on this delegation.</p>
<ul style="list-style-type: none"> The discharge of any function relating to the control of pollution or the management of air quality 	<p>Leader, unless it concerns:</p> <ul style="list-style-type: none"> The determination of an application for a licence, approval, consent, permission or registration; or The direct regulation of a person; or The enforcement of any such licence, approval, consent, permission or direct regulation in which case it shall be the responsibility of the Licensing Committee 	<p>Delegated to Director of Planning and Environmental Services.</p> <p>There is no limit on this delegation.</p>
<ul style="list-style-type: none"> The service of an abatement notice in respect of a statutory nuisance 	<p>Licensing Committee</p>	<p>Delegated to Director of Planning and Environmental Services.</p> <p>There is no limit on this delegation.</p>

Function	Decision making body	Delegation of functions
<ul style="list-style-type: none"> The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area 	Leader	None
<ul style="list-style-type: none"> The inspection of the authority's area to detect any statutory nuisance 	Licensing Committee	Delegated to Director of Planning and Environmental Services. There is no limit on this delegation.
<ul style="list-style-type: none"> The investigation of any complaint as to the existence of a statutory nuisance 	Licensing Committee	Delegated to Director of Planning and Environmental Services. There is no limit on this delegation.
<ul style="list-style-type: none"> The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests in land 	Planning Applications Committee Leader – but only insofar as is necessary as a preliminary to the exercise of compulsory purchase powers	Delegated to all of the following: <ul style="list-style-type: none"> Director of Planning and Environmental Services, Corporate Head - Legal and Democratic Services There is no limit on this delegation.
<ul style="list-style-type: none"> The obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976 	Planning Applications Committee Leader – but only insofar as is necessary as a preliminary to the exercise of compulsory purchase powers	Delegated to all of the following: <ul style="list-style-type: none"> Director of Planning and Environmental Services, Corporate Head - Legal and Democratic Services, Director of Finance. There is no limit on this delegation.

Function	Decision making body	Delegation of functions
<ul style="list-style-type: none"> • The appointment of any individual – (a) to any other office other than an office in which he is employed by the authority and the revocation of any such appointment; (b) to any other body other than – <ul style="list-style-type: none"> (i) the authority (ii) a joint committee of two or more authorities and the revocation of any such appointment; or (c) to any committee or sub-committee of such a body, and the revocation of any such appointment 	<p>Leader, in relation to functions which are the responsibility of the Leader.</p> <p>Planning Applications Committee in relation to development control functions.</p> <p>Licensing Committee in relation to licensing/ health and safety functions.</p> <p>Full Council in relation to any other function.</p>	<p>Delegated to all of the following insofar as the appointment relates to the appointment of any officer:-</p> <ul style="list-style-type: none"> • Chief Executive • Director of Planning and Environmental Services, • Director of Finance, • Corporate Head - Legal and Democratic Services, • Corporate Head - Internal Services, • Corporate Head - Housing Services, • Corporate Head - Communities and Enterprise, • Head of District Services. <p>There is no limit on this delegation.</p>

3 RESPONSIBILITY FOR COUNCIL FUNCTIONS

Committee/ Council	Functions	Delegation of functions
Planning Applications Committee	<p><u>Planning and conservation</u></p> <p>Functions relating to town and country planning, trees, hedgerows and development control as specified in Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (the Functions Regulations) as amended</p>	<p>Certain functions are delegated to the Director of Planning and Environmental Services.</p> <p>These are detailed in the Scheme of Delegation to Officers set out at Part 9.</p>

Committee/ Council	Functions	Delegation of functions
Planning Applications Committee	<u>Highways, Use and Regulation</u> The exercise of powers relating to the regulation of the use of highways, footpaths, bridleways and public rights of way and means of access to land as set out in Schedule 1 to the Functions Regulations as amended insofar as they are powers exercisable by the District Council	Certain functions are delegated to the Director of Planning and Environmental Services. These are detailed in the Scheme of Delegation to Officers set out at Part 9
Licensing Committee	<u>Taxi, gaming, alcohol, entertainment, food and miscellaneous licensing</u> Functions relating to licensing and registration as set out in Schedule 1 to the Functions Regulations as amended	Certain functions are delegated to the Director of Planning and Environmental Services. These are detailed in the Scheme of Delegation to Officers set out at Part 9
Licensing Committee	<u>Health and Safety</u> Functions relating to health and safety under any “relevant statutory provision” within the meaning of Part I of the Health and Safety at Work Act 1974, to the extent that those functions are discharged otherwise than in the council’s capacity as employer	Certain functions are delegated to the Director of Planning and Environmental Services. These are detailed in the Scheme of Delegation to Officers set out at Part 9

Committee/ Council	Functions	Delegation of functions
Council	<p><u>Electoral</u> Functions relating to the conduct of elections, electoral registration, boundary/electoral reviews and associated matters.</p> <p><u>Areas/Individuals</u> Functions relating to name and status of areas and individuals</p> <p><u>Byelaws</u> Power to make, amend, revoke or re-enact byelaws</p> <p><u>Local/Personal Bills</u> Power to promote or oppose local or personal bills</p> <p><u>Standing Orders</u> – power to make standing orders as to council procedure, financial procedure and contract procedures</p>	<p>Certain functions are delegated to the Chief Executive and/or Corporate Head - Legal and Democratic Services These are detailed in the Scheme of Delegation to Officers set out at Part 9.</p>

Committee/ Council	Functions	Delegation of functions
	<p><u>Staff</u></p> <p>Power to appoint “proper officers”, Monitoring officer and Chief Financial officer. Duty to designate officer as the head of paid service</p>	
Standards Committee	<p><u>The provision and maintenance of high standards of conduct within the Council</u> To advise the council on the adoption or revision of its Code of Conduct.</p> <p>To monitor and advise the council about the operation of its Code of Conduct in the light of best practice, changes in the law, guidance from the Standards Board and recommendations of case tribunals under section 80 of the Local Government Act 2000</p> <p><u>Assistance to members and co-opted members of the authority</u> To ensure that all members of the Council have access to training in all aspects of the member Code of Conduct, that this training is actively promoted, and that members are aware of the standards expected from local councillors under the Code</p>	

Committee/ Council	Functions	Delegation of functions
	<p><u>Other functions</u></p> <p>Functions relating to standards of conduct of members under any relevant provision of, or regulations made under, the Local Government Act 2000 as delegated to the Standards Committee by the Council in accordance with section 54(3) of the Local Government Act 2000. Overview of the whistleblowing policy.</p> <p><u>Payments in Cases of Maladministration</u></p> <p>Power to make payment or provide other benefits in cases of maladministration in accordance with section 92 of the Local Government Act 2000</p>	
Employment Committee	<p><u>Functions relating to employment</u></p> <p>Functions relating to local government pensions and appeals against dismissal, grading and grievances by employees of the Council; power to appoint staff and to determine their terms and conditions of office.</p>	<p>Certain functions are delegated to the following: Chief Executive, Director of Planning and Environmental Services, Director of Finance, Corporate Head - Internal Services. These are detailed in the Scheme of Delegation to Officers set out at Part 9</p>

4 RESPONSIBILITY FOR EXECUTIVE FUNCTIONS

- 4.1 The Leader and/or Cabinet exercises those functions which are not the responsibility of (i) the Council; (ii) committees of the Council; and (iii) officers under powers delegated to them.

- 4.2** The allocation of functions to the Leader/Cabinet are set out in the table on page C10 below. The column headed "Onward Limits of Delegation" shows the limits placed upon sub-delegation.
- 4.3** Any person or persons to whom a matter has been allocated or delegated may decide to seek the authority of the Leader/Cabinet rather than to exercise delegated authority in any matter.
- 4.4** In the absence of any Lead Councillor, the Leader shall be entitled to act in his/her place.
- 4.5** All powers shall be exercised in accordance with the various Procedural Rules set out in Part 4 of the Constitution.
- 4.6** The person or persons exercising such power shall give effect to any resolution of the Council upon any matter of principle or policy in relation to the functions concerned.
- 4.7** The person or persons dealing with a matter shall arrange any appropriate consultation including that with the Leader, other members of the Cabinet, officers and others that shall be required.
- 4.8** The exercise of delegated authority shall be subject to there being appropriate and adequate budgetary provision.
- 4.9** The exercise of delegated authority shall be documented in the prescribed form and copies sent to all members of the Corporate Management Team.
- 4.10** All decisions shall be taken in consultation with the Corporate Head - Legal and Democratic Services or in his or her absence the Senior Lawyer.
- 4.11** All decisions shall be taken in consultation with the Director of Finance or in his or her absence the Head of Finance.
- 4.12** Any decision which has personnel or IT implications shall be taken in consultation with the Corporate Head - Internal Services.
- 4.13** All decisions shall be taken in consultation with the Monitoring Officer or in his or her absence the Deputy Monitoring Officer.
- 4.14** Each Lead Councillor shall in exercising his or her functions have regard to the Council's duty to secure continuous improvement in the delivery of its services and in particular to improve performance as measured by nationally and locally set performance indicators which affect the functions delegated to him or her.
- 4.15** The exercise of functions delegated under the Scheme of Delegation shall have regard to all relevant considerations and shall not take into account irrelevant matters. In particular Lead Councillors exercising delegated authority must take proper account of the Council's duties to

promote compliance with the Convention rights schedules in the Human Rights Act 1988, to reduce crime and disorder and to promote harmonious race relations.

- 4.16** A Lead councillor cannot exercise functions to (i) appoint staff or (ii) determine the terms and conditions on which staff hold office (including procedures for their dismissal).

Who is responsible	Functions	Onward limits on delegations
(A) Leader/Cabinet	<ol style="list-style-type: none"> <li data-bbox="639 560 1018 801">1 All matters relating to the policy framework or budget which are to be referred to the Council with a recommendation. <li data-bbox="639 806 1018 1048">2 All preliminary discussions upon and decisions in respect of matters set out in the Forward Plan. <li data-bbox="639 1052 1018 1594">3 All key decisions within the terms of Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 as amended from time to time including preliminary discussions on them. 	<p data-bbox="1021 560 1410 801">Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.</p> <p data-bbox="1021 806 1410 1048">Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.</p> <p data-bbox="1021 1052 1410 1294">Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.</p>

Who is responsible	Functions	Onward limits on delegations
	<p>4 All matters which are to be referred to Council with a recommendation.</p> <p>5 All matters referred to the Cabinet by the Scrutiny Committee or Panels.</p> <p>6 All matters required by the Financial or Contract Procedure Rules to be considered by Cabinet.</p> <p>7 Local Choice functions on pages C1 to C4 of the Constitution.</p> <p>8 All matters which fall within the areas of responsibility of two or more Lead Councillors.</p>	<p>No delegation.</p> <p>No delegation.</p> <p>No delegation.</p> <p>No delegation.</p> <p>No delegation.</p>
<p>Leader and Individual Lead Councillors</p>	<p>All matters relating to Policy and Financial Strategy including the Annual Performance Plan/Council Plan, performance management (including data quality), asset management and capital strategy.</p>	<p>Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.</p>

Who is responsible	Functions	Onward limits on delegations
	<p>All matters relating to the employment of staff and the Council's administrative buildings, depots and stores and the following services; benefits, capital accounting/treasury management, communications/consultation, concessionary travel, Council Tax, and NNDR, councillor allowances and civic expenses, corporate administration, electoral matters, Equalities, IT and e-government, land charges, procurement, risk management and Standards issues.</p> <p>Power to grant discretionary rate relief, within guidelines approved by Cabinet, shall be limited to £5,000 per person/body.</p>	
	<p>All matters relating to the promotion of business, employment and tourism including the following services: car parking, cultural services and arts programme, economic development, industrial estates, miscellaneous properties, Newhaven Enterprise Centre, Newhaven Fort and Newhaven Town Centre.</p>	<p>Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.</p>

Who is responsible	Functions	Onward limits on delegations
	All matters relating to the Council's responsibilities for housing including homelessness, the Council housing stock, the Housing Revenue Account, Lifeline services, renovation grants administration, rent allowances, rent rebates, strategic housing services and working with housing associations.	Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.
	All matters relating to the Council's responsibilities as a Local Planning Authority including building control, car parking, flood and coast defence design and conservation, development control, planning policy, street naming, street numbering and transport (including power to approve draft Local Development Framework documentation for the purpose of public consultation).	Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.
	All matters relating to the Council's responsibilities for the development of a Community Strategy and the following services; abandoned vehicles, allotments, arts, cemeteries,	Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.

Who is responsible	Functions	Onward limits on delegations
	<p>community safety, community sports and development, community wardens, dog and litter bins, emergency planning, leisure facilities, amenity services, parks and open spaces, public conveniences, Southerham Travellers' site and Southover Grange public hall. Also children's matters arising under the Children Act 2004</p> <p>Power to approve applications for grants from local organisations and town and parish councils, within guidelines approved by Cabinet, shall be limited to £5000 per application.</p>	
	<p>All matters relating to the Environment including the Council's responsibilities for contaminated land, EMAS, Local Agenda 21, licensing, other health services, port health, public health, recycling, refuse collection and street cleansing, rodent and pest control, sustainability and waste strategy and management.</p>	<p>Certain functions are delegated to officers in accordance with the scheme of delegation to officers set out in Part 9.</p>

Who is responsible	Functions	Onward limits on delegations
	Responsibility also for overall consideration of the Council's policies insofar as they affect sustainability.	
All Lead Councillors	A Lead Councillor may authorise payment of a sum up to £500 to compensate any person who suffers inconvenience as a result of a failure of a service standard by a department of the Council (provided that a summary of circumstances in which the payment is made is subsequently reported to the Cabinet).	

Note: The Local Authorities (Functions and Responsibilities) Regulations 2000 state that certain listed functions are not to be the responsibility of an authority's executive. These listed functions include the following:

- 1 Duty to appoint an electoral registration officer
- 2 Functions in relation to towns and parishes as contained in Part II of the Local Government and Rating Act 1997 (ie functions relating to review of town and parishes, establishment of new towns and/or parishes, electoral arrangements in connection with such reviews)
- 3 Powers to dissolve small parish councils
- 4 Duty to appoint returning officer for local government elections
- 5 Duty to provide assistance at European Parliamentary elections

MEMBERS OF THE CABINET

(9 members)

Councillor Tony Nicholson
41 Marine Drive
Seaford BN25 2RU
(Seaford East Ward)

Leader of the Council, Chair of the Cabinet and Lead Councillor for Regeneration, Partnership and Tourism; Policy and Strategic Planning, Community Engagement and Equalities

Councillor Tom Jones
Bramble Cottage
36 Common Lane
Ditchling BN6 8TJ
(Ditchling and Westmeston Ward)

Lead Councillor - Planning

Councillor James Page
'Tye House'
56 Highview Road
Telscombe Cliffs BN10 7AS
(East Saltdean and Telscombe Cliffs Ward)

Lead Councillor – Finance, Resources and Communications
Deputy Leader of the Council

Councillor Ron Maskell
5 Telscombe Cliffs Way
Telscombe Cliffs BN10 7DX
(East Saltdean and Telscombe Cliffs Ward)

Lead Councillor – Housing

Councillor Jim Sheppard
1 Powell Road
Newick BN8 4LS
(Newick Ward)

Lead Councillor – Waste and Recycling

Councillor Andy Smith
The Brambles
8a Chatsworth Close
Telscombe Cliffs BN10 7LW
(East Saltdean and Telscombe Cliffs Ward)

Lead Councillor – Health and Environment

Councillor Rob Blackman
5 Hill Rise
Bishopstone
Seaford BN25 2UA
(Seaford East Ward)

Councillor without specific responsibility

Councillor Paul Franklin
45 Vale Road
Seaford BN25 3EZ
(Seaford North Ward)

Councillor without specific
responsibility

Councillor Robbie Robertson
Clangers
Wilmington Road
Newhaven
BN9 9TS
(Peacehaven North Ward)

Councillor without specific
responsibility